

December 15, 2022

Pembrooke HOA



Winter Newsletter

General Announcements

Winter has arrived in Southern Maryland, and with it, many updates from the Board of Directors to our Pembrooke Community.

1. All **newsletters** are posted to the HOA website here: <https://pembrookehoa.org/all-newsletters>
2. The **Top Questions & Answers** are posted here: <https://pembrookehoa.org/faqs>
Please check here before emailing the BOD.
3. Additional pond maintenance / repairs are scheduled to be completed this month. No special assessment is needed for these repairs.
4. If you would like to use the **Tot Lot** for an event, please email the BOD at bod@pembrookehoa.org so we may ensure that the date of your event does not interfere with Lawn Maintenance / Turf Treatment.



ARC Announcements

1. When submitting ARC Requests, the BOD has 30 days to respond to requests. **Please do NOT begin any builds before receiving written approval.** ARC request is located at: <https://pembrookehoa.org/a-re-information>
2. If **snow** is in the forecast, please **move your vehicles** parked on the street so that the snow plows can remove snow.
3. Please remove **trash cans** from the front of the home within 24 hours after trash pickup.
4. **Holiday decorations** are able to be put up 30 days before, and must be removed 30 days after, a Holiday (e.g. - **Christmas install 11/25/22, removal by 1/24/23**). ARC Guidelines posted here: https://pembrookehoa.org/a-re-information/amended-arc-guidelines-07_12_2016
5. There is absolutely no dumping in the **drains / ponds**. These are EPA infractions and create costly repairs.
6. **Winterization Reminders:** clean gutters & downspouts, replace furnace filter, disconnect hoses & turn off outside faucets.

Yearly HOA Dues

A note from the Treasurer's desk:

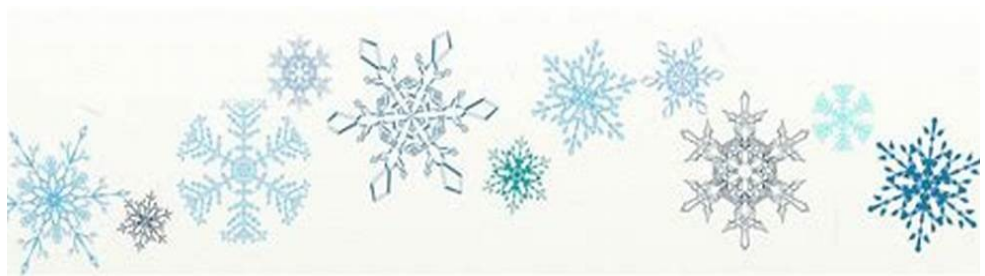
As you may know, HOA dues are increasing 10% this year to \$350. We accept payment via credit cards, PayPal, checks and money orders. Please note the following:

For credit card payments, an additional 3% fee to cover bank charges is required.

PayPal adds an additional charge (non-HOA related fee) that is not included in the cost of the HOA dues. If you chose to pay via PayPal, please ensure you pay the HOA dues plus the additional PayPal charge.

To make a payment ahead of the **February 1, 2023 due date**, please contact:

Book Keeping by Blanche
(301) 862-1999
PO Box 249
Hollywood, MD 20636



'The light of Winter is the poetry of patience.'