

Tenant Move-In Procedures:

1. **Review Lease Agreement:** Carefully read through the lease agreement to understand all terms and conditions.
2. **Payment:** Pay any required fees or deposits, such as security deposit and first month's rent.
3. **Scheduled Move-In Date:** Coordinate with the landlord or property manager to schedule the move-in date and time.
4. **Walkthrough Inspection:** Conduct a thorough walkthrough of the rental. Note any existing damages or issues in writing or through photos/videos. This protects you from being charged for pre-existing damages when you move out.
5. **Utilities Setup:** Arrange for the setup of utilities in your name, such as electricity, water, gas, internet, and cable.
6. **Change of Address:** Update your address with the post office, banks, subscriptions, and other relevant entities.
7. **Insurance:** Consider getting renter's insurance to protect your belongings in case of theft, damage, or other unforeseen events.
8. **Key Collection:** Obtain keys or access codes from the property manager.
9. **Emergency Contacts:** Familiarize yourself with emergency contacts, such as maintenance personnel or the landlord's contact information. Provide an Emergency contact for the Property Manager.
10. **Property Rules and Regulations:** Understand and follow any rules and regulations provided by property management.
11. **Inspect Appliances and Utilities:** Test appliances, faucets, lights, heating, and air conditioning to ensure they are in working order. Report any issues promptly.
12. **Document Condition:** Document the condition of the property thoroughly through written descriptions, photos, or videos. This helps prevent disputes when moving out.
13. **Address Outstanding Concerns:** If any issues arise during the move-in process, communicate them to the property manager to address them promptly.

Following these steps can help ensure a smooth and organized move-in process while protecting your rights as a tenant.