



Jenkinsburg Water Department  
 Jenkinsburg, GA 30234  
 Office: 770.775.4850  
 Fax: 770.775.7669

### Jenkinsburg Water Department Account Information

Customer Name: \_\_\_\_\_ Spouse \_\_\_\_\_ Date: \_\_\_\_\_

Service Address: Subdivision Lot Number (if any): \_\_\_\_\_

Street: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Spouse-Cell \_\_\_\_\_

Work \_\_\_\_\_ E-mail \_\_\_\_\_

Mailing Address (if different from service address):

Name: \_\_\_\_\_

Street of P.O. Box: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Type Use:  Residential  Commercial  Industrial  Other

Property Owner:  Yes  No; if Yes:  Proof of ownership attached

Rental:  Yes  No; if Yes: Landlord: \_\_\_\_\_ Phone#: \_\_\_\_\_

Copy Rental Agreement:

Driver's License - Rental or Homeowner

**(For departmental use only)**

Customer Account #: \_\_\_\_\_ Meter #: \_\_\_\_\_ Deposit Paid By:  Check  Cash  Credit Card

Tap Size: \_\_\_\_\_ Date Purchased: \_\_\_\_\_ Credit Card Pmt. Posted to CUSI  QuickBooks \_\_\_\_\_

Date: \_\_\_\_\_ Deposit \_\_\_\_\_ Tap Fee \_\_\_\_\_ Back Flow \_\_\_\_\_

Meter Reading: \_\_\_\_\_ Disconnect Date: \_\_\_\_\_

Amt Deposit Refund: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Final Meter Reading: \_\_\_\_\_ Forwarding Address: \_\_\_\_\_



City of Jenkinsburg  
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April 17<sup>th</sup>, 2023

## Jenkinsburg Water Department

Re: Water Bill, Meter Reading and Shut-off Procedures.

In order to maintain efficient bookkeeping and records management, the following procedures have been adopted.

1.) Water meters will be read from the 8<sup>th</sup> but no later than the 14<sup>th</sup> of each month. Water bills will be mailed on or before the 1<sup>st</sup> of each month.

2.) Water bills must be paid by the 15<sup>th</sup> of each month. If not paid a late fee will incur on the 16<sup>th</sup> of each month. If payment is not made by the 20<sup>th</sup> of the month, service will be discontinued on the 21<sup>st</sup>, and a reconnection fee of \$35.00 will be charged. The City will not resume water service to the customer until the bill, reconnection fees, and all penalties have been paid in full.

**A. If the fifteenth day of the month falls on a Saturday, Sunday, or a holiday, when City Hall is closed, payments will be accepted without late charge on the following workday when City Hall is open. If the twenty-first day of the month falls on a Saturday, Sunday, or a holiday when City Hall is closed, payments will be accepted without disconnection until the following workday when City Hall is open. Service calls to reconnect water will only be done during normal working hours. No second notice will be given.**

**B. A service charge of \$35 will be added to the account for returned check / ACH and service will be reconnected when water bill and service charge are paid in full.**

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Customer Signature

**CUSTOMERS ARE NOT ALLOWED TO TAMPER WITH METERS / CITY PROPERTY.  
OFFENDERS SHALL BE SUBJECT TO A MINIMUM FINE OF \$250 TO A MAXIMUM FINE  
OF \$500 PLUS DAMAGES.**

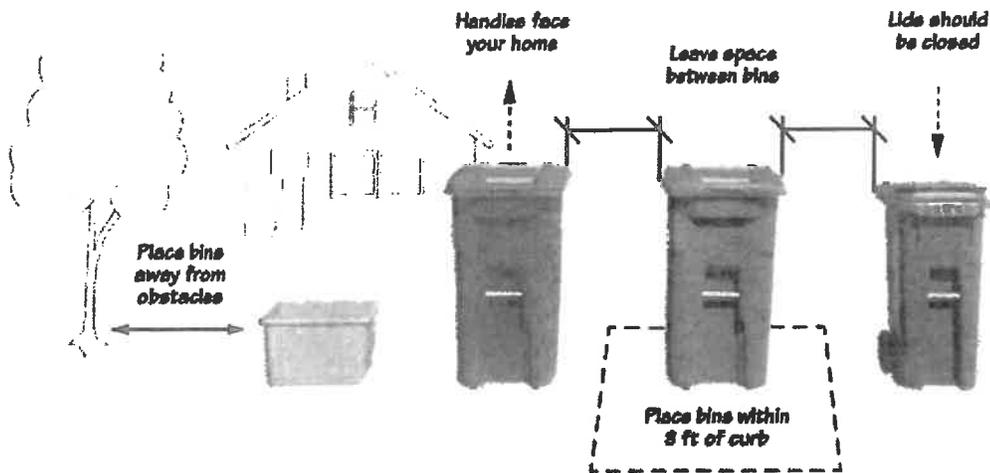




## City of Jenkinsburg Garbage Rules and Procedures

- Garbage Cans are Scheduled for Collection on Tuesday of each week
- Place cans at your designated collection point (Curbside or Road Right-away)
- Place cans out by 7 a.m. Tuesday morning (no earlier than 6 p.m. the evening before)
- Cans that are not out before 7 a.m. Tuesday morning may not be collected
- Cans **Must** be compatible with garbage truck lifter
- Cans should have 4 feet of space on all sides from any obstructions
- **Do Not** block cans with vehicles, objects, or overhanging tree limbs
- **Do Not** overfill cans; lids should be closed completely
- Overfilled cans and trash outside of cans will not be collected

Signature: \_\_\_\_\_



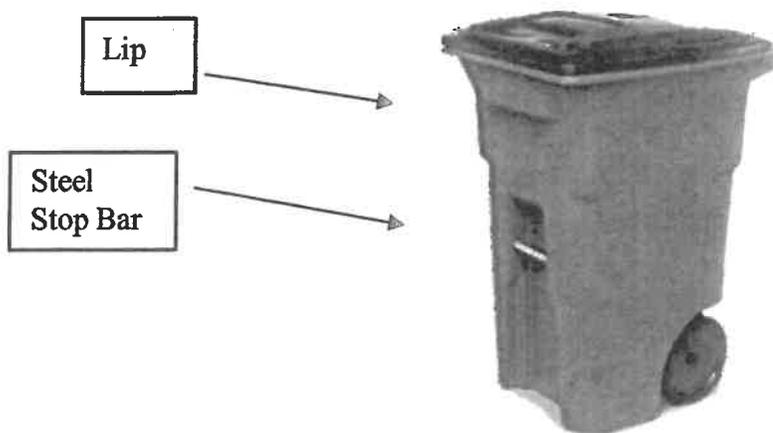
**Trash Can Requirements:**

The trash can must have a steel stop bar and rim design that is compatible with automated curbside collection waste truck lifters.

Trash cans come in multiple gallon sizes and can be purchased from retailers such as Ace Hardware, Home Depot, Lowes, Walmart, Amazon, Uline etc. The City also has a limited number of 64 gallon trash cans that may be purchased.

**Example of approved trash can:**

In order for the trash truck to lift the trash can the can must have a lip that is below the lid and the steel stop bar.





## **City of Jenkinsburg Water Department**

Effective February 1, 2025 the water rates for the City of Jenkinsburg Water Department will increase and will be reflected on the March 1, 2025 billing.

**Rates for customers residing inside Butts County will be as follows:**

\$17.00 for 2,000 gallons  
\$7.00 for every 1,000 gallons thereafter

**Rates for customers residing outside of Butts County will be as follow:**

\$19.00 for 2,000 gallons  
\$8.00 for every 1,000 gallons thereafter

**Water Account Deposit Fee**

\$100.00

**Returned Check/NSF Fee**

Fee per check/NSF \$35.00

**Reconnect Service Fee:**

During Normal Work Hours Only - \$35.00

**Meter Tampering:**

Penalty: Removal of Meter –  
\$250.00 up to \$500.00

**Inside Butts County Tap Fees will be as follows: (Back Flow - \$50.00)**

¾ Tap – \$1,200.00 - 1” Tap - \$1,500.00 - 2” Tap - \$4,000.00 plus materials

**Outside Butts County Tap Fees will be as follows: (Back Flow - 50.00)**

¾ Tap – \$1,450.00 - 1” Tap - \$1,750.00 - 2” Tap - \$4,500.00 plus materials

The rates were adopted 12/9/24 by the Jenkinsburg City Council.