

# HAMLIN VETERANS ASSOCIATION RENTAL CONTRACT

Date of Event \_\_\_\_\_

Type of Event \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Phone # \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Cell # \_\_\_\_\_

\_\_\_\_\_ Non-Member \$275    \_\_\_\_\_ Non Profit \$100    \_\_\_\_\_ Member \$125 – check one organization  
☐ VFW ☐ VFW AUX ☐ AVA ☐ AVA AUX ☐ SOCIAL  
(paid member for two years) 6 hr. limit

**Details:** Number of Total Guests \_\_\_\_\_ Guest Arrival Time \_\_\_\_\_ Setup Time \_\_\_\_\_  
(Number of Guests under age 21 \_\_\_\_\_)

**\*Setup Time is 1 hour before Guest Arrival Time – contact booking agent for more time\***

**Gazebo:** I will be using the gazebo    Yes \_\_\_\_\_ No \_\_\_\_\_

**Bar:** Cash \_\_\_\_\_ Open \_\_\_\_\_ Combo Cash/Open \_\_\_\_\_  
(If you have any special requests please contact our Bar Steward, Duane at (757) 297-9735)

**Catering:** Business Name \_\_\_\_\_

Arrival Time \_\_\_\_\_

**Music:** Yes \_\_\_\_\_ No \_\_\_\_\_ Set Up Time \_\_\_\_\_

**Grill:** Yes \_\_\_\_\_ No \_\_\_\_\_

**It is very important that you read our post rental guidelines to insure your party is a success.**

**Please fill out, sign and return this contract with your 2 deposits (make checks payable to Hamlin Veterans Association) within the next 3 weeks of requesting your rental date to secure your reservation. If you have any questions, please call (585) 368-8799. Please mail to:**

Shauna Clay  
62 Cook Road  
Hamlin, New York 14464

\_\_\_\_\_  
(INITIALS) **\*\*\*PLEASE INITIAL HERE TO SHOW YOU UNDERSTAND BY SIGNING THIS  
CONTRACT THAT YOU ARE REQUIRED TO BE IN ATTENDANCE FROM SET UP  
UNTIL CLEAN UP IS FINISHED\*\*\***

\_\_\_\_\_  
(INITIALS) **I have completed this contract, read and agree to the terms of the post rental guidelines.**

**Renter's Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

For Office Use Only:

Hall Rental Fee	
2 <sup>nd</sup> Bartender	
Deposit	
Balance Owed	