**portageparksfoundation.org**

**AGENDA**

Wednesday, September 24, 2025

5:30-6:30 p.m.

Location: 320 Library Lane (Conference Room)

1. **Open Meeting & Roll**
2. **Review Meeting Minutes**

a. Approval of the July 23, 2025 Meeting Minutes

1. **Financial Update**
	1. Income/Expenses Budget Statement Review (as of June 30, 2025 statement)
		1. Donations Received - $2,618.87
		2. Invoices Received & Payment Approvals
		3. Huntington Bank Balance - $169,358.37
		4. PayPal Account Balance - $0
	2. Status of Project Fund Balances (as of July 23, 2025 Meeting)
		1. ADA Swing - $25
		2. Scholarship Program - $1,960
		3. Bike Repair Stations - $0
		4. Trail Endowment - $2,464
		5. General Fund – $37,690.92
		6. Oktoberfest Fundraiser - $4,500
		7. Inspirational Garden (Judy Acker-Smith) - $79,769.40
		8. Leaf-A-Legacy Tree Program - $42,949.05
		9. Special Projects - $0
2. **Communication Update**
	1. Website corrections and/or updates
	2. Emails & responses update from the PPF website
	3. LARA & IRS Filing Status (2025)
3. **Next Steps & Adjourn Meeting**
	1. Fund Raising events update
		1. Corporate Sponsor(s) by park location
		2. Annual Portage Parks Membership
		3. Leaf-A-Legacy Update
		4. Oktoberfest Annual Fundraiser Update:
		5. Judy Acker-Smith Inspirational Garden Update
		6. Summer concerts update
	2. Miscellaneous Actions
		1. Historical Markers (12): Austin Tavern & Lathrop Hotel
		2. Additional Discussions: Oktoberfest planning
	3. Adjournment