

# VENDOR AND SPONSOR REGISTRATION FORM

Please email back to : [cmacdonald@kentville.ca](mailto:cmacdonald@kentville.ca) or mail to " TOWN OF KENTVILLE" 354 MAIN STREET, KENTVILLE, NS, B4N-1K6 ATTN : Carla Macdonald 902-679-2500

Company Name \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_ Email: \_\_\_\_\_

Please describe the activities at your booth: \_\_\_\_\_

Booth Details: Booths are approx. 10'X20'. Deadline for registration and payment June 1<sup>st</sup> 2023  
Cancellation of Booth must be received via email prior to June 10<sup>th</sup> for a refund to be issued.  
Cancellation requests after this date will forfeit the registration fee.

## Vendors:

Number of booths: \_\_\_\_ X \$150.00 = \_\_\_\_\_

Power (limited supply): \$10.00 = \_\_\_\_\_

Booth Subtotal: \_\_\_\_\_ = \_\_\_\_\_

## Sponsors:

Platinum: \$5000.00

Gold: \$2500.00

Silver: \$1000.00

Bronze: \$500.00

Copper: \$250.00

Total payment: \_\_\_\_\_

Payment method: Cheque

Cheques made out to: **DHA Motorcycle Society**

Vendor/Sponsor contact printed name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- I plan to attend the vendor Meet and Greet
- I am a non-profit organization
- I have other requests (e.g. additional space, trailer, preferred neighbors, etc)

**PLEASE READ : Vendor and Sponsor Terms and conditions**

# Vendor and Sponsor Terms and Conditions

## 1. Event hours

- Friday June 23<sup>RD</sup>, Vendor meet and greet
- Saturday June 24<sup>th</sup>, Public Event
- Sunday June 25<sup>th</sup>, Public Event

## 2. Vendor set up and tear down

Vendors must check-in at DHA booth between 6:00am and 8:30am on Saturday June 24, 2023 where they will be directed to their assigned vendor space. Set-up must be completed by 9:00am and support vehicles moved to assigned parking. Vendors can check-out of their spaces beginning at 4 pm Sunday June 25 and are required to ensure their space is reasonably clean and free of waste or leftover debris before vacating. Vendor times are as follows:

- June 23<sup>RD</sup> set up for large booths or events ONLY (not public)
- June 24<sup>th</sup> 9:00am to 6:00pm (public)
- June 25<sup>th</sup> 9:00am to 4:00pm (public)

## 3. Booth specification

Booths will be allocated by the organizers throughout the event site. Organizers will not provide tents. Location of the vendor booth is at the discretion of the Vendor Organizer.

## 4. Power

The Vendor Organizer must be notified if the vendor requires electricity on the Vendor and Sponsor Registration Form.

## 5. Indemnity and Insurance

The vendor shall from time of take-over of the rented space provide proof of Public Liability /

Property Damage Insurance with the Devil's Half Acre as an additional named Insured stated on the insurance form or Contract until such time as the rented space is returned to the organizer. The Devil's Half Acre Motorcycle Event is not responsible for security, loss of profits, product, and bodily injury to staff or volunteers.

## 6. Vendor Identification

Vendors will be provided with identification that is the proof of registration for their booth. Vendors must show this identification during the event.

## 7. Parking

Vendors will be provided prior to the event with a parking map of the site. Unauthorized parking will result in removal of vehicle(s) at the expense of the vendor.

## 8. Removal

If the event organizers do not feel that the vendor has provided sufficient information about vendor activity prior to the event, or if the vendor is found not to have an appropriate activity for the Devil's Half Acre Motorcycle Event as deemed by the event organizing committee, the organizer reserves the right to remove the vendor from the event.

## 9. Exclusivity

With respect to sponsors, the organization will only honour requests for exclusivity for platinum packages. With respect to vendors, the organizers reserve the right to limit vendors of the same nature.

I hereby understand and acknowledge that the Devil's Half Acre Motorcycle Association is not responsible for any loss or damage to vendors' property. Vendors assume all risk of damage, loss or injuries associated with their participation in the Devil's Half Acre Motorcycle Rally. Vendors agree to comply with all municipal, provincial and federal rules, regulations and laws. After having read this waiver and knowing these facts, and in consideration of acceptance of my participation in the Devil's Half Acre Motorcycle Rally. I agree, for myself and anyone entitled to act on my behalf, to hold harmless, waive and release the Devil's Half Acre Motorcycle Rally, its officers, agents, employees, organizers, representatives, and successors from any responsibility, liabilities, demands or claims of any kind arising out of my participation. By my signature I indicate that I have read and understand this Waiver of Liability. I am aware that this is a waiver and a release of liability and I voluntarily agree to its terms.

Signature

Date

