

**Shorewood Estates Civic Association (SECA)
Board of Directors Meeting
January 18, 2020 at Kim Righi's Home**

Kim called the meeting to order at 9:00AM

Attendees: Kim Righi, Don Ruth, Linda Gaydos, Jeff Russell, Bill Irish, Bryan Matthews

Agenda Items:

- Financial Status
- 2020 Budget Recommendation
- 2020 Membership Dues Recommendation
- 2020 Slip Lottery and Dues
- Boat Dock Repair/Replace Status
- Anchorage Beach Electric Installation and Use Policy Status
- SECA Shed
- Slate for 2020 Board of Directors
- Spring Clean-Up Dates
- New Business
- Review Open Action Items

Financial Status

- Review current balances (as of 01/17/2020)
 - Checking = \$153.81
 - Savings = \$26,309.96
 - Total = \$26,463.77

2020 Budget Recommendation

- Income
 - Membership recommended Dues increase to \$150 in 2019; Resident 2019 participation rate = 77%
 - Boat Slip Dues based on 2019 rates plus \$100/slip increase voted on in 2019
- Expenses
 - Increased Insurance expense based on 2019 rate
 - Sam Smith raised mowing cost \$5 per mow for 2020 (from \$45 to \$50); Mowed 26 times in 2019; Increase represents \$130 - \$150 overall increase for 2020
 - Office supplies increase for website maintenance
 - Dock repair for Phase II will be around \$19,500 depending on number of pilings replaced
- Jeff motioned to accept Budget Recommendation; Bryan 2nd motion; All in attendance agreed

2020 Membership Dues Recommendation

- Membership recommended an increase for 2020 Dues to \$150 at 2019 Annual Meeting
- Should Dues decrease when funds for known projects are attained and paid; Ongoing maintenance costs will continue and only increase; Need to consider the value of work that neighbors volunteer – what would it cost if we had to pay for any of that work? Agreed that Dues will not decrease
- Dues notice – include description of work we pay to complete and work that volunteers contribute; Continue to offer payment plan; Continue to ask for contribution of any amount if Dues amount is not feasible
- Jeff motioned to accept Dues Recommendation; Bryan 2nd motion; All in attendance agreed

2020 Slip Lottery and Dues

- Recommended \$100 per year per Slip increase for Boat Dock rebuild through 2021 at 2019 Annual Meeting
- Seasonal dates have been 04/01-10/31; Consider extending in-water season to 11/30 (will depend on owner's insurance policy and lay-up dates)
- Update application form to reflect dues increase, Lottery and payment due dates, and statement noting that boats may be boarded or maneuvered if necessary to add piling protection (due to extending season to 11/30)
- New ladder is needed at Boat Dock; Jeff suggested a ladder that can be easily removed or extended
- Jeff will contact Mark McCool this week for Phase II Boat Dock replacement schedule as timing may impact recommended Budget vote at Annual Meeting on 02/22/20; If necessary, Linda will send e-mail to 2019 Members only to vote on Budget prior to Annual Meeting to help ensure dock work is completed before 04/01

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Boat Dock Repair/Replace Status

- Phase I completed in March 2019 by Northern Bay Boat Lifts (raised dock about 12"); \$7935; Raised portion is working well – out of the water more often at high tides
- Phase II is from newly raised section out to 'T Dock' including rebuilding 2 finger piers and replacing up to 12 pilings; \$7814 + \$950/piling (need 11 or 12 pilings replaced = \$11,400); Total = \$19,214
- Phase III & IV (T-Dock) = \$5701 each (\$11,402) in 2021
- Still need home for donut piling protectors; No Shorewood Estates waterfront property owners responded to offer; Is Bob Hodge interested? Linda is storing 8 never-been-used protectors; Don and Rob are storing all other protectors (~30-35?)

Anchorage Beach Electrical Installation and Use Policy Status

- Electric service was activated in December; Seasonal account w/ no charge when not in use or to turn service on/off seasonally; Use for de-icer equipment only during winter months
- Noted again Bob Lawson's generosity in providing labor and materials to install electric service saving SECA over \$2000; Discussed whether \$100 gift card would be appropriate as token of appreciation
- Linda motioned to approve \$100 gift card for Bob Lawson; Jeff 2nd motion; All in attendance agreed

SECA Shed

- Is Bob Hodge \$2500 offer still valid? Kim will contact Jason for follow-up
- Linda found Suncast Resin Sheds 8x10 (\$1100) and 8x13 (\$1599) w/ a 10 yr warranty available thru Home Depot, Lowe's, or Amazon; Only online con review was ventilation – may need to add additional ventilation; Don still investigating other shed options
- Pad – Consider building w/ some cinder block instead of all gravel
- Linda and Kim have permit paperwork from Kent County; Bob Hodge as property owner must sign permit

Slate for 2020 Board of Directors

- Officer positions available = President, Treasurer; Members available = 2 Member-at-Large
- President – Kim offered to continue if no one else comes forward
- Treasurer – RoseMarie Tate, Ray Long (Ray dropped out)
- Member-at-Large – Ed Oceanic is interested; Linda asked Mike Klapproth but no response yet; Jeff & Bill will ask John Lytwynec; Jeff will ask Eddie & Jess Wieser; Kim will ask Doug & Liz Porter; Linda will ask Mary & Gary Sorrelle

Spring Clean-Up Dates

- April or May? Schedule Saturday 4/25 w/ rain-date Sunday 4/26; Start at 8:30AM; Add to website EVENTS

New Business

- New Shorewood Estates website – Linda; Comments, Suggestions, Is anyone using it? Events should focus on those that support the community
- Mussel Project – Jeff; Oyster gardening occurs in salt water but mussels need fresh water; Growing mussels is a new ShoreRivers Capstone project; Jeff suggested volunteering boat dock but impact to swimmers or boat traffic is unknown; Project details still need to be developed but seems reasonable to explore; Linda motioned to approve mussel gardening for Boat Dock; Jeff 2nd motion; All in attendance agreed
- Spartan Alumni Jazz Band (Jim Pileggi member) – Linda; Jim offered this 17-member band could play outdoor at his house on Sunday 06/07/2020 from 2:00-3:30PM; Donations \$5-\$10?; Play a mix of up tunes, ballads, jazz, solos; Bring chairs, beverages/appetizer/snacks to share w/ neighbors and band; Super Thirsty Sunday
- Don and Bill both contacted DNR Police about Sunfish Sailboat that washed-up on Anchorage Beach last season; DNR confirmed there are no reports of missing boat; DNR will haul it out and hold it for 30 days, then destroy properly if no one claims
- Send e-mails to group distribution – Consider Google Group; Some personal e-mails can't send to more than 100 addresses; Research LocoDomain for webmail and associated costs
- Boat Ramp near Boat Dock – Don; Needs improvement; Slope is too steep and bottom is too soft for safe launching; Install gravel and border to keep from washing away; Can bollard poles for dam to prevent traffic be moved to provide more space for launching? Need mitigation plan – discuss at Annual Meeting

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- Beach Area – Don; Needs improvement; Can we fill-in marshy area to provide more open usable space? Can we add more sand? Need mitigation plan – discuss at Annual Meeting
- Improve signage at Beach and Boat Dock area, e.g., Residents Only, No Trespassing, etc.

Action Items

- Review open items and new items

Kim adjourned the Meeting at 11:10AM

Action Items

#	Action Item	Responsible Party	Status / Comment
1	Post notices announcing Community Events on event sign board prior to each event	Julie Klapproth	On-going
2	Research locations for community SECA Shed, plus size, cost, material; Staked-out potential shed footprint 9/15/19	All	Open 1/18/2020
3	Reduce Beach picnic table weight; Clean tables & plastic chairs; Remove broken chairs & cushions	Spring Clean-up 04/25/2020	Open 1/18/2020 Power-wash tables & chairs
4	Contact Bob Hodge about SECA Shed location and previously mentioned donation for shed; Offer piling donut protectors to Bob	Jason Conner	Open 9/15/19
5	Begin permit process for SECA Shed w/ Kent County	Linda Gaydos / Kim Righi	Open 9/15/19
6	Find new homes for last winter's flat piling donuts from Boat Dock, or discard	Linda Gaydos / Jeff Russell	Open 9/15/19
7	Contact Mark McCool (Northern Bay Boat Lifts) for scheduling Phase II Boat Dock replacement	Jeff Russell	Open 1/18/2020 Complete 01/21/2020
8	Research new Boat Dock ladder	Jeff Russell	Open 1/18/2020
9	Contact potential candidates for 2020 Members-at-Large	Jeff, Bill, Kim, Linda	Open 1/18/2020
Complete 2019 Action Items			
2	Perform annual review of SECA books	Linda Gaydos	Open 1/5/19 – Will ask Bill Berghaus or Andy Horsey Complete 1/11/19 – Andy Horsey
3	Investigate phasing needed repairs to Boat Dock	Kim Righi	Open 1/5/19 – Will ask Mark McCool about phasing needed repairs Complete – Mark agreed to phase repairs over 4 Phases
4	Create 2019 Membership Dues letter and Slip Lottery	Kim Righi, Linda Gaydos	Open 1/5/19 Complete 2/14/19
5	Follow-up w/ Bob Lawson re: electric installation timeline at Anchorage Beach; Talk w/ Mr. Stevenson (Boat Dock neighbor) about possibly tying into his electric service & attaching meter	Jason Conner	Open 1/5/19 Complete 03/2019 - Electric conduit and service installed at Anchorage Beach Complete – Jason talked w/ Mr. Stevenson
7	Send Annual Meeting Notice	Linda Gaydos	Open 1/5/19 Complete 1/17/19
8	Develop new website	Linda Gaydos	Open 1/5/19 Complete 8/1/19 – Retained key content of former website & added much more new content

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9	Add reflective highlights to Shorewood Estates sign	Linda Gaydos, Brian Chick	Open 1/5/19 Complete 03/2019
11	Confirm 2020 maintenance at Beach Hill (Liriope) w/ Travis Biggs	Kim Righi	Open 11/15/19 Complete
12	Create new name for 2019 version of 'Thirsty Thursday'	All	Open 1/5/19 Complete 2/15/19 – 'Thirsty Last Thursday' (TLT)
13	Weed-whack at Beach – along access road, around picnic tables, & Beach area prior to Picnic	Jason Conner	Open 9/15/19 Complete 9/30/19
14	Contact Choptank to start electric service to Beach 12/1/19; Ask about seasonal service	Kim Righi	Open 9/15/19 Complete 12/2019
17	Purchase de-icer & necessary equipment, e.g., angled mounts, poles, extension cords	Jeff Russell	Open 9/15/19 Complete 11/10/19
19	Determine number of usable Boat Dock piling noodles on-hand & number still needed; Ask for volunteers to help refurbish &/or build noodles & outer-piling protectors	Linda Gaydos / Jeff Russell	Open 9/15/19 Complete 12/16/19

Respectfully submitted,

Linda Gaydos
SECA Secretary