



PORTAGE PARKS FOUNDATION

portageparksfoundation.org

AGENDA

Wednesday, July 16, 2025

5:30-6:30 p.m.

Location: 320 Library Lane (Conference Room)

- I. **Open Meeting & Roll**
- II. **Review Meeting Minutes**
 - a. Approval of the May 14, 2025 Meeting Minutes
- III. **Financial Update**
 - a. Income/Expenses Budget Statement Review (as of April 30, 2025 statement)
 - i. Donations Received - \$11,558.10
 - ii. Invoices Received & Payment Approvals
 - iii. Huntington Bank Balance - \$170,474.08
 - iv. PayPal Account Balance - \$0
 - b. Status of Project Fund Balances (as of March 12, 2025 Meeting)
 - i. ADA Swing - \$25
 - ii. Scholarship Program - \$1,960
 - iii. Bike Repair Stations - \$75
 - iv. Trail Endowment - \$2,464
 - v. General Fund – \$39,756.63
 - vi. Oktoberfest Fundraiser - \$4,500
 - vii. Inspirational Garden (Judy Acker-Smith) - \$79,769.40
 - viii. Leaf-A-Legacy Tree Program - \$41,934.05
 - ix. Special Projects - \$0
- IV. **Communication Update**
 - a. Website corrections and/or updates
 - b. Emails & responses update from the PPF website
 - c. LARA & IRS Filing Status (2025)
- V. **Next Steps & Adjourn Meeting**
 - a. Fund Raising events update
 - i. Corporate Sponsor(s) by park location
 - ii. Annual Portage Parks Membership
 - iii. Leaf-A-Legacy Update
 - iv. Oktoberfest Annual Fundraiser Update:
 - v. Judy Acker-Smith Inspirational Garden Update
 - vi. Summer concerts
 - b. Miscellaneous Actions
 - i. Portage Cultural Arts Committee Fiscal Sponsorship
 - ii. Historical Markers (12): Austin Tavern & Lathrop Hotel
 - iii. Additional Discussions: Oktoberfest planning
 - c. Adjournment