

Hillsborough Villas Architectural / Landscape Change Request

Date _____ Address _____
Name _____ Email _____ Phone _____
Proposed Date of improvement _____ Contractor/Supplier _____

Description of request

All requests must comply with the Declaration of Covenants, Conditions, and Restrictions

Please submit the following with this request:

Remodeling Request

1. Complete set of floor plans showing key dimensions
2. Elevation Drawing include an illustration of any soil grade changes

Note:

- Any revisions must match existing siding and roofing materials and color. Exterior paint or roof color change requires prior approval by HOA Board.
- Windows, garage door, gutters, and downspouts must be in harmony with existing materials.
- We suggest you work with a Licensed & Bonded contractor who has liability and /workers Compensation insurance and secures a Building Permit.
- Any damage to Common Property or streets during construction must be repaired.
- Properly dispose of scrap and/or surplus materials.

Landscape Request

1. Complete set of landscape plans showing key dimensions
2. List plants, shrubs, and trees
3. List hardscape materials

Note:

- Any damage to Common Property or streets during construction must be repaired.
- Identify location of Underground Utilities, property lines, and easements.
- Properly dispose of scrap and/or surplus materials

Satellite Dish Request

Note:

- Must be less than 19 inches in diameter
- Must be inconspicuously mounted

You may not commence work on your request until you have received written or Emailed Board approval.

Please scan, email, or mail to: hillsboroughvillashoa@sagehoaservices.com

Hillsborough Villas Association, 12335 Gold St., Omaha, NE 68144, Phone 402-249-4003