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AUG 17 2020

Michelle Gilley  
Gregg County Clerk

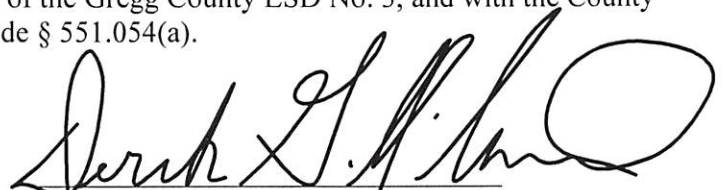
NOTICE OF MEETING

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3  
THURSDAY, AUGUST 20, 2020 at 6:30 P.M.  
436 SKINNER LANE  
LONGVIEW, TEXAS 75605  
JUDSON FIRE DEPARTMENT**

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code chapter 551, requiring governmental bodies to give notice of their meetings, this notice is to advise that a board meeting of the **Gregg County Emergency Services District No. 3** will be held at **6:30 p.m. on Thursday the 20<sup>th</sup> of August, 2020**, at the **Judson Fire Department Station, 436 Skinner Lane, Longview, Texas 75605**, at which time the Board of the ESD will consider and take action on all matters pertaining to such business as may come before it, including by way of information not limitation, the following matters included the agenda attached hereto.

**CERTIFICATE AS TO POSTING OF NOTICE:**

On the 17<sup>th</sup> day of August, 2020, this notice was posted on the door of the Judson Fire Department Station at 436 Skinner Lane, which is the principal office of the Gregg County ESD No. 3, and with the County Clerk of Gregg County, Texas pursuant to Tex. Gov't Code § 551.054(a).

  
Derek Gilliland, Agent for Posting

**GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3**

**P.O. Box 4203, Longview, Texas 75606**

**Thursday, August 20, 2020 @ 6:30 p.m.**

**AGENDA:**

**The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

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1. Call to order and establish a quorum.
2. Approval of minutes from July 16, 2020 Gregg County ESD No. 3 board meeting.
3. Time for public comments on any agenda item.
4. Consideration and approval of July 2020 Treasurer's report
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and request for advance approval of any equipment purchases.
6. Discuss Judson Fire Department request for approval of advance and reimbursement to be adjusted for any remainder from last month:

<b>a. Judson Fire Department:</b>		<b>\$ 32,816.03</b>
i Payroll total	\$ 18,020.00	
ii Bills total	\$ 3,000.00	
iii Outstanding Invoices total	\$ 3,274.64	
Bound Tree	\$1,188.03	
School of EMS	\$1,200.00	
The EMS Store	\$ 886.61	
iv Training Total	\$ 8,521.39	

**b. Judson Fire Department** **\$ 12,320.05**

7. Discussion and approval of ESD bills for July 2020

a. Judson Fire Department	\$29,541.39
b. Judson Fire Department	\$12,320.05
c. Outstanding Invoices to be paid	\$ 3,274.64
d. Sorey, Gilliland & Hull, PLLC	\$ 1,964.01
e. Karen A. Jacks & Associates, P.C.	\$ 275.00
f. Kirk Shields (Spartan Registration)	\$ 7.50
g. Johnson & Pace, Inc.	\$ 1,492.00
h. Tami Griffin – Webmaster	\$ 275.00
i. Dr. Morris, Judson FD Medical Director	\$ 1,500.00

8. Presentation by Judson Fire Department of proposed budget
9. Discussion of adoption of proposed budget for Fiscal Year 2020 – 2021
10. Discussion of adoption of proposed Tax Rate for Fiscal Year 2020 – 2021
11. Discuss and take action regarding disposition of the Spartan engine.
12. Discuss and take action on joining HGAC Buy (<https://www.hgacbuy.org/>) and Texas BuyBoard (<https://www.buyboard.com>).
13. Discuss and take action on insurance for the ESD and its board.

#### **EXECUTIVE SESSION**

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code section 551.071)
- b) Discussion of purchase of real estate for future fire station

#### **RETURN TO OPEN SESSION**

Adjournment

**GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3 – MONTHLY MEETING**

Date: Thursday, July 18, 2019 @ 6:30 p.m.

Location: Judson Fire Department Station - 436 Skinner Lane, Longview, Texas 75605

**MINUTES:**

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The meeting was called to order by B.H. Jameson, President.

**ALL WERE MEMBERS PRESENT:**

Sam Satterwhite

B.H. Jameson

Barbara Berry

Miles Darby

Tony Martin

**BUSINESS:**

- **MOTION:** to elect officers of ESD #3 – appointed as follows:

B.H. Jameson – President

- Motion by Miles Darby; second by Tony Martin

- VOTE: all in favor

- RESOLVED: motion granted

Sam Satterwhite – Vice President

- Motion by BH Jameson; second by Tony Martin

- VOTE: all in favor

- RESOLVED: motion granted

Barbara Berry - Secretary / Treasurer

- Motion by Miles Darby; second by Sam Satterwhite

- VOTE: all in favor

- RESOLVED: motion granted

- **MOTION:** to postpone decision on designation of Fiscal Year to begin October 1st and end September 30th and carryover to next meeting for more discussion.

- Motion by Sam Satterwhite; second by Barbara Berry

- VOTE: all in favor

- RESOLVED: motion granted

- **Presentations made:**

- Chris Jackson with JMVFD regarding current and future capabilities

- Glenn Hobbs with Tryon Road Special Utility District regarding existing water facilities and capabilities.

- **MOTION:** to postpone adoption of budget for Fiscal Year 2019 – 2020 and carryover to next meeting for more discussion. A current budget was requested from JMVFD for Board to review.

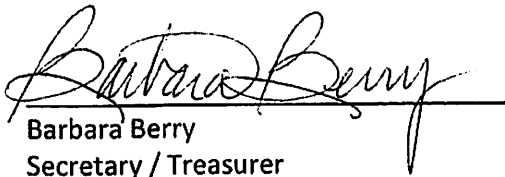
- Motion by Sam Satterwhite; second by Miles Darby

- VOTE: all in favor

- RESOLVED: motion granted

- MOTION: to postpone adoption of tax rate for Fiscal Year 2019 – 2020 for more discussion. The current budget was requested from JMVFD in order to discuss tax rates at the next monthly meeting.
  - VOTE: all in favor
  - RESOLVED: motion granted
  
- Reviewed the 90 Day training requirements and discussed the initial set up of ESD 3
  
- MOTION: to designate the mailing address for the Gregg County ESD #3 as:  
P.O. Box 4203, Longview, TX 75606.
  - - Motion by Miles Darby; second by Tony Martin
  - VOTE: all in favor
  - RESOLVED: motion granted
  
- MOTION: The news outlet for publications will be posted at the Gregg County Courthouse. There was a motion to discuss additional options in more detail at the next meeting.
  - VOTE: all in favor
  - RESOLVED: motion granted
  
- MOTION: To adopt the 3<sup>rd</sup> Thursday at 6:30 of each month as the time and place for monthly meetings.
  - Motion by Miles Darby; second by Tony Martin
  - VOTE: all in favor
  - RESOLVED: motion granted
  
- MOTION: To postpone discussion of accountant and auditor for next monthly meeting.
  - VOTE: all in favor
  - RESOLVED: motion granted
  
- MOTION: To postpone discussion of banking for next monthly meeting.
  - VOTE: all in favor
  - RESOLVED: motion granted
  
- MOTION: To postpone discussion of legal counsel for next monthly meeting.
  - VOTE: all in favor
  - RESOLVED: motion granted

There being no further business, the meeting was adjourned at 8:15 p.m.


  
 Barbara Berry  
 Secretary / Treasurer