

## SECTION E – (Declaration) To be completed for all applications

It is an offence under Article 21 (1A) of the Building Regulations (Northern Ireland) Order 1979 (as amended) to make false or misleading statements or to recklessly give a notice or certificate with an application.

Information provided as part of this application may be disclosed in response to a request under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004.

The Council, to which you have submitted this application form, collects the data for the purposes of the Building Regulations. This data may also be passed to other related Government Agencies. (Data Protection Act 1998).

I/We hereby submit this application under the Building Regulations (NI) 2012.

Signed: \_\_\_\_\_

*Applicant / Agent*

Date: \_\_\_\_\_

For Council use only

NB: Other statutory approvals may be required eg. Planning Approval, Discharge Consent etc.

For details of relevant Council Building Control Departments, contact your local Council or alternatively go to [www.buildingcontrol-ni.com](http://www.buildingcontrol-ni.com)

NORTHERN IRELAND

Form GA01  
Revised (June 2015)

# Building Regulations Applications

PLEASE USE BLOCK CAPITALS  
PLEASE READ THE GUIDANCE NOTES BEFORE COMPLETING THE FORM

One copy of this form should be sent to the appropriate council.

**Type of Application** (*Tick as appropriate*)

**Full Plans**   
Complete section  
A, D and E

**Building Notice**   
Complete section  
A, B, D and E

**Regularisation**   
Complete section  
A, C, D and E

*For Type Approval Applications, please refer to Form TAO1*

## SECTION A – To be completed for all Applications

**Applicant's name and address**

Forename(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Townland: \_\_\_\_\_

Town: \_\_\_\_\_

Postcode: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Agent's name and address**

Forename(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Townland: \_\_\_\_\_

Town: \_\_\_\_\_

Postcode: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Official Use**

Received:

Ref No:

Plan Fee:

Inspection Fee:

Receipt No:

**Description of Works:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Proposed Floor Areas:** \_\_\_\_\_ sq.m.

**Use of Building / Extension**

Proposed Use: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Address / Location of site** (include townland locality & postcode)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Services:**

(a) Water Supply Yes  No   
-To comply with The Water  
(Water Fittings) Regulations (NI) 2009

(b) Heating \_\_\_\_\_

(c) Foul Sewage Disposal \_\_\_\_\_

(d) Surface Water Disposal \_\_\_\_\_

If an existing building, state present use: \_\_\_\_\_

If an existing building, is it classified as listed or a protected building under the Relevant Planning Legislation? Yes  No

**Additional Information**

If the current Department of Finance and Personnel guidance booklets are not being used to satisfy the requirements of certain Building Regulations, then please list documents which are being referred to.

For example – which technical standards were used for fire safety design if not Technical Booklet E?

\_\_\_\_\_

\_\_\_\_\_

Is it your intention to apply to have the sewers adopted under Article 161 of The Water & Sewerage Services (NI) Order 2006?

Yes  No

Has the application been made? Yes  No

If yes, please state the reference number: \_\_\_\_\_

\_\_\_\_\_

**Air Conditioning System**

Is there an existing/proposed Air Conditioning System with an effective rated output of more than 12KW

Yes  No

If yes, please give details of type of A/C system, rating and date of installation \_\_\_\_\_

**SECTION B – Additional Information for a Building Notice (Small Domestic Works only)**

Please give a brief description of any relevant materials, type of construction or services to be used in the proposed works.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**For an extension or alteration:**

Floor area of new extension \_\_\_\_\_ sq. m.

**NOTE:**

Must be less than 10 m<sup>2</sup> for ground floor extension or 3 m<sup>2</sup> for 1st floor extension. Contact your local Building Control Department for further information. (You may be required to provide additional information as deemed necessary)

**SECTION C – Additional Information for Regularisation Certificate****Description of Unauthorised Works**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Date on which the works were completed**

Month

\_\_\_\_\_

Year

\_\_\_\_\_

**SECTION D (Fees) – To be completed for all Applications**

PLAN FEES - calculation	Amount of Fee enclosed
<sup>1</sup> Erection of _____ no. new dwellings/flats/maisonettes (area less than 250m <sup>2</sup> ) Number of different plan types _____	
<sup>2</sup> Erection of a detached garage or carport not exceeding 40m <sup>2</sup> (not exempt from Building Regulations)	
<sup>3</sup> Installation of an unvented hot water system	
<sup>4</sup> Extension or extensions of a dwelling not exceeding 20m <sup>2</sup>	
<sup>5</sup> Extension or extensions of a dwelling exceeding 20m <sup>2</sup> but not exceeding 40m <sup>2</sup>	
<sup>6</sup> Extension or extensions of a dwelling exceeding 40m <sup>2</sup> but not exceeding 60m <sup>2</sup>	
<sup>7</sup> Extension or alteration of a dwelling providing one or more rooms in the roofspace	
<sup>8</sup> Replacement of an existing combustion appliance in a dwelling	
<sup>9</sup> Installation or extension of a heating system in a dwelling	
<sup>10</sup> Installation of a Microgeneration Technology in or on an existing dwelling	
<sup>11</sup> All other works requiring an estimated cost of works Estimated cost of building works £	
<sup>12</sup> Erection of _____ no. new dwellings (area more than 250m <sup>2</sup> ) Estimated cost of building works £	
<b>Total Fee £</b>	

For fee costs please contact your local Building Control Department.

Works to an existing building for the sole benefit of a person with physical disabilities may be exempt from fees.

Is exemption from fees being claimed? Yes  No

NB. If yes: Documented proof of disability will be required for domestic applications.