



PORTAGE PARKS FOUNDATION

portageparksfoundation.org

AGENDA

Wednesday, November 15, 2023

5:30-6:30 p.m.

Location: City Hall (Conference Room #1)

I. Open Meeting & Roll

Review Meeting Minutes

- a. Approval of the September 13, 2023 Meeting Minutes

Proposed 2024 Meeting Dates

Jan 10, 2024	Mar 13, 2024	May 8, 2023
Jul 10, 2024	Sep 11, 2024	Nov 13, 2024

II. Financial Update

- a. Income/Expenses Budget Statement Review
 - i. Donations Received
 - ii. Invoices Received & Payment Approvals
 - iii. Huntington Bank Balance
 - iv. PayPal Account Balance
- b. Status of Project Fund balances (from July 26, 2023 Meeting)
 - i. ADA Swing - \$0
 - ii. Scholarship Donations - \$1,510
 - iii. Bike Trail Stations - \$50
 - iv. Trail Endowment Fund - \$1,300
 - v. General Fund – \$1,794.16
 - vi. Oktoberfest Fundraiser - \$12,000
 - vii. JAS Inspirational Garden - \$9,897.11

III. Communication Update

- a. Website corrections and/or updates
- b. Emails & responses update from the PPF website
- c. LARA (paid & filed 9-15-23) & IRS (by 11-15-23) Filing Status

IV. Next Steps & Adjourn Meeting

- a. Fund Raising events update
 - i. Corporate Sponsor by park location
 - ii. Annual Membership
 - iii. Historical Markers (12)
- b. Miscellaneous Actions: Sue Williams Resignation, Oktoberfest 2023 Payments & Poster Framing
- c. Adjournment