



AGENDA

Wednesday, January 14, 2026

5:30-6:30 p.m.

Location: 320 Library Lane (Conference Room)

I. Open Meeting & Roll

II. Review Meeting Minutes

- a. Approval of the November 12, 2025 Meeting Minutes

III. Financial Update

- a. Income/Expenses Budget Statement Review (as of October 31, 2025 statement)

- i. Donations Received - \$9,911.60
- ii. Invoices Received & Payment Approvals
- iii. Huntington Bank Balance - \$176,057.73
- iv. PayPal Account Balance - \$0
- v. Status of Project Fund Balances (as of September 24, 2025 Meeting)
- vi. ADA Swing - \$25
- vii. Scholarship Program - \$1,960
- viii. Bike Repair Stations - \$0
- ix. Trail Endowment - \$2,464
- x. General Fund – \$46,890.28
- xi. Oktoberfest Fundraiser - \$2,000.00
- xii. Inspirational Garden (Judy Acker-Smith) - \$79,769.40
- xiii. Leaf-A-Legacy Tree Program - \$43,249.05
- xiv. Special Projects - \$0

IV. Communication Update

- a. Website corrections and/or updates
- b. Emails & responses update from the PPF website
- c. LARA & IRS Filing Status (2026)

V. Next Steps & Adjourn Meeting

- a. Fund Raising events update
 - i. Corporate Sponsor(s) by park location
 - ii. Annual Portage Parks Membership
 - iii. Leaf-A-Legacy Update
 - iv. Oktoberfest Annual Fundraiser Update
 - v. Judy Acker-Smith Inspirational Garden Update
 - vi. Summer concerts update
- b. Miscellaneous Actions
 - i. Historical Markers (12): Austin Tavern & Lathrop Hotel
 - ii. West Lake Outlook grant
 - iii. 2026 project funding review
- c. Adjournment