

AGENDA

Waldorf City Council Meeting
Monday June 09, 2025 @ 7:00 p.m.
At the Community Center

1. Call Meeting to Order by Mayor Rob Wilkening and say the Pledge of Allegiance.

2. Open Forum: Community Comments and Announcements:

3. Accept the Agenda for the Meeting for Monday June 09, 2025.

*Motion made to accept/decline the agenda for Monday June 09, 2025, made by ____, 2nd by _____. Carried. Vote was _____

4. Accept Consent Agenda for June 09, 2025.

- a. City Council Meeting Minutes for May 12, 2025.
- b. Fire Department Bank report for May 2025.
- c. City Bank report for May 2025.
- d. Transfer report for May 2025.

*Motion made to accept/decline the Consent Agenda for June 09, 2025, made by ____, 2nd by _____. Approved. Vote was _____

5. Ron – Maintenance questions-concerns.

- a. Creamery update. Spoke to Jay and he will connect with his deputy and then update the City. Spoke to Dale Smith and he put a call in to Chad, he also mentioned that he would be open to selling the Creamery and the land to the City. Has the debris been cleaned up?
- b. Hardware Store discussion.

6. Water/Sewer Report

a. As of 05/31/25 there were (10) “No Pay” (45,112,88,02,126,54,77,125,67,121) and (12) “Partial” (06, 48,22,84,19,21,31,43,46,68,85,16) payments. **A total of \$3,583.08 was not collected, 45,02,126,54,67 and 121 received shut-off notices.**

*Motion made to approve/disapprove the Water/Sewer Report was made by ____, 2nd by _____. Approved. Vote was _____

7. Fire Department

- a.

8. Community Center

- a. Amanda Slaughter has given her notice, June 30, 2025 will be her last day.

9. Park & Rec

- a. Waldorf Community Park needs a Chairperson.

10. Streets

- a. Can the city purchase leaf covers for the street drains to protect the catch basins?

- b. PCI Roads would like to discuss the possibility of lowering the water rates for the Waseca County Highway project.
- c. Update on 1st Street
- d. Crack filling?

11. Mayor's Minute Report

- a. State Budget Resolution needs approval.

*Motion to approve/decline the State Budget Resolution was made by _____, 2nd by _____. Approved.

12. Old Business:

- a. The next council workshop is _____
- b. Data Practices Policy

*Motion made to _____ the Data Practices Policy was made by _____, 2nd by _____. Approved. Vote was _____

- c. Do we want to buy stamps before the price goes up July 1, if so, how many?
- Looked into bulk options

13. New Business

- a. Records Retention:

Government records must be preserved according to state law. In Minnesota, local governments may only destroy government records pursuant to:

- An "Application for Authority to Dispose of Records" submitted to and approved by the State Records Disposition Panel; or
- A records retention schedule adopted by the governing board and approved by the State Records Disposition Panel.

If the governmental entity adopts one of these general records retention schedules and that schedule is subsequently updated by the State Records Disposition Panel, the governmental entity does not have to adopt the new version of the general schedule. Instead, the State Records Disposition Panel will assume the governmental entity will use the most recent version of the general schedule.

- See the provided Notification of Adoption of City General Records Retention Schedule, the ones marked are the ones suggested based on our City's needs.

*Motion made to _____ the Notification of Adoption of City General Records Retention Schedule was made by _____, 2nd by _____. Approved. Vote was _____
(Once The Minnesota Historical Society acknowledges our Notification of Adoption of the City General Records Retention Schedule we will need to adopt a Resolution for the Minnesota General Records Retention Schedule.)

- b. CTAS and payroll, currently everything is coming out of the General Fund, do we want to set it up, which CTAS can do, to be more accurate and have it divided out from water, sewer, streets, park and rec, fire department, general, and community center?

- c. Resolution 2025-004 needs consideration.

*Motion made to _____ Resolution 2025-004 was made by _____, 2nd by _____. Approved.

14. City Wish List

a. Christmas Light Situation

15. PROJECT LIST for 2025

- 1) LIGHTING PROJECT (Carrie and Rob) report
- 2) UPGRADING STREET SIGNS, has a cost been determined?

*Motion made to adjourn the meeting was made by____, 2nd by____. Carried.

Time: _____