

**Shorewood Estates Civic Association (SECA)  
Board of Directors Meeting  
June 2, 2021 at Anchorage Beach**

Ed called the meeting to order at 6:03PM

**Attendees:** Ed Oceanic, Don Ruth, Cindy Hamilton, Linda Gaydos, John Lytwynec, Joan Skloot, RoseMarie Tate, Doug Uhl

**Agenda Items:**

- Treasurer Report
- Membership Report
- Community Maintenance and Improvements Projects
  - Storage Racks
  - Annual Clean-up
  - Beach – Sand, Picnic Tables, Boat Launch
  - Airfield Access Road
  - Brush/Debris Area
  - Pond Walking Path
  - Boat Dock Access Road; Bollards
  - Boat Launch Area
  - Boat Dock – Solar Lights, Flag
- Community Committees
- Signs – Shorewood Estates, Neighborhood Watch
- Water Quality Testing Program
- Boat Dock Expansion
- New Business
- Review Open Action Items

**Treasurer Report (Cindy)**

- Review current balances (as of 06/01/2021)
  - Checking = \$156.28
  - Savings = \$20,954.61
  - Total = \$21,110.89
- Storage Racks Improvements = \$1,731.98

**Membership Report (Linda)**

- 2021 Membership Dues paid by 55 of 80 residents/property owners = 68.8% (77.5% in 2020, 77.5% in 2019, 70.9% in 2018); Members donated additional \$1125

**Community Maintenance and Improvements Projects (All)**

- Storage Racks – Complete; Lots of positive comments; If there is no SECA sticker on item, move item and 'search' for owner
- Annual Clean-up – Rose, Chairperson; Linda will send Rose sample e-mail from past Clean-up
- Anchorage Beach – Sand, Picnic Tables, Boat Launch – Don, Chairperson; Create plan to present to Board/Membership
  - Sand – Linda confirmed w/ Kent County that new sand could not be added to beach due to critical area location (Critical Access Commission regulations); Don will contact Kent County for further review as Kentmore Park and Betterton have sandy beaches
  - Picnic Tables – Existing wood tables w/ metal bases require maintenance and are not operational (can't be cleaned, too heavy to move); Based on experience, Ed/Doug suggested we replace w/ 'Lifetime' tables (~\$150 each, cleanable, lighter, longer useful life); Start w/ 2 tables to accommodate 10-12 people w/in designated table area (gravel/stone, mulch, pavilion?)
  - Boat Launch – Launching motored watercraft from Beach is problematic especially w/ full-sized trucks (disruptive to others already using area, tendency for very large tire ruts in sand and water) but easier turn-around; Consider limiting access to golf-cart/gator sized vehicles (install bollard on access road that

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allows small vehicles to pass by w/out being unlocked) and encourage motored watercraft launching at Boat Dock area (needs improvements)

- Airfield Access Road and Brush/Debris Area – Doug, Chairperson
  - Doug talked w/ Bob Hodge and his assistant Monica – they're OK w/ laying stone in staked-out from Mallard Lane cul de sac up to airfield; Bob/Monica will have someone from their team check what needs to be dug next time they're working at Brush/Debris area
  - Folks are not tossing yard debris 'over the edge' and is creating problems w/ access to area; Need to have debris pushed over edge again
- Pond Walking Path – Bryan Matthews, Chairperson (w/ Doug's assistance); Investigate potential/existing path; May need to wait until fall to clear path when foliage is dying, then again in spring before new growth
- Boat Launch Area, Access Road, Boat Dock – Linda, Chairperson (w/ John's and Ed's assistance)
  - Launch area needs more gradual slope for better launch incline; Various solutions include cutting away built-up dirt then laying road cloth and stone for traction
  - Access Road Bollards – Move right-side bollard out toward pond for better maneuverability and to prevent drive-around too close to hill drop-off; SECA will move bollard and Charles MacLean will dress it up
  - Boat Dock – Charles offered to install solar lights for better nighttime vision, and an American flag
- Community Signs – Joan, Chairperson (w/ Rose's assistance)
  - Shorewood Estates sign is gone – should it be replaced? Is another permit needed, or can sign be replaced w/ different sign (new design, price) since it seems to have been stolen
  - Should 'Neighborhood Watch' sign be removed?

**Water Quality Testing Program (Linda)**

- ShoreRivers bacteria monitoring started May 27 w/ closest site at Georgetown Bridge; If Shorewood Estates wants to be involved, Riverkeeper Zack said cost of testing materials = \$600; Water sample has to be collected and delivered to lab in Chestertown Thursday mornings by 10:00AM; Need volunteer(s)
- Board feels reporting on SwimGuide from Georgetown and Fox Hole is sufficient to determine water quality at Swantown Creek
- Create link to ShoreRivers (already exists) and SwimGuide on website (Linda); Send link to community via e-mail (Linda)

**Boat Dock Expansion (Ed)**

- Review proposal for expanding dock to add 2 slips, and required permits (Linda researching w/ Kent Cnty)
- Determine requirements to replace ramp to slips (existing ramp at least 15 years old); Consider replacing w/ non-slip surface (John, Ed)

**New Business (All)**

- Resident, delivery/service, and visitor vehicles travel faster than speed limit along Shorewood Rd; Investigate installing 'Your Speed Is....' alert sign to monitor speeds and help slow down vehicles (Ed, Don)
- Residents asked whether 'No Wake Zone' could be established w/ sign installed in Swantown Creek as speeding motored watercraft are often unaware of others on the water (kayaks, paddle boards, canoes); Contact DNR (Linda)
- A large catamaran exploded on the River several days ago and is 'docked' off hunting blind at Eastern mouth of Swantown Creek; Fuel fumes and debris are dangerous; Contact DNR to ensure they are aware of hazard (Cindy)

**Action Items (All)**

- Review open items and new items
- Doug motioned to adjourn; John 2<sup>nd</sup> motion; All attendees agreed w/ 'aye'

Ed adjourned the Meeting at 7:50PM

**Action Items**

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#	Action Item	Responsible Party	Status / Comment
1	Post notices announcing Community Events on event sign board prior to each event		On-going
2	Send quarterly financial report to Board by 15 <sup>th</sup> of month at end of each quarter	Cindy Hamilton	On-going
3	Organize & communicate Annual Community Clean-up	RoseMarie Tate	Open 6/2/21
4	Create comprehensive plan for Beach area including access, motored boat launching, picnic tables, pavilion, sand	Don Ruth	Open 6/2/21
5	Contact Kent Cnty to review CAC regulations for adding sand to Anchorage Beach	Don Ruth	Open 6/2/21
6	Buy 2 new resin picnic tables & create designated table area as part of new Beach Area Plan (Sand, Tables, Launch Area, Access); Remove wooden tables if new tables are functional	Don Ruth	Open 6/2/21
7	Stake-out area from Mallard Lane cul de sac to airfield to improve storm water flow & access; Obtain permission/assistance from Bob Hodge	Doug Uhl	Open 6/2/21
8	Communicate to residents need to keep Brush/Debris area clear to provide access for all	Doug Uhl	Open 6/2/21
9	Investigate potential/existing path at pond & effort to keep it clear	Bryan Matthews, Doug Uhl	Open 6/2/21
10	Investigate re-design/configuration of boat launch area for better launch incline/maneuverability	Linda Gaydos	Open 6/2/21
11	Move right side bollard on Boat Dock access road to improve maneuverability & prevent falling-off hill	Linda Gaydos	Open 6/2/21
12	Install a few solar lights & American flag on Boat Dock	Linda Gaydos, Charles MacLean	Open 6/2/21
13	Research design & permits required to replace missing Shorewood Estates sign	Joan Skloot	Open 6/2/21
15	Investigate required permits for proposed Boat Dock slip expansion	Linda Gaydos	Open 6/2/21
16	Determine requirements to replace ramp to Boat Dock	Ed Oceanic, John Lytwynec	Open 6/2/21
17	Investigate installing 'Your Speed Is...' alert sign & data collector on Shorewood Rd	Ed Oceanic, Don Ruth	Open 6/2/21
18	Investigate establishing/installing No Wake Zone sign in Swantown Creek w/ DNR	Linda Gaydos	Open 6/2/21
#	Completed Action Items 2021	Responsible Party	Status / Comment
19	Confirm DNR is aware of catamaran debris hazard	Cindy Hamilton	Open 6/2/21 <b>CLOSED 6/3/21</b>
14	Link ShoreRivers SwimGuide to shorewoodstates.com website	Linda Gaydos	Open 6/2/21 <b>CLOSED 6/11/21</b>

Respectfully submitted,

Linda Gaydos  
SECA Secretary