



## Portage Parks Foundation Meeting Notes

May 12, 2021

**Portage Parks Foundation Board Present:** Steve Meier, Patti Lent, Pete Strazdas, Jeff Ruhland, Charles Thomas

**Board Absent (excused):** Sue Williams

**Board Absent (unexcused):**

**Guests:** Ms. Kathleen Hoyle – Director of Parks, Recreation, and Senior Center Services

Virtual Webex meeting started by Mr. Strazdas at 5:35 pm.

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### I. APPROVAL OF JANUARY 13, 2021 MEETING MINUTES

Motion to approve January 13, 2021 minutes by Mr. Thomas, second by Ms. Lent. Unanimous vote to approve.

### II. 2021 MEETING REMAING CALENDAR

Jul 14, 2021

Sep 15, 2021

Nov 10, 2021

### III. APPROVAL OF SPECIAL MEETING MINUTES

Not applicable.

### IV. FINANCIAL UPDATE – Mr. Ruhland

a. *PayPal Account Status* - \$0

b. *Income/Expense Budget Statement*

**Balance:** \$2,815.33 in PPF Huntington Account

c. *Donations Received*

Following donation(s) received to the Portage Parks Board:

- Received a donor check - \$2,500.00 (toward Trail Endowment Fund)

d. *Invoices Received*

None - \$0.00

e. *Payment Approvals*

None - \$0.00





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- c. *General Fund* – reference Financial Spreadsheet noted in the May 2021 meeting minutes.

### VII. NEXT STEPS & ADJOURNMENT

- a. The Portage Parks Foundation (PPF) Board to solicit two new board members. Ms. Hoyle to follow-up with 1 potential candidate during July 14, 2021.
- b. Business Sponsorship opportunities for future Fundraising:
  - i. Corporate Sponsor(s) by park location discussion during July 2021 meeting.
  - ii. Friends of the park membership discussion during July 2021 meeting.
  - iii. Discussion of a Fundraising Banner to bring to park events, parades, etc.
  - iv. Octoberfest 2021 (or 2022?), unsure at this point in time due to Covid-19.

Discussion ended at 6:22 PM.

**Next Meeting:** July 14, 2021 at 5:30 pm at Portage City Hall, Conference Room #1. Alternate will be via WebEx virtual board meeting.

Respectfully Submitted,

Mr. Steven Meier  
Portage Parks Foundation Board Secretary