



portageparksfoundation.org

AGENDA

Wednesday, January 14, 2026

5:30-6:30 p.m.

Location: 320 Library Lane (Conference Room)

- I. Open Meeting & Roll**
- II. Review Meeting Minutes**
 - a. Approval of the November 12, 2025 Meeting Minutes
- III. Financial Update**
 - a. Income/Expenses Budget Statement Review (as of October 31, 2025 statement)
 - i. Donations Received - \$9,911.60
 - ii. Invoices Received & Payment Approvals
 - iii. Huntington Bank Balance - \$176,057.73
 - iv. PayPal Account Balance - \$0
 - v. Status of Project Fund Balances (as of September 24, 2025 Meeting)
 - vi. ADA Swing - \$25
 - vii. Scholarship Program - \$1,960
 - viii. Bike Repair Stations - \$0
 - ix. Trail Endowment - \$2,464
 - x. General Fund – \$46,890.28
 - xi. Oktoberfest Fundraiser - \$2,000.00
 - xii. Inspirational Garden (Judy Acker-Smith) - \$79,769.40
 - xiii. Leaf-A-Legacy Tree Program - \$43,249.05
 - xiv. Special Projects - \$0
- IV. Communication Update**
 - a. Website corrections and/or updates
 - b. Emails & responses update from the PPF website
 - c. LARA & IRS Filing Status (2026)
- V. Next Steps & Adjourn Meeting**
 - a. Fund Raising events update
 - i. Corporate Sponsor(s) by park location
 - ii. Annual Portage Parks Membership
 - iii. Leaf-A-Legacy Update
 - iv. Oktoberfest Annual Fundraiser Update
 - v. Judy Acker-Smith Inspirational Garden Update
 - vi. Summer concerts update
 - b. Miscellaneous Actions
 - i. Historical Markers (12): Austin Tavern & Lathrop Hotel
 - ii. West Lake Outlook grant
 - iii. 2026 project funding review
 - c. Adjournment