

## MINUTES

Waldorf City Council Meeting  
Monday May 12, 2025 @ 7:00 p.m.  
At the Community Center

PRESENT: Mayor Rob Wilkening, Council Members Missy Sorbo, Carrie Ferch, Cody Schnepf, and Jamie Beckstrand

OTHERS PRESENT: Charlie Barnes, Ron Fischer, Ben Schreader with UC Labs, Courtney Dickie, and Tami Surgent.

1. Call Meeting to Order by Mayor Rob Wilkening and say the Pledge of Allegiance.

2. Open Forum: Community Comments and Announcements:

- Frist Lutheran Church luncheon
- Memorial Day Service

3. Accept the Agenda for the Meeting for Monday May 12, 2025.

\*Motion made to accept the agenda for Monday May 12, 2025, made by Jamie, 2<sup>nd</sup> by Carrie. Carried. Vote was 5/0.

4. Accept Consent Agenda for May 12, 2025.

- a. City Council Meeting Minutes for April 14, 2025.
- b. Fire Department Bank report for April 2025.
- c. City Bank report for April 2025.
- d. Transfer report for April 2025.

\*Motion made to accept the Consent Agenda for May 12, 2025, made by Missy, 2<sup>nd</sup> by Carrie. Approved. Vote was 5/0.

5. Ron – Maintenance questions-concerns.

- a. Creamery update. Spoke to Jay and he will connect with his deputy and then update the City. Spoke to Dale Smith and he put a call in to Chad, he also mentioned that he would be open to selling the Creamery and the land to the City. Has the debris been cleaned up? We will need to contact Jay Dulas.
- b. Need to consider a new garage door opener for the city garage. The current garage door opener was repaired, this is no longer needed.

6. Water/Sewer Report

- a. Ben Schreader from UC Labs presents regarding the I&I issues.

\*Motion made to approve smoke testing the whole town was made by Missy and 2<sup>nd</sup> by Jamie. Approved. Vote was 5/0.

- b. Dip in the line to the ponds is potentially causing sediment problems preventing proper flow.

\*Motion made to camera the dip to see what is causing the problem was made by Carrie and 2<sup>nd</sup> by Missy. Approved. Vote was 5/0.

- c. As of 04/30/25 there were (14) “No Pay” (45,02,126,16,54,122,43,68,104,114,121,90,67,71) and (11) “Partial” (31,48,22,84,92,101,06,46,69,102,76)) payments. A total of \$3,750.12 was not collected, 90,67 and 71 received shut-off notices.

d. Contractor Work Completed Form Certificate were mailed to residents/business along with a letter of explanation. Tally: - residents – 36 non-compliant – 36 done  
- business - 6 non-compliant - 6 done

e. The remaining four residents have completed their I&I repairs, 2 of the 4 were found to be compliant upon digging. The Council needs to vote on covering the Contractor fee for those 2 residents. Courtney Dickie \$1,150.00 and Jennifer March \$1,150.00.

\*Motion made to approve the contractor fee for Courtney Dickie and Jennifer March was made by Carrie, 2<sup>nd</sup> by Missy. Approved. Vote was 5/0.

f. PCI Roads wants to get water from the city for the County Road project; we currently have the rates set at \$100/1000 gallons; this is much higher than the residents pay.

Would we be willing to adjust the per gallon rate for trucks to fill from the city hydrants?

I spoke to Janesville, and they charge \$35/1000 gallons

\*Motion made to change the cost of water direct from the hydrant from \$100/1000 gallons to \$.035/gallon was made by Jamie and 2<sup>nd</sup> by Cody. Approved. Vote was 5/0.

g. MPCA provided the city with a Schedule of Compliance that needs council approval.

\*Motion made to accept the MPCA's Schedule of Compliance was made by Carrie, 2<sup>nd</sup> by Missy. Approved. Vote was 5/0.

h. Courtney Dickie presented asking the council to reduce her I&I non-compliance fees since her home was found to be compliant.

\*Motion made to cover half of the fees totaling \$400 as a credit to her utility bill was made by Missy and 2<sup>nd</sup> by Carrie. Approved. Vote was 5/0.

\*Motion made to approve the Water/Sewer Report was made by Missy, 2<sup>nd</sup> by Cody. Approved. Vote was 5/0.

## 7. Fire Department

a.

## 8. Community Center

a.

## 9. Park & Rec

a. Waldorf Day Committee will meet on June 5 at 7:00pm.

b. Charlie Barnes accepted a \$2000 grant from the Waseca Area Foundation for the Veteran Memorial Park.

## 10. Streets

a. Can the city purchase leaf covers for the street drains to protect the catch basins? Tabled, Ron needs to provide the council with an estimated cost.

b. Jet-Black provided a quote for fixing existing cracks in the streets, this would be in place of seal coating the streets, we will still need to seal coat in the future, once there is enough funding to do so.

\*Motion made to approve the Jet-Black quote for \$1,339.50 to repair the cracks in the street was made by Jamie, 2<sup>nd</sup> by Carrie. Approved. Vote was 5/0.

c. Discuss Middle Street. Tabled

## 11. Mayor's Minute Report

a. Taylor Farm Foundation Park grant for \$25,000.00 was awarded to the City of Waldorf to put toward a pickle ball court or park equipment.

b. Old siren update, has been picked up by a father and son who plan to refurbish it and enter it into competitions.

c. Potential to have a medical kiosk in Waldorf.

d. Waldorf has received more radon test kits, which will be made available to the area townships as well as the residents of Waldorf.

## 12. Old Business:

a. The next council workshop is. Tabled

b. Social Media Policy

\*Motion made to approve the social media policy was made by Jamie, 2<sup>nd</sup> by Missy. Approved. Vote was 5/0.

c. Data Practices Policy. Tabled, Council needs to provide information to complete.

\*Motion made to \_\_\_\_\_ the Data Practices Policy was made by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_. Approved. Vote was \_\_\_\_\_

### 13. New Business

a. CTAS conversion, at the conference I was connected with David Spencer that can help the City with the conversion from QuickBooks to CTAS. He charges \$50/hour. He will not move forward unless he has a unanimous vote. He is willing to answer questions tonight if needed.

\*Motion made to approve using David Spencer for the conversion to CTAS was made by Missy, 2<sup>nd</sup> by Jamie. Approved. Vote was 5/0.

b. Do we want to buy stamps before the price goes up July 1, if so, how many? Tabled, need to look into bulk mailing options.

### 14. City Wish List

a. Christmas Light Situation

b. Waldorf Community Park needs a Chairperson.

### 15. PROJECT LIST for 2025

1) LIGHTING PROJECT (Carrie and Rob) report

2) UPGRADING STREET SIGNS, has a cost been determined?

\*Motion made to adjourn the meeting was made by Carrie, 2<sup>nd</sup> by Cody. Carried. Vote was 5/0. Time: 9:04pm.

Respectfully submitted by Sherri Sandry, Waldorf City Clerk/Treasurer.