

Complete and attach this form for each pipette order sent to our lab. Failure to attach this form will result in service delays and/or equipment being returned without being serviced.

Ship to: Aldinger Colorado 12635 E. Montview Blvd. #123 Aurora, CO 80045

Contact Information

Date: _____

Company: _____

Contact: _____

Shipping Address: _____

Phone: _____

Email: _____

Payment Information

Invoice Contact _____

Invoice Email _____

Payment Method or PO # _____

Pipette Service Information

Level of Service _____

Calibration Interval _____

Special Requests _____

Equipment Information

	Serial #	Make	Model	Comments	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

*If more space is needed, attach an equipment list, additional forms or a blanket decontamination letter.

For Internal Use Only

Date Equipment Received _____ Emailed Contact _____

Date Equipment Shipped _____ Emailed Contact with Tracking Information _____

It is the responsibility of the sender to remove all substances that are dangerous to human health and to choose the appropriate method of decontamination based upon the substances used in the pipette.

Decontamination Information

What materials were used in each pipette listed above?

Virus Toxic substance Pathogen Carcinogen Bacteria

Other (explain) _____

Non Hazardous Chemical (explain)

Decontamination Procedure Used: (If non-hazardous, skip this section)

Autoclave* (***only for pipettes/parts that are autoclavable***)

Biocides

Other (explain)

Authorization: I certify that the unit(s) identified above has been totally decontaminated of all chemical, biological and/or radioactive materials PRIOR to shipment.

Printed Name:

Title:

Signature:

Date:

After decontaminating, package pipettes securely and include appropriate tips for all pipettes.

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Please email us at service@aldingercolorado.com and let us know your pipettes are on their way!

** Note that some pipettes are not autoclavable! The upper part and piston assembly of Gilson Pipetman pipettes are not autoclavable. Check User Manual for your specific make/model.*