

## MINUTES

Waldorf City Council Meeting

Monday December 08, 2025 @ 7:00 p.m.

At the Community Center

PRESENT: Mayor Rob Wilkening, Council Members Carrie Ferch, Jamie Beckstrand, Cody Schnepf, and Missy Sorbo.

OTHERS PRESENT: Lorraine Mueller, Charlie Barnes and Ron Fischer.

1. Call Meeting to Order by Mayor Rob Wilkening and say the Pledge of Allegiance.

2. Open Forum: Community Comments and Announcements:

- MinnWest Bank has a free will food cart available at the entrance of the bank.

3. Closed for Public Hearing: to discuss the potential rezoning of ORIGINAL PLAT LOTS 1 & 2 BLOCK 10, to commercial.

4. Accept the Agenda for the Meeting for Monday December 08, 2025.

\*Motion made to accept the agenda for Monday December 08, 2025, made by Missy, 2<sup>nd</sup> by Jamie. Carried. Vote was 5/0.

5. Accept Consent Agenda for December 08, 2025.

a. City Council Meeting Minutes for November 11, 2025.

b. Fire Department Bank report for November 2025.

c. City Bank report for November 2025.

d. Transfer report for November 2025.

e. Workshop Meeting Minutes for December 1, 2025

\*Motion made to accept the Consent Agenda for December 08, 2025, made by Missy, 2<sup>nd</sup> by Carrie. Approved. Vote was 5/0.

6. Ron – Maintenance questions-concerns.

a. Creamery update. The dumpsters were not cleaned up, the issue was turned over to the Sheriff's department. The Sheriff's department is working with Dale Smith to clean up the dumpsters.

b. Hardware Store update. Council wants to investigate the fence survey that was completed to see if the hardware store needs to remove the current fence if it is on the city property.

c. Update on valves that did not open/close. Will need to revisit in spring.

d. Ron's remaining vacation 6.39 hours to be used before the end of the year.

\*Motion made to amend the employee handbook to remove the need to use leave by November 30, was made by Jamie, 2<sup>nd</sup> by Carrie. Approved. Votes was 5/0.

7. Water/Sewer Report

a. As of 11/30/25 there were (13) No Pay (12,45,126,64,54,06,121,43,67,71,96,99,102) and (10) Partial payments (48,88,22,16,90,101,17,46,68,127). A total of \$2,891.73 was not collected, 126, 06, 67, and 71 received a shut-off notices.

b. Sanitary Sewer Update. Rob has been looking through old documents and has contacted Ed Gilmore to see how to move forward with fixing the sewer main.

\*Motion made to approve the Water/Sewer Report was made by Carrie, 2<sup>nd</sup> by Cody. Approved. Vote was 5/0.

8. Fire Department

a. The Fire Department would like to purchase electric extrication equipment, they would like approval for \$50,000.00, expecting the cost to be closer to \$36,000.00.

\*Motion made to approve the purchase of electric extrication equipment was made by Jamie, 2<sup>nd</sup> by Missy. Approved. Vote was 3/5. Carrie and Cody Abstained.

b. The Fire Department would like to purchase 2-4 encrypted portable radios for \$5,000-\$8,000/radio. Law enforcement will start using encrypted radios at the first of the year, to communicate the Fire Department will need the new radios. They are looking for approval for \$40,000.00 but hope the costs will be lower.

\*Motion made to approve the purchase of encrypted radios was made by Missy, 2<sup>nd</sup> by Jamie. Approved. Vote was 3/5. Carrie and Cody Abstained.

c. Fire Relief Association wants to donate \$45,000 to the city for the Fire Department's Capital Project Fund.

\*Motion made to accept the donation from the Fire Relief Association for the Fire Department's Capital Project Fund was made by Missy, 2<sup>nd</sup> by Jamie. Approved. Vote was 3/5. Carrie and Cody Abstained.

\*Motion made to approve the Fire Department Report was made by Jamie, 2<sup>nd</sup> by Missy. Approved. Vote was 3/5. Carrie and Cody Abstained.

#### 9. Community Center

a. Need new kitchen supplies, knives etc., Update on list from Cody? Still working on it.

b. The 4-H club is wondering if they can hang a 35x66 inch banner in the community center?

\*Motion made to use command hooks on the east wall by the back door to hang the banner was made by Jamie, 2<sup>nd</sup> by Carrie. Approved. Vote was 5/0.

c. The north door in the community center needs to be repaired. Ron will follow up with John Sikel to see if he is able to repair the door.

d. Jessica will purchase two new ceiling tiles for the kitchen.

#### 10. Park & Rec

a. Installation of a wavelength access point for the Veteran's Memorial Park? Has a quote been obtained? Rob contacted Radio Link, they need more information before they are able to provide a quote. Charlie sent the information to Rob who will then send it to Radio Link.

b. First Lutheran donated \$200 to put toward playground equipment for the city park.

\*Motion made to accept the \$200 donation was made by Missy, 2<sup>nd</sup> by Carrie. Approved. Vote 5/0.

#### 11. Streets

a. Resurfacing 2<sup>nd</sup> Street.

#### 12. Mayor's Minute Report

a.

#### 13. Old Business:

a. The next council workshop \_\_\_\_\_. Tabled

b. David Leichtman proposal for adding a tile company, on Mueller's lot. David is no longer interested in the lots, but Lorraine would like the council to consider rezoning the lots. The city will look to see if it can be zoned as a mix zone so that she is able to list it as both residential and commercial to expand the selling point.

#### 14. New Business

a. 2026 Budget needs approval including salary adjustments (0% increase for city maintenance, 3% increase for the custodian, 5% increase for city clerk/treasurer)

\*Motion made to approve the 2026 budget with salary adjustments was made by Missy, 2<sup>nd</sup> by Carrie. Approved. Vote was 5/0.

b. RESOLUTION NO. 2025-007, A RESOLUTION APPROVING THE 2025 TAX LEVY, COLLECTIBLE IN 2026

\*Motion made to approve Resolution No. 2025-007 was made by Jamie, 2<sup>nd</sup> by Cody. Approved. Vote was 5/0.

c. RESOLUTION NO. 2025-006, A RESOLUTION CERTIFYING UNPAID CHARGES

\*Motion made to approve Resolution No. 2025-006 was made by Carrie, 2<sup>nd</sup> by Jamie. Approved. Vote was 5/0.

d. The Minnesota Pollution Control loan that the city took out to help residents/businesses with a low interest loan needs to be closed and payments will start June 15, 2026, and will take place every 6 months. The city recommends putting down \$25,000 and paying it off over 9 years, the 6-month payment amount will be \$5,902.63.

\*Motion made to approve closing the loan with a \$5,902.63, 6-month payment over 9 years was made by Carrie, 2<sup>nd</sup> by Missy. Approved. Vote was 5/0.

e. Do we want to renew our subscription to the New Richland Star Eagle?

\*Motion made to let the subscription laps was made by Jamie, 2<sup>nd</sup> by Missy. Approved. Vote was 5/0.

15. City Wish List

a. Christmas Light Situation

16. PROJECT LIST for 2025

1) LIGHTING PROJECT (Carrie and Rob) report

2) UPGRADING STREET SIGNS, has a cost been determined?

Rob announced that he will be out of the country until the beginning of February 2026.

\*Motion made to adjourn the meeting was made by Carrie, 2<sup>nd</sup> by Jamie. Carried. Vote was 5/0. Time: 8:07pm.

Respectfully submitted by Sherri Sandry, City Clerk/Treasurer.