

**GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3 – SPECIAL MEETING**

Date: October 24, 2019 @ 6:00 p.m.

Location: Judson Fire Department Station - 436 Skinner Lane, Longview, Texas 75605

**MINUTES:**

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The meeting was called to order by B.H. Jameson, President.

**ALL MEMBERS WERE PRESENT:**

**B.H. Jameson**

**Sam Satterwhite**

**Barbara Berry**

**Miles Darby**

**Tony Martin**

**BUSINESS:**

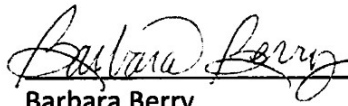
- Approval of minutes from October 3, 2019 Special Meeting
  - a) Sam Satterwhite moved; second by Tony Martin
  - b) VOTE: all in favor
  - c) RESOLVED: motion granted
  
- Approval of Treasurer's Report given by Barbara Berry
  - a) Sam Satterwhite moved; second by Miles Darby
  - b) VOTE: all in favor
  - c) RESOLVED: motion granted
  
- Motion was made for approval of surety bond from Charles Tomberlain Insurance Agency
  - a) Sam Satterwhite moved; second by Miles Darby
  - b) VOTE: all in favor
  - c) RESOLVED: motion granted
  
- Motion was made to adopt Robert's Rules of Order Newly Revised as the procedures for Gregg County ESD No. 3 meetings
  - a) Sam Satterwhite moved; second by B.H. Jameson
  - b) VOTE: all in favor
  - c) RESOLVED: motion granted

- Motion was made to postpone the adoption of policies for all purchases by Gregg County ESD No. 3 to the next meeting for further discussion.
  - a) Sam Satterwhite moved; second by Miles Daryby
  - b) VOTE: all in favor
  - c) RESOLVED: motion granted
  
- Motion was made to approve the Contract for Fire Protection Services with Judson VFD (with correction of typographical error)
  - a) Sam Satterwhite moved; second by Tony Martin
  - b) VOTE: all in favor
  - c) RESOLVED: motion granted
  
- Motion was made to retain Mike Pietsch, P.E., Consulting Services, Inc. to conduct a full study to create a grading summary with a list of suggested improvements for ESD No. 3
  - a) Barbara Berry moved; second by Sam Satterwhite
  - b) VOTE: all in favor
  - c) RESOLVED: motion granted
  
- Motion was made to postpone discussion regarding purchase of real estate to establish a permanent station for Judson VFD and ESD No. 3 until we receive the ISO Consultant report/evaluation back.
  - a) Miles Darby moved; second by Tony Martin
  - b) VOTE: all in favor
  - c) RESOLVED: motion granted
  
- Motion was made to approve bids from First-In for fire apparatus for Judson VFD and ESD No. 3
  - a) Tony Martin moved; second by Miles Darby
  - b) VOTE: all in favor
  - c) RESOLVED: motion granted
  
- Motion was made to approve financing bid from Texas National Bank for fire apparatus for Judson VFD and ESD No. 3
  - a) Tony Martin moved; second by Miles Darby
  - b) VOTE: all in favor
  - c) RESOLVED: motion granted

Board Member Sam Satterwhite left the meeting at 7:00 p.m. All other members remained and still comprised a quorum.

- Motion was made to have Metro Fire inspect the existing 2005 Spartan to see what repairs are required and obtain a quote on cost for required repairs.
  - a) Miles Darby moved; second by Barbara Berry
  - b) VOTE: all in favor
  - c) RESOLVED: motion granted
  
- Members went into Executive Session
  
- Members returned to Open Session
  
- Monthly report given by Blake Green for Judson VFD

There being no further business, there was a motion to adjourn at 7:30 p.m. by Tony Martin; second by Miles Darby.

 10/28/19  
Barbara Berry                      Date  
Secretary / Treasurer