

CANADIAN PEACE RESEARCH ASSOCIATION 2019 CONSTITUTION

(As adopted in June 1966, and revised in subsequent years and revised again and adopted by the General Council at its May 30, 2018 meeting and its June 5, 2019 meeting.)

ARTICLE I - NAME

The name of the Association shall be the Canadian Peace Research Association (CPRA). The CPRA was established at the Learned Societies Conferences held at the University of Sherbrooke, Quebec, on June 12, 1966.

ARTICLE II - OBJECTIVES:

1. The principal objective of CPRA is to advance research and promote education in the study of the causes of war and the conditions of peace, and in particular:

a) to promote Peace Studies in Canada through inter-disciplinary research activities and academic teaching;

b) to stimulate the establishment of peace research centres and programs on conflict resolution and peace at Canadian universities and higher education schools;

c) to encourage the national and international dissemination of results of peace studies and of information on significant development of peace research and peace education;

d) to popularize knowledge on the causes and the instruments of war, and the possibilities of peace;

e) to organize those Canadians who are engaged or interested in peace research or peace education in order to facilitate contacts and communications between them, and between them and other scholars in the world;

2. To achieve the above purposes, CPRA will undertake, resources permitting, the following activities:

a) to direct the attention of academics, scientists, politicians, and government entities to those results of peace studies that are meaningful, and to those aspects of peace research and education that might require further investigation;

- b) to provide assistance in the delivery and publication of papers of original research;
- c) to disseminate information about grants and scholarships to study subjects relating to peace;
- d) to hold regional, national and international conferences of scholars and researchers engaged in peace studies;
- e) to collaborate with organizations involved in peace studies, such as the International Peace Research Association;
- f) to cooperate with international inter-governmental organizations such as the UNESCO, and their national agencies such as the Canadian Commission for UNESCO.

ARTICLE III - MEMBERSHIP

1. Regular Membership is open to individual academics, scholars, graduate students, teachers, researchers, and institutions presently engaged in peace studies and/or peace education. All regular members shall have the right to vote and elect officers at the meetings of the General Council.
2. Associate Membership is open to academics, scholars, teachers, and researchers who are engaged in peace studies or peace education who do not wish to attend the annual conference of the CPRA at the Congress of Humanities and Social Sciences; or who live in other countries; or who are determined by the CPRA General Council to be honorary members.
3. Membership fees for the above two categories (articles III.1, and III.2) and institutions shall be determined by the General Council or may be delegated by the General Council to the Board of Directors. Special fees for joint membership with other associations and organizations shall be determined by the Board of Directors.
4. Membership may be terminated by a member/associate member/ institution through a letter of resignation or withdrawal, or by a majority vote of the Board of Directors, or because of non-payment of annual dues.

ARTICLE IV – OFFICERS AND THE BOARD OF DIRECTORS (BOARD)

The Board of Directors (Board/ Executive Council) shall consist of the following office bearers with specific responsibilities: President, Past

President, Vice President, General Secretary, Treasurer, Director of Communications and Public Relations, Membership Director, and the Chair of the National Advisory Council. All members of the Board of Directors (Executive Council) and a limited number of Members-at-Large shall be elected for a term of two years.

1. PRESIDENT:

a) The President shall preside over all meetings of the Board, and the General Council and other organizational meetings of CPRA. In case of a tie, he/she shall cast the deciding vote.

b) He/she shall be the spokesperson for CPRA, and as such shall represent CPRA on all occasions.

c) He/she shall be responsible for all major activities, shall consult with the Board on all major activities, and shall keep it informed, as far as possible.

d) He/she shall be, ex-officio, the Program Chair of the annual conference of CPRA. He/she may designate another CPRA officer to act in his/her place.

2. PAST PRESIDENT:

The Past President shall be ex-officio, a member of the Board until such time when the current President's term has expired.

3. VICE PRESIDENT:

a) He/she shall assist the President in general and/or specific activities of CPRA.

b) He/she shall act as President during the incapacity of the President, or when directed by the President.

4. GENERAL SECRETARY:

a) He/she shall keep the minutes (a record of the proceedings) of the meeting of the Board, and the General Council, and shall carry out general correspondence and coordinate general organizational activities.

b) He/she shall coordinate the activities of the Members-at-Large, and the Membership Director.

- c) He/she shall assist the President in all activities of the organization.
- d) He/she shall maintain the membership roster and shall present reports on membership to the annual meeting of the General Council.

5. TREASURER:

- a) He/she will be responsible for all financial matters including accounts, receipts and payments, membership dues, subventions, grants, proceedings from the sale of publications, fees for special services, etc.
- b) He/she shall prepare and present an annual financial report to the General Council.

6. DIRECTOR OF COMMUNICATIONS AND PUBLIC RELATIONS:

- a) He/she, under the direction of the President and in collaboration with the General Secretary, shall help organize public relations, outreach programs, media-contacts, and information-related activities.
- b) In the absence of the General Secretary, or when so directed by the President, the Director of Communications, shall act as General Secretary.

7. DIRECTOR OF TECHNOLOGY

- a) He/she shall help coordinate such technical matters as the CPRA website creation and management, and other matters that may be related to the various technological needs of the association.
- b) He/she shall under the general direction of the President, undertake his /her responsibilities in collaboration with the General Secretary.

8. MEMBERSHIP DIRECTOR:

- a) He/she shall undertake the membership drives; shall, in cooperation with the Treasurer and the General Secretary, maintain the membership roster, and shall present reports on membership to the annual meeting of the General Council.
- b) He/she shall assist the General Secretary in all activities of the CPRA.

9. INTERNATIONAL REPRESENTATIVE AND MEMBERS-AT-LARGE:

- a) An international regular member of CPRA shall be elected as International Representative. He/she shall promote the CPRA internationally, and represent CPRA at international organizations/activities, when so directed by the President.

b) A limited number of regular members of CPRA shall be elected as Members-at-Large at the annual General Council meeting. The activities of Members-at-Large shall be determined by the Board and coordinated by the General Secretary.

10. AD HOC AND STANDING COMMITTEES:

The Board may coopt additional regular and associate members by creating Ad Hoc and Standing Committees as and when necessary for the proper functioning of CPRA.

11. VACANCIES:

a) Should a vacancy in an officer's position arise between annual meetings of the General Council, the Board shall fill the vacancy by selecting another Board member for the position for the remainder of the term.

b) The President in consultation with the Board of Directors may, if needed, appoint new officers and additional Members-at-Large in between General Council meetings.

12. REGIONAL REPRESENTATION:

The General Council shall strive to ensure a balanced regional representation on the Board to the five regions of Canada.

13. NATIONAL ADVISORY COUNCIL:

a) An Advisory Council comprising peace researchers of eminence, and peace advocates/activists of long standing shall be established by the General Council at its annual meetings or by the Board when the General Council is not in session.

b) Members of the Advisory Council may attend the meetings of the Board as non-voting participants

c) The Advisory Council shall develop broad and long-term strategic guiding principles for the CPRA and under the direction of the President and the coordination of the General Secretary, it may initiate such projects as fund-raising and membership growth. The recommendations of the National Advisory Board shall be submitted to the Board and the General Council of CPRA

d) A Chair of the National Advisory Council shall be established. The Chair will be elected by the General Council as a member and officer of the Board

ARTICLE V - GENERAL COUNCIL:

1. All bona fide regular members of CPRA shall constitute the General Council, which shall ordinarily meet once every year, usually at the time of the annual conference of CPRA.
2. All Officers of the Board must present their annual reports and recommendations for the approval of the General Council.
3. With the exception of the Past President, all officers of the Board and a limited number of Members-at-Large shall be elected by the General Council at its annual meeting.
4. In case of doubt, the Robert's Rules of Order shall be followed for the conduct of all meetings of CPRA.
5. All regular bona fide members who are delegates to the annual conference of CPRA may submit written agenda items and/or nominations for positions on the Board of Directors for the General Council meeting no later than four working weeks prior to the date of the General Council meeting.

ARTICLE VI: AMENDMENTS OF THE CONSTITUTION:

1. The Constitution of CPRA may be amended by a two-thirds majority vote of bona fide regular members present at a meeting of the General Council, provided that a written notice of the proposed amendment is sent to the members at least two working weeks prior to the General Council Meeting.
2. If the Board is convinced that a delay in the consideration of a certain amendment is not in the best interest of CPRA, the Board may decide, on an ad hoc basis, upon the amendment, subject to ratification by the General Council at its next meeting.

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