

**RESOLUTION**

**NO. 19-094**

**RE: THE BOARD OF PORTAGE COUNTY COMMISSIONERS IN ITS STATUTORY ROLE AS THE BOARD OF COUNTY COMMISSIONERS OF THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT HEREBY ALSO ESTABLISH RULES FOR THE MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS OF THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS**, Pursuant to Ohio Revised Code Section 121.22, the Board of Portage County Commissioners (“Board of County Commissioners”) has previously adopted rules relative to scheduling regular and special Board meetings and to provide notice of these meetings (see exhibit “A”, Resolution No. 19-0014 attached);

**WHEREAS**, the Board of County Commissioners maintains a county solid waste management district pursuant to, and without limitation, Chapter 343. of the Revised Code;

**WHEREAS**, to the extent such may be necessary, the Board of County Commissioners, in an effort to provide additional clarity and notice, further describes that the regular meetings of the Board of County Commissioners in its statutory role as the Board of County Commissioners of the Portage County Solid Waste Management District will be held on the same days as the regular meetings of the Board of County Commissioners of Portage County; now therefore be it

**RESOLVED**, to the extent such may be necessary, the Board of County Commissioners in its statutory role as the Board of County Commissioners of the Portage County Solid Waste Management District hereby provides notice that the regular meetings of the Board of County Commissioners of the Portage Solid Waste Management District will be on Tuesdays and Thursdays during a portion of the regular meetings of the Board of County Commissioners of Portage County; and be it further

**RESOLVED**, that the regular meetings of the Board of County Commissioners of the Portage County Solid Waste Management District will begin immediately after the Board of County Commissioners of Portage County commences its regular meetings at 9:00 AM on Tuesday and Thursday<sup>1</sup> in accordance with Resolution 19-0014, (thus, persons interested in attending a regular meeting of the Board of County Commissioners of the Portage County Solid Waste Management District are advised to be present at 9:00 AM), and the regular meeting of the Board of County Commissioners of the Portage County Solid Waste Management District

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<sup>1</sup> The commencing of the regular meetings of the Board of County Commissioners of Portage County generally include, but without limitation, activities such as any opening statements by the Portage County Commissioners as well as the Pledge of Allegiance.

will conclude at the end of county solid waste management district business for that day, and immediately thereafter on that day, the Board of County Commissioners of Portage County will immediately resume the Tuesday and Thursday regular meeting of the Board of County Commissioners of Portage County and proceed with other Portage County business until such Portage County business for that day concludes, and in accordance with Resolution No. 19-0014 attached; and be it further

**RESOLVED**, to the extent necessary, this Resolution is a supplement to Resolution No. 19-0014, and Resolution No. 19-0014 shall remain in full force and effect; and be it further,

**RESOLVED**, any person interested in attending the regular meetings of the Board of County Commissioners of Portage County on Tuesdays and Thursdays are advised to be present at 9:00 AM in accordance with Resolution No. 19-0014, for there may be days when there is no pending solid waste district business or such solid waste district business may be very brief, and any and all types of Portage County business would therefore commence at 9:00 AM; be it further

**RESOLVED**, the meetings of the Board of County Commissioners of the Portage County Solid Waste Management District Board are to be held at the Portage County Administration Building, 7<sup>th</sup> Floor, 449 South Meridian Street, Ravenna, Ohio; and be it further,

**RESOLVED**, that notices of upcoming meetings regarding Portage County Solid Waste Management District business are published on the Portage County Commissioners' Agenda and such meetings will be referenced something like "Solid Waste" on the Commissioners' Agenda. The Portage County Commissioners' Agenda is posted on the first floor and seventh floor bulletin boards in the Portage Administration Building, and on the Commissioners' Calendar located at:  
<https://www.co.portage.oh.us/portage-county-board-commissioners>; and be it further,

**RESOLVED**, that Executive Sessions will be held pursuant to Ohio Revised Code Section 121.22(D)(2) and (G)(1)-(8); and be it further

**RESOLVED**, that special and emergency meetings of the Board of County Commissioners of the Portage County Solid Waste Management District will be held at the call of the Board of County Commissioners in its statutory role as the Board of County Commissioners of the Portage County Solid Waste Management District; and be it further

**RESOLVED**, that the Clerk of the Board of County Commissioners of Portage County shall give notice on behalf of the Board of County Commissioners of the Portage Solid Waste Management District to the media of the date, time, location and purpose

of a special meeting of the Board of County Commissioners of the Portage Solid Waste District Management District, no later than twenty-four hours before the special meeting is to start or, if not possible, as soon as the special meeting has been called; and be it further

**RESOLVED**, any person may request the time and place of all regularly scheduled meetings of the Board of County Commissioners of the Portage County Solid Waste Management District by submitting a request to the Clerk of the Board of County Commissioners of Portage County who also serves as the Clerk of the Board of County Commissioners of the Portage County Solid Waste Management District; and be it further,

**RESOLVED**, any person, upon written request, as provided herein, may obtain reasonable advance notification of all meetings of the Board of County Commissioners of the Portage County Solid Waste Management District at which any specific items regarding the Portage County Solid Waste Management District appears on the Portage County Commissioners' Agenda, as well as requesting notice when any other specific item of business regarding the Portage County Solid Waste Management District is to be discussed. Each person shall file, with the Clerk of the Board of County Commissioners a written request specifying the person's name, address, telephone number and/or e-mail address, along with specific type of Portage County Solid Waste Management District public business that is of interest, and the amount of time this request covers (not to exceed three months); and be it further,

**RESOLVED**, that public comment is welcomed by the Board of Commissioners beginning at or as close to 11:00 AM during the Commissioners' meetings on Thursday. A five-minute session (per person) will be placed on the agenda to allow for comments and questions from the public and media pertaining to topics and business items that have been discussed at that day's meeting. The Commissioners note that they will require those wishing to address the Board of Commissioners to complete a Public Comment Request Form prior to the Public Comment portion of the meeting; and be it further,

**RESOLVED**, that the Board of County Commissioners and in its statutory role as the Board of County Commissioners of the Portage County Solid Waste Management District, finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of such Board and that all deliberations of said Board that resulted in formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

I, Clerk of the Board of County Commissioners, and the Board in its statutory role as the Board of County Commissioners of the Portage County Solid Waste Management District, do hereby certify that the foregoing is a true and correct copy of a resolution of the Board duly adopted on June 27, 2019 and appearing on the official records of said Board, Journal 11.

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Clerk, Board of County Commissioners Portage County Solid Waste Management District

**EXHIBIT A**  
**TO RESOLUTION NO. 19-094**

**RESOLUTION NO . 19-0014** - **RE:** **FOR THE PURPOSE OF  
SETTING REGULAR AND  
SPECIAL MEETINGS AND  
ESTABLISHING RULES FOR  
THE MEETINGS OF THE BOARD  
OF PORTAGE COUNTY  
COMMISSIONERS.**

*It was moved by Vicki A. Kline, seconded by Kathleen Clyde that the following resolution be adopted:*

**WHEREAS,** *Ohio Revised Code Section 121.22 concerning open public meetings, it is required that this Board adopt rules relative to scheduling regular and special Board meetings and to provide notice of these meetings; now therefore be it*

**RESOLVED,** *that the annual organizational meeting of the Board shall be held in accordance with Ohio Revised Code Section 305.05 and not later than the second Monday of January of each year; and be it further*

**RESOLVED,** *that fifty such regular session will be held each year in accordance with Ohio Revised Code Section 305.06; and be it further*

**RESOLVED,** *that the Board of Commissioners agrees to meet on Tuesdays and Thursdays commencing at 9:00 AM and concluding at the end of business; and be it further*

**RESOLVED,** *that said meetings are to be held at the Portage County Administration Building, 7th Floor, 449 South Meridian Street, Ravenna, Ohio; and be it further*

**RESOLVED,** *that notices of upcoming meetings are published on the Portage County Board of Commissioners' agenda, which is posted on the first floor and seventh floor bulletin boards in the Portage County Administration Building, and on the Commissioners' calendar, located at <https://www.co.portage.oh.us/portage-county-board-commissioners>; and be it further*

**RESOLVED,** *that Executive Sessions will be held pursuant to Ohio Revised Code Section 121.22 (D2) and (G)(1)-(8); and be it further*

**RESOLVED,** *that special and emergency sessions will be held at the call of the Board of Commissioners; and be it further*

**RESOLVED,** *that the Clerk of the Board shall give notice to the media of the date, time, location and purpose of a special session no later than twenty-four hours before the meeting is to start or, if not possible, as soon as the special session has been called; and be it further*

**RESOLVED,** *any person may request the time and place of all regularly scheduled meetings by submitting a request to the Clerk of the Board; and be it further*

**RESOLVED,** *any person, upon written request, as provided herein, may obtain reasonable advance notification of all meetings at which any specific item appears on the agenda. Each person shall file, with the Clerk, a written request specifying their person's name, address, telephone number and/or e-mail address, along with the specific type of public business that is of interest, and the amount of time this request covers (not to exceed three months); and be it further*

**RESOLVED,** *that public comment is welcomed by the Board of Commissioners beginning at or as close to 11:00 AM during the Commissioners' meetings on Thursdays. A five-minute session (per person) will be placed on the agenda to allow for comments and questions from the public and media pertaining to topics and business items that have been discussed at that day's meeting. The Commissioners note that they will require those wishing to address the Board of Commissioners to complete a Public Comment Request Form prior to the Public Comment portion of the meeting; and be it further*

**RESOLVED,** *that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.*

*Roll call vote as follows:*

*Vicki Kline, Yea; Sabrina Christian-Bennett, Absent; Kathleen Clyde, Yea;*

*I, Clerk of the Board of County Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of County Commissioners of Portage County duly adopted January 14, 2019 and appearing upon the official records of said Board, Volume 91.*

*s:/Amy Hutchinson*  
*Clerk, Portage County Board of Commissioners*