# C:\Program Files (x86)\Microsoft Office\MEDIA\CAGCAT10\j0299587.wmfC:\Program Files (x86)\Microsoft Office\MEDIA\CAGCAT10\j0299587.wmf 2021 Christmas Market

Dear artisan, crafter, and food truck vendor,

We would like to invite you to sell your handcrafted arts, crafts, and foods at the Black Hills Farmers Market second annual Christmas Market! This year, our event is scheduled for **Saturday, Nov. 20th, 2021**, from **9 am to 12 pm.** We are excited to have you join our local food producers for a fun and festive event in a beautiful setting in **Market Park, 245 E. Omaha St**., in Rapid City.

In the event of adverse weather conditions, the event will be rescheduled for Saturday, Dec. 4th at the same time. Vendors may arrive at 8 am to setup. Please bring all booth equipment including tables and chairs. Space is 15 ft. x 15ft. Vendors may park their vehicle behind their booth. Electricity is available for $5. Please bring an extension cord. Generators are not permitted to maintain the quiet of the park.

**Applications are due by Friday, November 6th**. Please return applications to manager@blackhillsfarmersmarket.org.

Registration fees are $25, due upon application acceptance and payable on our website at <https://blackhillsfarmersmarket.org/vendor-resources>, or by mail at BHFM, PO Box 6375, Rapid City, SD 57709.

***We are excited to have you participate in our market!***

***Questions: email*** ***manager@blackhillsfarmersmarket.org*** ***or call 605-646-0976.***

Thank you,

Barbara Cromwell

Market Manager

# Special Event Vendor Application

**Please complete and return to Black Hills Farmers Market via**

**email:** manager@blackhillsfarmersmarket.org

## OVERVIEW and INstructions

Vendors are responsible for providing all booth equipment, adhering to BHFM rules and regulations, and providing all documents as outlined in the application checklist below.

## application Checklist

* Special Event Vendor Application
* South Dakota sales tax license, **OR** a South Dakota “Special Event Return” tax form will be provided
* Proof of liability insurance coverage—business insurance or crafters endorsement on individual insurance
* Food service certificate for food trucks only

**EBT AGREEMENT**

BHFM participates in USDA SNAP (Supplemental Nutrition Assistance Program) by way of accepting EBT payments at the market. Participation in this program provides low-income community members with access to fresh, local, high-quality foods.

SNAP benefits CAN be used to buy:

* Fruits and vegetables
* Eggs
* Meats (fish, poultry, beef, etc.)
* Dairy products
* Baked and canned goods
* Seeds and plants intended for growing food

**SNAP benefits can NOT be used to buy:**

* **Non-food items**
* **Ready-to-eat, deli, and/or hot foods intended to be eaten on-site**

Vendors with eligible products may accept BHFM tokens for payment to be turned in to the market manager for reimbursement. Arts, crafts, and food truck vendors may not accept most BHFM SNAP tokens for payment. Turquoise $2 tokens that are used for gift certificates/incentives are an exception and may be accepted by event vendors for reimbursement.

## Applicant Information

Business Name (if Applicable):

Vendor Name:

Sales Tax Number (if applicable):

Address:

City: State: Zip:

Phone: Email:

Distance in miles from market:

Description/list of products:

Please attach a couple product photos for arts and crafts.

## AGreement

The undersigned acknowledges that they have read and agree to comply with the information in this document, as well as the current year’s rules and regulations of the Black Hills Farmers Market. The undersigned additionally agrees to abide by the Black Hills Farmers Market’s code of conduct and hold harmless BHFM from and against any and all loss, liability, claims, suits, costs, expenses, personal injury, death, or damages whatsoever.

Non-compliance will result in revocation of permission to participate in the market.

Signature Date