

**Shorewood Estates Civic Association (SECA)
Board of Directors Meeting
September 15, 2019 at Anchorage Lane 'Horse-shoe'**

Kim called the meeting to order at 1:00PM

Attendees: Kim Righi, Don Ruth, Linda Gaydos, Jason Conner, Bill Irish, Bryan Matthews

Agenda Items:

- SECA Shed Stakeout
- 2019 Picnic
- Anchorage Beach Electric Service and Use Policy
- Boat Dock Electric Tie-in/Installation and Use Policy
- Purchasing De-icer
- Piling Donuts and Noodles
- Slate for 2020 Board of Directors
- New Business

Financial Status

- Review current balances
 - Checking = \$100.56
 - Savings = \$29,426.21
 - Total = \$29,526.77

SECA Shed Stakeout

- *In a conversation w/ Jeff Russell in April, Bob Hodge's recommendations for a shed included a metal roof, fiberglass doors, Quaker-style roof (not gambrel), roof vent, 6" roof overhang, and no T-111 siding*
- *Jeff also suggested installing shelving to increase storage capacity and hooks to hang power cords, etc.*
- *Need to provide seasonal storage for de-icer (2'x2') and associated mounting equipment, large drainpipe piling donuts (for free-standing pilings measure 6'Lx4'Dx5'H), about 30 piling noodles, Boat Dock outer-piling protectors, and Beach lawn chairs; Also store Picnic supplies and storage containers w/ SECA documents*
- *Temporarily staked-out 10'x12' shed footprint in area along Anchorage Beach access road; Need additional 12" all around shed for foundation; Also need to consider space for mowing or weed-whacking around shed; Also need to install bollards at exposed corners of shed to protect it from vehicles*
- Decisions - Exterior vinyl siding color should be natural to blend-in w/ surrounding area; Original 10'x16' size is too big – continue to research costs for 10'x12' (120 ft²) and 8'x16' (128 ft²)

2019 Picnic

- Saturday 09/28/19
- Move tables for mower and/or weed-whack prior to Picnic

Anchorage Beach Electrical Service and Use Policy

- Electric service will be used for de-icer to protect docks - will not be available for general community use
- *Contact Choptank to ask if service can be turned-on seasonally so we only pay for months that de-icer is used*
- *Install de-icer at Anchorage Beach dock around 12/1/19*

Boat Dock Electrical Service Tie-in and Use Policy

- Jason contacted Mr. Stevenson (owns property next to Boat Dock) to ask if we can install metered electric service from his dock for purposes of using a winter de-icer at Boat Dock; Mr. Stevenson was very nice but reluctant to allow us to install metered service from his dock
- Need to build more piling noodles for Boat Dock pilings; Based on last winter's experiment, folks have ideas to improve noodle design and function
- Suggested we install noodles when all boats are out of water soon after 10/31/19

De-icer

- Need angled mounts and poles for de-icer plus heavy duty outdoor extension cords

Piling Donuts and Noodles

- Flat piling donuts will not be re-used; Offer them to community at reduced price (our cost = \$65 each)
- Linda has 8 new/unused flat piling donuts in her garage

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Slate for 2020 Board of Directors

- Kim Righi will step-down as President; She is willing to continue as Past President/Treasurer
- Sueann Hall is willing to get involved as Board Member
- Bill Irish is stepping down as Member-at-Large
- Think of nominees – we'll reach-out in November to develop 2020 slate that will be voted on at Annual General Meeting in February

New Business

- Someone from Roberts Road area participated in Shorewood Estates Community Yard Sale at Bayer on 9/14/19; Consider contacting residents in those neighborhoods off Wilson Point Rd to participate in other community events

Action Items

- Review open items and new items

Kim adjourned the Meeting at 2:15PM

Action Items

#	Action Item	Responsible Party	Status / Comment
1	Post notices announcing Community Events on event sign board prior to each event	Julie Klapproth	On-going 1/5/19 – Will ask Al Tate for new sign suggestions Obtained 'sandwich' sign board & letters from former Sassafra River Assoc office
6	Research locations for community SECA Shed, plus size, cost, material	All Cost research – Don Ruth, Jason Conner, Linda Gaydos	Open 1/5/19 Staked-out potential shed footprint 9/15/19; Continue cost research
10	Reduce Beach picnic table weight; Clean tables & plastic chairs; Remove broken chairs & cushions	Spring Clean-up	Open 1/5/19 Removed broken chairs and cushions at Spring Clean-up on 4/27/19
11	Talk w/ Travis Biggs about 2019 maintenance at Beach Hill (Liriope)	Kim Righi	Open 1/5/19
13	Weed-whack at Beach – along access road, around picnic tables, & Beach area prior to Picnic	Jason Conner	Open 9/15/19
14	Contact Choptank to start electric service to Beach 12/1/19; Ask about seasonal service	Kim Righi	Open 9/15/19
15	Contact Bob Hodge about SECA Shed location and previously mentioned donation for shed	Jason Conner	Open 9/15/19
16	Begin permit process for SECA Shed w/ Kent County	Linda Gaydos / Kim Righi	Open 9/15/19
17	Purchase de-icer & necessary equipment, e.g., angled mounts, poles, extension cords	Jeff Russell	Open 9/15/19
18	Find new homes for last winter's flat piling donuts from Boat Dock, or discard	Linda Gaydos / Jeff Russell	Open 9/15/19
19	Determine number of usable Boat Dock piling noodles on-hand & number still needed; Ask for volunteers to help refurbish &/or build noodles & outer-piling protectors	Linda Gaydos / Jeff Russell	Open 9/15/19

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#	Action Item	Responsible Party	Status / Comment
2	Perform annual review of SECA books	Linda Gaydos	Open 1/5/19 – Will ask Bill Berghaus or Andy Horsey Complete 1/11/19 – Andy Horsey
3	Investigate phasing needed repairs to Boat Dock	Kim Righi	Open 1/5/19 – Will ask Mark McCool about phasing needed repairs Complete – Mark agreed to phase repairs over 4 Phases
4	Create 2019 Membership Dues letter and Slip Lottery	Kim Righi, Linda Gaydos	Open 1/5/19 Complete 2/14/19
5	Follow-up w/ Bob Lawson re: electric installation timeline at Anchorage Beach; Talk w/ Mr. Stevenson (Boat Dock neighbor) about possibly tying into his electric service & attaching meter	Jason Conner	Open 1/5/19 Complete 03/2019 - Electric conduit and service installed at Anchorage Beach Complete – Jason talked w/ Mr. Stevenson
7	Send Annual Meeting Notice	Linda Gaydos	Open 1/5/19 Complete 1/17/19
8	Develop new website	Linda Gaydos	Open 1/5/19 Complete 8/1/19 – Retained key content of former website & added much more new content
9	Add reflective highlights to Shorewood Estates sign	Linda Gaydos, Brian Chick	Open 1/5/19 Complete 03/2019
12	Create new name for 2019 version of 'Thirsty Thursday'	All	Open 1/5/19 Complete 2/15/19 – 'Thirsty Last Thursday' (TLT)

Respectfully submitted,
Linda Gaydos
SECA Secretary