

MINUTES

Waldorf City Council Meeting
Monday November 10, 2025 @ 7:00 p.m.

At the Community Center

PRESENT: Mayor Rob Wilkening, Council Members Carrie Ferch, Jamie Beckstrand, Cody Schnepf, and Missy Sorbo.

OTHERS PRESENT: Ben Revermann from Waseca County Pioneer, Montgomery Revermann, Lorraine Mueller, Ken Rasing, Charlie Barnes, Dave and Jennifer Miller, and Ron Fischer.

1. Call Meeting to Order by Mayor Rob Wilkening and say the Pledge of Allegiance.

2. Open Forum: Community Comments and Announcements:

3. Accept the Agenda for the Meeting for Monday November 10, 2025.

*Motion made to accept the agenda for Monday November 10, 2025, made by Jamie, 2nd by Carrie. Carried. Vote was 5/0.

4. Accept Consent Agenda for November 10, 2025.

a. City Council Meeting Minutes for October 14, 2025.

b. Fire Department Bank report for October 2025.

c. City Bank report for October 2025.

d. Transfer report for October 2025.

*Motion made to accept the Consent Agenda for November 10, 2025, made by Missy, 2nd by Jamie. Approved. Vote was 5/0.

5. Ron – Maintenance questions-concerns.

a. Creamery update. Dale Smith was sent a letter to have the creamery cleaned up, the deadline being 11/10/25. Will need to follow up on Thursday and contract the Sheriff's Office.

b. Hardware Store discussion. A letter was given to Gerard Wilmes from the city delivered by the Sheriff's office giving deadline to clean up the property of 11/10/25. An additional letter was sent to Stephanie Kaupa since she is still the property owner. Gerard has been making progress on the hardware store clean-up.

c. Update on valve exercising. All valves were exercised, however, 4 valves will not turn, Ron will see if he is able to get them to work, if not council will need to decide how they want to proceed.

6. Water/Sewer Report

a. As of 10/31/25 there were (14) "No Pay" (06,112,88,02,22,84,14,125,17,46,62,67, 71, 104) and (7) "Partial" (48,16,90,54,43,114,101) payments. A total of \$3,002.17 was not collected, 22 received a shut-off notice.

b. Sanitary Sewer Update. Ron has repaired all city I&I issues that the city is currently aware of.

c. Discussion on how to manage the duplex having only one curb stop. A quote for adding a second curb stop has been received. The other option would be not to add a curb stop but to assess any past due amount to taxes. A third option would be to add a valve in the first duplex, but it would require entry to the first duplex to gain access to the valve if needed.

Jennifer and Dave Miller offered an alternative solution which is to put a curb stop in the yard just behind the back of the house for each unit, the city would be responsible for the purchase of the two curb stop valves, the Miller would be responsible for the installation.

*Motion made to approve adding two curb stops behind each unit, the city will pay for the curb stops valves and the Millers will pay for the redirection and installation, which was made Missy and 2nd by Carrie. Approved. Vote 5/0.

*Motion made to approve the Water/Sewer Report was made by Carrie, 2nd by Jamie. Approved. Vote was 5/0.

7. Fire Department

a. Township 2026-2028 contracts are due, proposed increase, the new amount will be \$350/section for year one, year two will be \$350/section + Cost of living increase, year three will be year 2's amount + cost of living increase.

*Motion made to approve the proposed township contract for 2026-2028 was made by Jamie, 2nd by Missy. Approved. Vote was 3/5, Carrie and Cody Abstained.

b. Rob received a complaint about the bill a person received from the Fire Department for a fire call. Rob will contact the person to let them know that since they called the Fire Department to come out, they are responsible for the call, they can talk to their home owners insurance to see if they have fire call coverage. The city did send a second bill to the above mentioned, with a payment deadline of 11/30/25, if payment is not received the charges will be assessed to their property taxes.

*Motion made to approve the Fire Department report was made by Missy and 2nd by Jamie. Approved. Vote was 3/5, Carrie and Cody Abstained.

8. Community Center

a. Need new kitchen supplies, knives etc., Update on list from Cody? Tabled.

9. Park & Rec

a. Installation of a WaveLink access point for the Veteran's Memorial Park? Tabled, installation quote is needed.

10. Streets

a. Resurfacing 2nd Street. Rob submitted state bonding proposal for the resurfacing of 2nd St.

11. Mayor's Minute Report

a. GoDaddy update. Accounts have been separated and are under city account, all billing now comes to the city.

b. Update on making website ADA compliant, quoted amount \$2,453.87.

*Motion made to approve moving forward with the \$2,453.87 quote to convert the current city website to be ADA compliant was made by Carrie and 2nd by Missy. Approved. Vote was 5/0.

c. Grant opportunities. Rob went over a grant opportunity that he is planning to apply for, if approved the city can decide if they want to approve the grant.

d. Comprehensive plan update. Region 9 will be helping the city with the comprehensive plan, the city plans to work on this in February.

e. Update on Waldorf Days Committee Meeting. At the meeting it was decided to charge vendors a \$25 fee and food vendors a \$50 fee. The next meeting will be February 10 at 7:00pm.

12. Old Business:

a. The next council workshop will be on Monday, December 1 at 7:00pm

b. Budget. Tabled to workshop.

13. New Business

- a. 2025 Proposed Special Assessment, Resolution 2025-006. Tabled, sending a letter to 4 residents to give them an opportunity to pay their utility bills by 12/4/25, any passed due amount will be assessed to their property taxes.

*Motion made to approve/decline Resolution 2025-006 was made by _____, 2nd by_____.

Approved. Vote was _____.

- b. Discussion of Notice of Administrative Penalty form. Tabled to workshop.
- c. Potential new business for Waldorf, David Leichtman proposes adding a tile company, on Mueller's lot. Ken Rasing presented tiling company to council, and the council agreed to have a public hearing which will take place on 12/08/25 at 7:00pm.

14. City Wish List

- a. Christmas Light Situation. Tabled.

15. PROJECT LIST for 2025

- 1) LIGHTING PROJECT (Carrie and Rob) report. Tabled.
- 2) UPGRADING STREET SIGNS, has a cost been determined? Tabled.

*Motion made to adjourn the meeting was made by Carrie, 2nd by Jamie. Carried. Vote was 5/0.
Time: 8:00pm.

Respectfully submitted by Sherri Sandry, City Clerk/Treasurer.