



PORTAGE PARKS FOUNDATION

portageparksfoundation.org

AGENDA

Wednesday, November 12, 2025

5:30-6:30 p.m.

Location: 320 Library Lane (Conference Room)

- I. Open Meeting & Roll**
- II. Review Meeting Minutes**
 - a. Approval of the September 24, 2025 Meeting Minutes
- III. Financial Update**
 - a. Income/Expenses Budget Statement Review (as of August 31, 2025 statement)
 - i. Donations Received - \$3,486.34
 - ii. Invoices Received & Payment Approvals
 - iii. Huntington Bank Balance - \$171,014.95
 - iv. PayPal Account Balance - \$0
 - b. Status of Project Fund Balances (as of September 24, 2025 Meeting)
 - i. ADA Swing - \$25
 - ii. Scholarship Program - \$1,960
 - iii. Bike Repair Stations - \$0
 - iv. Trail Endowment - \$2,464
 - v. General Fund – \$39,712.86
 - vi. Oktoberfest Fundraiser - \$4,434.64
 - vii. Inspirational Garden (Judy Acker-Smith) - \$79,769.40
 - viii. Leaf-A-Legacy Tree Program - \$42,949.05
 - ix. Special Projects - \$0
- IV. Communication Update**
 - a. Website corrections and/or updates
 - b. Emails & responses update from the PPF website
 - c. LARA & IRS Filing Status (2025)
- V. Next Steps & Adjourn Meeting**
 - a. Fund Raising events update
 - i. Corporate Sponsor(s) by park location
 - ii. Annual Portage Parks Membership
 - iii. Leaf-A-Legacy Update
 - iv. Oktoberfest Annual Fundraiser Update
 - v. Judy Acker-Smith Inspirational Garden Update
 - vi. Summer concerts update
 - b. Miscellaneous Actions
 - i. Historical Markers (12): Austin Tavern & Lathrop Hotel
 - ii. West Lake Outlook grant
 - c. Adjournment