



Kent International Festival

Pop up Food Vendor Application

TERMS AND CONDITIONS:

This Agreement is entered into between:

Kent International Festival ("K.I.F."),

And _____ (Name of Business)

Contact Name: _____

Contact Email: _____

Kent International Festival is held at:

Access ShoWare Center, 625 West James Street, Kent WA 98032

The Pop-Up Vendor shall provide food service at the Kent International Festival Pop-Up Food Court on **May 31, 2025**, commencing at 11 am and concluding at 3 pm.

Details:

_____ All applications must be submitted back before **April 26, 2025**.

_____ Pop-up vendor application fee will be **\$100 for a 10 x 10 space**.

Pay Electronically _____ or by check _____

_____ **Pop-Up Vendors are responsible for obtaining their own necessary food permits and liability insurance prior to the event. A hand washing station is required at each booth. Proof of these must be provided to KIF 3 weeks before the festival date. You will provide the 10 x 10 pop up tent and all tables and chairs for your space.**

_____ Arrival time for set-up is 10 am on May 31, 2025.

_____ Food service hours for Pop-Up Vendors are from 11 am to 3 pm.

_____ Closure before 3 pm is not permitted. You can stay until 5 pm if you choose.

_____ Pop-Up Vendors will be positioned in the West Parking lot, clearly visible from James Street.

_____ Pop-Up Vendors must be self-powered. No electricity is available. Generators are permitted to be used.

_____ Pop-Up Vendors are expected to supply their own utensils, napkins, plates, and other necessary items.

_____ K.I.F. encourages Pop-Up Vendors to offer at least one or two moderately priced (\$5 - \$7) plates. (You may create a smaller "K.I.F. special" or a "Sample" plate to accommodate this price point)

_____ **The sale of alcohol is strictly prohibited.**

_____ Pop-Up Vendors are requested to actively promote and use their social media to market their participation in K.I.F. In return, K.I.F. will promote Pop-Up vendor's involvement in the festival through our various social media channels and in our festival program.

_____ Pop-Up Vendors are required to provide high-resolution versions of their logo and website links for promotional purposes.

_____ Pop-up Vendors are required to display or provide ingredient listings that indicate any common food allergens (such as wheat, nuts, dairy, etc.) and specify if dishes are vegetarian, vegan, halal etc.

_____ Pop-Up Vendors retain all profits generated from sales.

_____ A short survey will be provided or sent to each vendor at the end of the event for K.I.F. Improvement and growth process.

Please check here that you agree with the liability clause below.

LIABILITY: The Kent International Festival assumes no liability against loss, theft, or damage for your artwork, belongings, or other property throughout the duration of the festival. Therefore, vendor shall make necessary arrangements to secure the property and belongings of vendor and vendor's employees or volunteers. Vendors will be required to provide proof of insurance, or if vendor chooses not to provide such insurance, vendor's signature on the application shall acknowledge vendor's acceptance of the Kent International Festival and the City of Kent liability waiver should loss or damage occur, and vendor agrees to hold the Kent International Festival and the City of Kent harmless from all such claims. **By submitting this form, you are agreeing to these terms.**

CHECKS PAYABLE TO: Kent International Festival
MAIL APPLICATIONS TO: PO BOX 6434, KENT, WA, 98064
Questions? Email nancy@simplycelebrations.com

This Agreement is executed by the parties here as of the date below.

Pop-Up Vendor

Signature: _____

Date: _____

K.I.F. Pop Up Food Coordinator Signature: _____

Date: _____