# BY-LAWS

OF

THE GRANDE AT RANCOCAS CREEK CONDOMINIUM ASSOCIATION, INC.

# **BY-LAWS**

# OF

# THE GRANDE AT RANCOCAS CREEK CONDOMINIUM ASSOCIATION, INC.

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#### BY-LAWS

#### OF

# THE GRANDE AT RANCOCAS CREEK CONDOMINIUM ASSOCIATION, INC.

#### ARTICLE I

#### NATURE OF BY-LAWS

- 1.01. <u>Purpose</u>. These By-Laws are intended to govern the administration of The Grande at Rancocas Creek Condominium Association, Inc. (the "Condominium Association" a non-profit corporation organized under Title 15A of the New Jersey Statutes Annotated, and provide for the management, administration, utilization and maintenance of the Common Elements described in the Master Deed for The Grande at Rancocas Creek Condominium (the "Master Deed"), and any amendments or supplements thereto.
- 1.02. <u>Definitions</u>. Unless the context clearly indicates otherwise, all definitions set forth in the Declaration for The Grande at Rancocas Creek, the Master Deed for The Grande at Rancocas Creek Condominium or in <u>N.J.S.A.</u> 46:8B-3 are incorporated herein by reference.
- 1.03. <u>Fiscal Year</u>. The fiscal year of the corporation shall be determined by the Board of Directors.
- 1.04. <u>Principal Office</u>. The principal office of the corporation is initially located at 20 Gibson Place, Freehold, New Jersey 07728.

#### ARTICLE II

#### MEMBERSHIP AND VOTING RIGHTS

2.01. <u>Members</u>. Every person, firm, association, corporation or other legal every, including the Developer, who is a record Owner or Co-Owner of the fee simple title to any U in

The Grande at Rancocas Creek Condominium Association shall be a Member of the Condominium Association; provided, however, that any person, firm, association, corporation, or legal entity who holds such title or interest to a Unit merely as a security for the performance of an obligation (including, but not limited to, mortgagees or trustees under deeds of trust) shall not be a Member of the Condominium Association. Despite anything to the contrary in the preceding, the Developer shall have one (1) membership in the Condominium Association for each contemplated Unit which has been conveyed to an individual purchaser, not to exceed the number of Units approved by the municipality.

- 2.02. Member in Good Standing. A Member shall be deemed to be in good standing for voting purposes, as well as any related requirement as may be established by the Board of Directors, if, at least thirty (30) days prior to the date fixed for such meeting, he has fully paid installments due for assessments made or levied against him and his Unit by the Board of Directors as hereinafter provided, together with all interest, costs, attorney's fees, penalties and other expenses if any, properly chargeable to him and to his Unit. Any date set forth in these By-Laws for determining good standing for voting purposes, as well as any related requirement which may be established by the Board of Directors, shall be deemed supplemental to, and not in derogation of the record date provisions of N.J.S.A. 15A:5-7.
- 2.03. Associate Members. Every person who is entitled to possession and occupancy of a Unit as a tenant or lessee of an Owner pursuant to Article X of the Master Deed may be an Associate Member of the Condominium Association, but shall not be entitled to any vote with respect to Condominium Association matters.

- 2.04. <u>Change of Membership</u>. Change of membership shall be accomplished by recording in the Office of the Burlington County Clerk a deed or other instrument establishing a record title to a Unit, and delivery to the Secretary of the Association of a certified copy of such instrument, together with such sums of money as are required for the payment of any membership fee, contribution to capital or escrow deposit. The membership of the prior Owner shall be thereby terminated.
- 2.05. Rights of Membership. Every person who is entitled to membership in the Condominium Association and permanently resides in a Unit, pursuant to the provisions of the Certificate of Incorporation and these By-Laws, including any Associate Member and all permanent occupants of any Units, shall be privileged to use and enjoy the Common Elements, subject to the right of the Condominium Association to:
  - (a) Promulgate, adopt and enforce rules and regulations governing such use and enjoyment; and
  - (b) Suspend the use and enjoyment of the Common Elements as provided in Section 2.06; and
  - (c) Transfer, grant or obtain easements, licenses and other property rights with respect to the Common Elements as provided in Section 6.01(k).
- 2.06. Suspension of Rights: The membership and voting rights of any member may be suspended by the Board of Directors for any period during which any assessment against the Unit to which his membership is appurtenant remains unpaid; but upon payment of such assessments, and any interest accrued thereon, by cash, money order, or certified or collected funds, his rights and privileges shall be immediately and automatically restored. Section 2.02 hereof shall govern the

restoration of voting rights. Further, if rules and regulations governing the use of the Common Elements or Units, or the conduct of persons in the Condominium thereon have been adopted an published, as authorized in these By-Laws, the rights and privileges of any person in violation thereon in violation of any non-monetary covenant of the Master Deed may be suspended at the discretion of the Board of Directors for a period not to exceed thirty (30) days for any single violation, but the violation is of a continuing nature, such rights and privileges may be suspended indefinitely units such time as the violation is abated. No such action shall be taken by the Board of Directors until the Owner is afforded an opportunity for a hearing consistent with the principles of due process of law.

2.07. Condominium Association Membership Fee. Each Owner, excluding Developer, shall pay to the Condominium Association upon acquisition of title to his Unit a new refundable and nontransferable Condominium Association membership fee of \$150.00, which fee may be used for (i) the off-set of cash flow or budget deficits, (ii) payment of any operating expenses, are pair and replacement and/or deferred maintenance reserve and/or (iv) other lawful purposes permitted by the Condominium Documents. Payment of such fee shall be a condition precedent the exercise of membership rights in the Condominium Association upon the initial sale of a subsequent transfer of title to a Unit. Any unpaid membership fee shall be deemed a lien on the Unit in the same manner as any unpaid Common Expenses attributable to such Unit.

2.08. Contribution to Working Capital. Each Owner, excluding Developer, shall not the Condominium Association upon acquisition of title to his Unit a nonrefundable nontransferable contribution to the working capital reserve of the Condominium Association in amount equal to one-sixth (1/6) of the estimated or then current annual Common Expense assessment for the Unit (i.e. two (2) months of the monthly Common Expense assessment at the time of the Unit (i.e. two (2) months of the monthly Common Expense assessment at the time of the Unit (i.e. two (2) months of the monthly Common Expense assessment at the time of the Unit (i.e. two (2) months of the monthly Common Expense assessment at the time of the Unit (i.e. two (2) months of the monthly Common Expense assessment at the time of the Unit (i.e. two (2) months of the monthly Common Expense assessment at the time of the Unit (i.e. two (2) months of the monthly Common Expense assessment at the time of the Unit (i.e. two (2) months of the monthly Common Expense assessment at the time of the Unit (i.e. two (2) months of the monthly Common Expense assessment at the time of the Unit (i.e. two (2) months of the monthly Common Expense assessment at the time of the Unit (i.e. two (2) months of the unit (i.e. two (3) months of the unit (i.e. two (4) months of the unit (4) mo

acquisition) to provide the Association with a working capital reserve; provided, however, that for so long as a majority of the Directors of the Condominium Association's Board of Directors is appointed by the Developer, these funds may be used for working capital and/or the other purposes discussed in Section 2.07 herein. Payment of such sum shall be a condition precedent to the exercise of rights of membership in the Condominium Association upon the initial sale or a subsequent transfer of title to a Unit. Any unpaid working capital contribution shall be deemed a lien on the Unit in the same manner as any unpaid Common Expenses attributable to such Unit.

2.09. <u>Votes</u>. Each Owner shall be entitled to such vote(s) for each Unit to which he holds title as is provided in Section 6.01 of the Master Deed. When more than one person holds title, the vote(s) for each Unit shall be exercised as the Co-Owners themselves determine. When one or more Co-Owners signs a proxy or purports to vote for his or her Co-Owners, such vote(s) shall be counted unless one or more of the other Co-Owners is present and objects to such vote(s); or, if not present, submits a proxy or objects in a writing delivered to the Secretary of the Condominium Association before the vote(s) is counted. If Co-Owners disagree as to the vote(s), the vote shall be split equally among the Co-Owners.

Initially the Developer has one hundred and fifty-six (156) memberships in the Condominium Association, representing one membership for each Unit or potential Unit to which title has not been conveyed. Upon conveyance of title to a Unit, each purchaser automatically becomes a Member of the Condominium Association. However, upon each conveyance of title of a Unit by Developer to another Owner, such Owner shall become entitled to one vote for each Unit purchased, and the number of votes held by Developer shall be reduced accordingly. Developer's votes shall be

cast by such persons as it may from time to time designate. Votes not held by Developer shall be a in person or by proxy, as otherwise provided herein. It is understood that in the event that in number of Units ultimately established in the Condominium is less than one hundred and fifty (156), the number of votes in the Condominium Association shall be equal to the number of Unitselfablished.

#### ARTICLE III

#### MEETINGS OF OWNERS

- 3.01. <u>Place of Meetings</u>. All meetings of the Members of the Association shall held at the Condominium or at such other place convenient to the Members as may be designated the Board of Directors.
- day and month of the year to be established by the Board of Directors; except that the first annual meeting shall be held not more than twelve (12) months following the Second Transfer Election pursuant to Section 4.03. The election of Directors shall take place at each annual meeting subsequent to the Transition Elections held in accordance with Section 4.03. If the election Directors is not held at the annual meeting or any adjournment of such meeting, the Board Directors shall cause the election to be held at a special meeting as soon thereafter as may convenient. At such special meeting, the Owners may elect the Directors and transact other busines with the same force and effect as at an annual meeting duly called and held. All proxies valid received for the originally scheduled meeting shall remain in full force and effect for any subsequence of the proximal proximal

- Owners may be called by the President whenever he deems such a meeting advisable, or shall be called by the Secretary upon the order of the Board of Directors or upon the written request of Members representing not less than twenty-five (25%) percent of all the votes entitled to be cast at such meeting. Such request shall state the purpose(s) of such meeting and the matter(s) proposed to be acted upon. Unless Owners representing at least fifty (50%) percent of all votes entitled to be cast request such a meeting, no special meeting may be called to consider any matter which is substantially the same as a matter voted upon at any meeting of the Owners held during the preceding twelve (12) months, which determination shall be made in the sole and absolute discretion of the Board of Directors.
- 3.04. Notice of Meeting. Except as otherwise provided by law and Section 4.03 herein with respect to transition elections, notice of each meeting of Owners, whether annual or special, shall be given not less than ten (10) days, nor more than ninety (90) days before the day on which the meeting is to be held, to each Owner at his last known address, by delivering a written or printed notice to each Owner, or by mailing such notice, postage prepaid. Every such notice shall state the time, place, and purpose of the meeting. Notice of any meeting of Owners shall not be required to have been sent to any Owners who shall attend such meeting in person or by proxy. Notice of any adjourned meeting of the Owners shall not be required to be given except when expressly required by law. Except as otherwise expressly required by law, no publication of any notice of a meeting of Owners shall be required.
- 3.05. <u>Ouorum and Adjourned Meetings</u>. At such meeting of the Condominium Association, persons (including Developer or its representatives) holding twenty-five (25%) percent

of the authorized votes present, in person or by proxy, shall constitute a quorum for the transaction of business except where otherwise provided by law. In the absence of a quorum, the person holding votes present in person or by proxy and entitled to vote, may, by majority vote, adjourn the meeting from time to time, until a quorum shall be present or represented. At any such adjourned meetings which a quorum may be present any business may be transacted which might have been transacted at the meeting originally called.

- 3.06. Organization. At each meeting of the Condominium Association, President, or, in his absence, the Vice President, or in the absence of both of them, a person chose by a majority vote of the Members in Good Standing present in person or represented by proxy, shall act as a chairperson, and the Secretary, or in his absence, a person whom the chairperson shall act as Secretary of the meeting.
- be entitled to vote on questions. A majority of votes present in person or by proxy at any disconstituted meeting of the membership shall be sufficient on those questions submitted to a votes the membership. The vote on any question need not be taken by ballot, unless (i) the chairpersone the meeting determines a ballot to be advisable, or (ii) a majority of the votes present at the meeting determine that the vote on the question submitted shall be taken by ballot.
- 3.08. <u>Voting in Elections of Directors</u>. Only Owners who are Members in Got Standing shall be entitled to vote in elections of Directors. The election of Directors shall conducted by written ballot, and the Owner(s) of each Unit present in person or by proxy shall entitled to one vote for each Unit to which he holds title. If, at any meeting at which an election held, more than twice the number of candidates to be elected are nominated, there shall be two balls.

cast. At the end of the tabulation of the first ballot, the field of nominees shall be reduced so that there are twice as many candidates as there are positions to be filled, with the remaining candidates receiving the fewest votes being eliminated from the ensuing ballot. A second ballot shall be held, and on the second ballot, the persons receiving the plurality of votes will be deemed to be elected in order to fill the vacant positions. If there are not more than twice the number of nominees for the number of positions to be filled, there shall be one ballot, with the persons receiving the highest numbers of votes being elected in order to fill the vacancies on the Board. If ever applicable, candidates polling the highest numbers of votes will be considered elected for the longest period of years. Election of Directors at all meetings shall be in accordance with this Section 3.08.

submit any question or election to a vote of the membership by a ballot by mail. No ballot by mail shall be valid or tabulated unless the signature of the Owner(s) submitting the ballot has been verified on the ballot according to procedures adopted by the Board of Directors, if any. The Board shall appoint judges to tabulate the ballot, whose report shall be included in the minute book. In order to conduct a ballot by mail for a question submitted to a vote of the membership, the Board of Directors shall serve a notice upon all Members in Good Standing which shall (i) state with specificity in terms of motion(s) the question(s) upon which the vote is to be taken; (ii) state the date by which ballots must be received in order to be counted; (iii) provide an official ballot for the purposes of the vote; and (iv) state the date upon which the action contemplated by the motion(s) shall be effective, which date shall be not less than ten (10) days after the date ballots must be received. No actions contemplated by a motion or question submitted to a ballot by mail shall be taken unless that number

of Members in Good Standing that would constitute a quorum under the provisions of Section herein submit ballots and a majority of the ballots cast approve such motion or question.

In order to conduct a ballot by mail for an election of Directors, the Board shall so a notice upon all Members which shall (i) provide an official ballot for the purposes of the election and (ii) state the date by which the ballot must be received to be counted.

- Directors, (ii) all amendments to the Certificate of Incorporation, the Master Deed or these By-Law (iii) or any other matter which properly comes before a meeting of the membership of a Condominium Association. Each proxy shall be in writing, signed by the individual Owners (a) the case of joint owners by any one of them), or by his or their duly authorized representative(s) a delivered to the Secretary of the Condominium Association, or such other person as the Preside may designate, at least 24 hours prior to the commencement of the meeting at which ballots are be cast. Proxies may be revoked at any time prior to the opening of the polls, and no proxy shall voted on after eleven (11) months from its date unless the proxy provides for a longer period, not exceed three (3) years from the date of execution. All proxies shall be substantially in the for prescribed by the Board of Directors, and if not in such form, shall be deemed invalid, while determination shall be made in the sole and absolute discretion of the Board of Directors.
- 3.11. <u>Judges</u>. If at any meeting of the Owners a vote by ballot shall be taken to chairperson of such meeting shall appoint two (2) persons to act as Judges with respect to the ballot Each Judge so appointed shall first subscribe an oath to execute faithfully the duties of a Judge strict impartiality and according to the best of his ability. Such Judges shall decide upon qualifications of voters, shall report the number of votes represented at the meeting and entitled

vote on such question, shall conduct and accept the votes, and when the voting is completed, shall ascertain and report the number of votes respectively for and against the questions; but, as to the election of Directors, the number of votes received by each candidate need not be reported. Reports of Judges shall be in writing and subscribed and delivered by them to the Secretary of the meeting. The Judges need not be Members of the Condominium Association, and any officer or Director of the Condominium Association may be a Judge on any question other than a vote for or against his election to any position with the Condominium Association or any other question in which he may be directly interested.

- 3.12. Order of Business. The order of business at the annual meeting of the Owners or at any special meetings insofar as practicable shall be:
  - (a) Calling of the roll and certifying the proxies.
  - (b) Proof of notice of meeting and waiver of notice.
  - (c) Reading and disposal of any unapproved minutes.
  - (d) Appointment of Judges of Election, if appropriate.
  - (e) Election of Directors, if appropriate.
  - (f) Receiving reports of officers.
  - (g) Receiving reports of committees.
  - (h) Old business.
  - (i) New business.
  - (j) Adjournment.

#### ARTICLE IV

# BOARD OF DIRECTORS

- 4.01. <u>Qualifications</u>. The following criteria shall be qualifications for nomination, appointment or election to a Directorship:
  - (a) Member in Good Standing: Membership in good standing and ownership of a Unit shall be a qualification for nomination, appointment, election or service as a Director, and for continued service on the Board, excluding any Director representing the Developer.
  - (b) Representation: Partnerships, corporations, limited liability companies or fiduciaries holding memberships in good standing may designate individuals to be eligible for nomination, appointment or election as Directors in accordance with the following qualifications:
    - (i) Partnership designees shall be members, employees or agents of the partnership;
    - (ii) Corporate designees shall be officers, stockholders, employees
       or agents of the corporation;
    - (iii) Limited liability company designees shall be members or managers of the limited liability company; and
    - (iv) Fiduciary designees shall be fiduciaries, officers, or employees of the fiduciary.

Co-Owners holding a membership in good standing may designate any one of them, but only one of them, to be eligible for nomination, appointment or election as a Director, however, in the case of any disagreement, the express consent of a majority of such Co-Owners shall be required for any one of them to be eligible.

Condominium Association is not in good standing for thirty (30) consecutive days shall automatically be disqualified as a Director upon expiration of said thirty (30) day period and a replacement shall be appointed by the Board of Directors within thirty (30) days thereafter to serve the remainder of the term as contemplated by Section 4.06 hereof.

Despite the aforesaid, any Director who conveys title to his Unit and no longer holds title to any other Unit is automatically disqualified as a Director effective on the date of said conveyance.

- 4.02. Number. The Board of Directors shall initially consist of three (3) Directors (Directors "A", "B" and "C") designated by the Developer, none of whom need be Owners and each of whom shall serve until the First Transition Election, as hereinafter defined, of the Members. Thereafter, the Board shall consist of five (5) Directors (hereinafter referred to as Directors "A", "B", "C", "D", and "E").
- 4.03. <u>Transition Elections</u>. Within thirty (30) days after the initial conveyances by the Developer of thirty-nine (39) Units (i.e. 25% of the total number of proposed Units), the President shall call a special meeting of the Membership of the Condominium Association for the

purpose of holding the first election of Owners to the Board of Directors ("First Transition Election"). At this special meeting, Owners, other than Developer, shall be entitled to vote for and elect Directors A and B from among such Owners in accordance with the provisions of Article III of these By-Laws, and the Developer shall be entitled to appoint Directors C, D and E.

Within thirty (30) days after the initial conveyance by the Developer of one hundred and seventeen (117) Units (i.e. 75% of the total number of proposed Homes), the President shall again call a special meeting of the Membership of the Condominium Association for the purpose of holding a Second Transition Election. At this special meeting, Owners, other than the Developer, shall be entitled to vote for and elect Directors C, D and E from among such Owners in accordance with the provisions of Article III of these By-Laws and the Developer shall be entitled to appoint Director E for so long as any Homes remains unsold in the ordinary course of its business.

Within thirty (30) days after all Units have been initially conveyed, the President shall again call a special meeting for the Third Transition Election at which Owners, other than the Developer, shall be entitled to vote for and elect Director E from among such Owners in accordance with the provisions of Article III hereof, provided that the Developer shall be entitled in its discretion to relinquish Directorship E at the time of the second Transition Election or any time thereafter prior to the conveyance of the last Unit.

Despite the foregoing, if ten (10) years after the conveyance of the first Unit, Owners, other than the Developer, still own less than 117 Units, Owners, other than the Developer, may elect Directors sufficient to assume control of the Board, provided that the Owners, other than the Developer, agree by majority vote to assume such control as provided by N.J.A.C. 5:26-8.4(d).

Further, only Owners who are Members in Good Standing shall be eligible to be nominated, elected, or to serve on the Board of Directors, except that in the case of Owners which are partnerships, corporations, limited liability companies or fiduciaries, including Developer, a designee shall be eligible if the Owner is a Member in Good Standing.

Notice of the special meetings called pursuant to this Section for the purpose of holding Transition Elections shall be given not less than twenty (20) nor more than thirty (30) days prior to the date of the meeting.

Regardless of whether or not administrative control of the Board of Directors has been surrendered to the Owners, as improvements to the Common Elements are completed, the Developer shall have the right to cause same to be turned over to the Condominium Association at any time thereafter, at which time the Condominium Association shall assume responsibility for the repair and maintenance of same.

4.04. Term of Office. Developer-appointed Directors A and B shall serve until their successors have been qualified and elected at the First Transition Election. Owner Directors A and B elected at the First Transition Election shall serve terms expiring at the annual meeting of the membership held in the second calendar year following the year in which the First Transition Election is held. Developer Directors C, D and E shall be appointed to serve until their successors are elected at the Second Transition Election or the Owners' acceptance of the voluntary relinquishment of the Developer of control of the Board, if any, whichever occurs first. At said Second Transition Election, Directors A, B, C, D and E shall be elected by Owners other than Developer subject, however to Developer's right to appoint Director E as provided for in Section 4.03 above. Directors A, B and C shall serve a two-year term and Directors D and E shall serve for an initial term of one (1) year.

Thereafter, until the Third Transition Election, the term for Directors C, D and E shall be for two (2) years; it being the purpose and intent hereof that Directors A, B and C shall be elected in alternate years to Directors D and E.

4.05. Removal of Members of the Board of Directors. At any duly held and constituted regular or special meeting of the Owners, any one or more elected Directors may be removed with or without cause by vote of the majority of the Owners present, provided that the notice of the meeting expressly includes this item. A successor may then and there be appointed by a majority of the remaining Owner-elected Directors to fill the vacancy thus created. Each person so appointed shall be a Director for the remainder of the term of the Director whose term he is filling and until his successor is duly elected and qualified. Any Director whose removal has been proposed shall be given an opportunity to be heard at the meeting. The failure of any Owner elected Director to be a Member in Good Standing for a period of thirty (30) days or more shall be grounds for removal without any vote of the Members. An Owner-elected Director cannot be removed except by a majority vote of the Owners present other than the Developer. In the event that all of the Directors are removed, successors shall be elected by the Owners, other than the Developer, in the manner set forth in Section 4.03 to fill the vacancies thus created. This Section 4.05 shall not apply to any Director appointed by the Developer.

4.06. <u>Vacancies</u>. Vacancies of the elected members of the Board of Directors caused by any reason other than the removal of a Director by a vote of the Owners shall be filled by a vote of a majority of the remaining Directors, at a special meeting of the Board of Directors held for that purpose promptly after the occurrence of any such vacancy. Each person so elected shall be a Director for the remainder of the term of the Director whose term he is filling and until his

successor shall have been duly elected and qualified. Despite the foregoing, until the First Transition Election, the Developer shall have the right to fill all vacancies on the Board of Directors by appointment. Owner-elected vacancies on the Board of Directors shall only be filled by Owners other than the Developer, whether same be appointed pursuant to the provisions herein, or elected pursuant to the provisions of Section 4.05.

#### ARTICLE V

# TRANSACTION OF BUSINESS BY THE BOARD OF DIRECTORS

- 5.01. Express and Implied Powers and Duties. The property, affairs and business of the Condominium Association shall be managed by the Board of Directors, which shall have all those powers granted to it by the Certificate of Incorporation, the Master Deed, these By-Laws, and by law.
- 5.02. <u>Developer's Protective Provisions</u>. After control of the Board of Directors has become vested in Directors elected by Members other than the Developer, and so long as the Developer owns at least one (1) Unit and holds same for sale in the ordinary course of its business, the following shall apply:
  - (a) Neither the Condominium Association nor its Board of Directors shall take any action that will impair or adversely affect the rights of the Developer or cause the Developer to suffer any financial, legal or other detriment, including, but not limited to, any direct or indirect interference with the sale of Units, or the assessment of the Developer

- for capital improvements or special assessments or violate the provisions of the Affordable Housing Agreement.
- (b) The Condominium Association and its Board of Directors shall continue the same level of maintenance, operation and services as provided immediately prior to the assumption of control of the Condominium Association and the Board of Directors by Members other than the Developer.
- (c) In furtherance of the foregoing provisions, the Developer shall have the right to veto any and all actions of the Condominium Association or the Board of Directors which may have any direct or indirect detrimental impact upon the Developer as may be determined by the sole reasonable discretion of the Developer.
- discretion, within ten (10) days after its receipt of notice that a resolution or other action is proposed or has been taken by the Condominium Association or its Board of Directors. In such event, the Developer shall notify the Secretary of the Condominium Association of its exercise of its veto right and any such proposal or action shall be deemed null and void ab initio and of no further force and effect.

The aforementioned protective provisions shall be construed in accordance with and not in derogation of N.J.A.C. 5:26-8.4 of the regulations promulgated pursuant to the New Jersey

Planned Real Estate Development Full Disclosure Act, N.J.S.A. 45:22A-1 et seq., and same shall not be amended without the express written consent of the Developer.

Meeting of the Board: Notices: Waiver of Notice. The first meeting of the Board shall be held within ten (10) days after the first annual meeting of the Owners and at such time and place as shall be fixed by a majority of the Board. No notice shall be necessary. The reafter, regular meetings of the Board may be held at such time and place as shall be determined from time to time by a majority of the Board, but at least two (2) meetings shall be held each year. Notice of regular meetings of the Board shall be given to each Director by telephone, mail, or telegram at least three (3) days prior to the day of the meeting. Special meetings of the Board may be called by the President on three (3) days notice to each Director given by telephone, mail or telegram, which notice shall state the time, place and purpose of the meeting. Special meetings of the Board shall be called by the President or the Secretary in like manner and on like notice on the written request of at least two (2) Directors. Any Director may waive notice of any meeting of the Board in writing at any time, and such waiver shall be deemed equivalent to the giving of notice. Actual attendance by a Director at any meeting of the Board shall constitute a waiver of notice by him of the time and place thereof. If all the Directors are present at any meeting of the Board, no notice shall be required and any business may be transacted at such meeting. In the discretion of the Board of Directors and subject to the provisions of N.J.S.A. 45:22A-46 and N.J.A.C. 5:20-1.1, meetings of the Board of Directors, or portions thereof, may be open to Members of the Condominium Association or other persons for observation or participation in such manner and to the extent as the Board of Directors may deem appropriate.

- 5.04. Onorum and Adjourned Meetings. At all meetings of the Board of Directors, a majority of the Directors shall constitute a quorum for the transaction of business and the votes of a majority of the Directors present and voting at a meeting at which a quorum is present shall constitute a valid decision. If, at any meeting of the Board, there shall be less than a quorum present, the Director present shall adjourn the meeting to a new date. At any such adjourned meeting at which a quorum is present, any business which may have been transacted at the original meeting may be transacted without further notice. The vote of a majority of those present at a Board meeting at which a quorum is present shall be necessary for valid action by the Board on any matter.
- 5.05. <u>Joinder in Meetings by Approval of Minutes</u>. Subject to the provisions of <u>N.J.S.A.</u> 45:22A-46 and <u>N.J.A.C.</u> 5:20-1.1, the transaction of any business at any meeting of the Board, however called and noticed, or wherever held, shall be as valid as if transacted at a meeting duly held after regular call and notice, if (i) a quorum is present; and (ii) either before or after the meeting, each Director signs a written waiver of notice, or a consent to the holding of the meeting, or an approval of the minutes thereof or of the resolution or act adopted at such meeting. All such waivers, consents or approvals shall be in writing and filed with the Secretary and made a part of the minutes of the meeting even though filed subsequent thereto.
- 5.06. <u>Non-Waiver</u>. All the rights, duties and privileges of the Board shall be deemed to be continuing and shall not be exhausted by any single act or series of acts. To the same extent, the failure to use or employ any remedy or right hereunder or hereafter granted shall not preclude its exercise in the future nor shall any custom bind the Board.
- 5.07. Consent in Lieu of Meeting and Vote. Subject to the provisions of N.J.S.A.

  46:8B-13a, despite anything to the contrary in these By-Laws, the Certificate of Incorporation or the

Master Deed, the entire Board of Directors shall have the power to take action on any matter on which it is authorized to act, without the necessity of a formal meeting and vote, if the entire Board, or all the Directors empowered to act, whichever the case may be, shall consent in writing to such action.

5.08. Meetings Open to Owners: Notice. All Meetings of the Board of Directors, except conferences or working sessions at which no binding votes are to be taken, shall be open to attendance by all Owners, subject to those exceptions set forth in N.J.S.A. 46:8B-13a and N.J.A.C. 5:20-1.1, as now or hereafter amended. The Board of Directors may exclude or restrict attendance at those meetings, or portions of meetings, at which any of the following matters are to be discussed: 1) any matter the disclosure of which would constitute an unwarranted invasion of individual privacy; 2) any pending or anticipated litigation or contract negotiations; 3) any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, or 4) any matter involving the employment, promotion, discipline or dismissal of a specific officer or employee of the Condominium Association: Adequate written notice of the time, place and the agenda, to the extent known, of all such open meetings shall be given by the Board of Directors to all Owners at least forty-eight (48) hours in advance of such meeting in the manner required by N.J.A.C. 5:20-1.2(b). Moreover, the Board of Directors shall also within seven (7) days following the Annual Meeting of the Condominium Association post, mail to newspapers and file with the administrator of the business office of the Condominium Association a schedule of the regular meetings of the Board of Directors to be held in the succeeding year, as prescribed by N.J.A.C. 5:20-1.2(c) and make appropriate revisions thereto, all as required by N.J.A.C. 5:20-1.2(c)1.

#### ARTICLE VI

#### POWERS AND DUTIES OF BOARD OF DIRECTORS

Association may do all that it is legally entitled to do under the laws applicable to its form of organization. The Condominium Association shall discharge its powers in a manner that protects and furthers the health, safety and general welfare of the residents of the Condominium. Pursuant to Section 12.05 herein, the Condominium Association shall provide a fair and efficient procedure for the resolution of disputes between individual Owners and the Condominium Association, and between different Owners, that shall be readily available as an alternative to litigation.

The property, affairs and business of the Association shall be managed by its Board of Directors, which shall have all those powers granted to it by the Condominium Documents and by law and/or the Affordable Housing Agreement. The Board of Directors shall have these powers, which include, but which are not necessarily limited, to the following, together with such other powers as may be provided herein or in the Master Deed, or By-Laws, or which may be necessarily implied.

- (a) To employ, by contract or otherwise, a manager, managing agent or an independent contractor, to oversee, supervise and carry out the responsibilities of the Board. Such manager or independent contractor shall be compensated upon such terms as the Board deems necessary and proper; and
- (b) To employ any person, firm or corporation to repair, maintain or renovate the Common Elements; to lay pipes or culverts; to bury

- utilities; to put up lights or poles; to erect signs and raffic and safety controls of various sorts on the Common Elements and
- (c) To employ professional counsel and to obtain advice from persons, firms or corporations such as, but not limited to, land cape architects, architects, engineers, lawyers and accountants; and
- (d) To employ or contract for water and sewer, electricity and gas or other forms of utilities, cable or master antenna television; and
- (e) To adopt, amend, and publish rules and regulations covering the details of the operation and use of the Common Elements; and
- (f) To employ all managerial personnel necessary, or enter into a managerial contract, for the efficient discharge of the duties of the Board of Directors hereunder; and
- (g) To arrange for security protection as necessary; and
- (h) To enforce obligations of the Owners and do anything and everything else necessary and proper for the sound management of the Condominium, including the right to bring or defend lawsuits to enforce the terms, conditions and restrictions contained in the Master Deed, these By-Laws, or any Rules and Regulations; and
- (i) To borrow and repay monies giving notes, mortgages or other security upon such term or terms as it deems necessary, and
- (j) To invest and reinvest monies, sue and be sued collect interest, dividends, and capital gains; exercise rights; pay taxes; make and enter

into contracts; enter into leases or concessions; make and execute any and all proper affidavits for various purposes; compromise any action without leave of court; and all other powers contained herein, and those necessary and incidental thereto; and

- (k) To transfer, grant or obtain easements, licenses and other property rights with respect to the Common Elements in a manner not inconsistent with the rights of Owners; and
- (I) To purchase or lease or otherwise acquire in the name of the Condominium Association or its designees, corporate or otherwise, on behalf of all Owners, Units offered for sale or lease or surrendered by their Owners to the Board, provided that the foregoing shall not be construed to constitute a right of first refusal; and
- (m) To purchase Units within the Condominium at foreclosure or other judicial sales in the name of the Condominium Association or its designees, corporate or otherwise, on behalf of all Owners; and
- (n) To sell, lease, mortgage (but not vote the votes appurtenant thereto) or otherwise deal with Units acquired by the Condominium Association, and sublease any such Units leased by the Condominium Association or its designees, on behalf of all Owners subject to the provisions of the Affordable Housing Agreement; and
- (o) To bring and defend actions by or against more than one Owner which are pertinent to the operation of the Condominium, the health, safety

- or general welfare of the Owners, or any other legal action to which the Owners may consent in accordance with these By-Laws; and
- (p) To appoint an Insurance Trustee, who shall not be a Member of the Condominium Association, an employee of the Developer, or the manager, who shall discharge his duties in accordance with these By-Laws. In the absence of such an appointment, the Board of Directors shall be responsible for the disposition of all insurance proceeds; and
- (q) To create, appoint members to and disband such committees as shall from time to time be deemed appropriate or necessary to aid the Board of Directors in the discharge of its duties, functions and powers; and
- (r) To secure full performance by Owners or occupants of all items of maintenance for which they are responsible; and
- (s) To establish an Architectural Review Committee as hereinafter provided in Article X; and
- (t) To establish an Alternative Dispute Resolution Committee as hereinafter provided in Article XI; and
- (u) To coordinate the plans of Owners and occupants of Units for moving their personal effects or property into the Unit or out of it, with a view toward scheduling such movements so that there shall be a minimum of inconvenience to others.

- 6.02. <u>Duties and Responsibilities</u>. It shall be the affirmative and perpetual obligation and duty of the Board of Directors to perform the following:
  - (a) To cause the Common Elements to be maintained according to accepted standards and as set forth in the Master Deed. All repairs and replacements shall be substantially similar to the original application and installation and shall be of first class quality; and
  - (b) To investigate, hire, pay, supervise and discharge the personnel necessary to be employed, and provide the equipment and materials necessary, to properly maintain and operate the Common Elements.

    Compensation for the services of such employees (as evidenced by certified payroll) shall be considered an operating expense of the Condominium Association; and
  - (c) To cause to be kept a complete record of all its acts and corporate affairs and to present a summary report thereof to the Members at the annual meeting or at any special meeting when requested in writing at least twenty-one (21) days in advance by Members entitled to cast at least twenty-five (25%) percent of the total votes of the Condominium Association; and
  - (d) To allocate common surplus or make repairs, additions, improvements to, or restoration of, the Common Elements in accordance with the provisions of these By-Laws and the Master Deed after damage or

- destruction by any casualty, or as a result of condemnation or eminent domain proceedings; and
- (e) To take such action as may be necessary to comply promptly with any and all orders or requirements affecting the premises maintained by the Condominium Association placed thereon by any federal, state, county or municipal authority having jurisdiction thereover, and order of the Board of Fire Underwriters or other similar bodies; and
- (f) To manage the fiscal affairs of the Condominium Association as provided in Article VII;
- (g) To place and keep in force all insurance coverages required to be maintained by the Condominium Association, applicable to its property and Members including, but not limited to:
  - (i) Physical Damage Insurance. To the extent available in the normal commercial marketplace, broad form insurance against loss by fire and against loss by lightning, windstorm and other risks normally included within all risk extended coverage, including vandalism and malicious mischief, insuring all Common Elements and Unit betterments existing at the time of initial conveyance, together with all service machinery appurtenant thereto, as well as common personalty belonging to the Condominium Association, and covering the interest of the Condominium Association, Board, the Developer, all

Owners and any Mortgage Holder who has requested the Condominium Association in writing to be named as loss payee, as their respective interests may appear, in an amount equal to the full replacement value of the Common Elements (exclusive of foundations and footings), and Unit betterments existing at the time of the initial conveyance, without deduction for depreciation. Each policy shall contain a standard mortgagee clause in favor of each applicable Mortgage Holder which shall provide that the loss, if any, thereunder, shall be payable to each applicable Mortgage Holder, its successors and assigns, as its interest may appear, subject to the loss payment provisions set forth in the Master Deed. The aforesaid mortgage clause shall name as mortgagee either the Federal National Mortgage Association (FNMA) or its servicers in the event FNMA holds mortgages on any Units. When a servicer is named as the mortgagee, its name must be followed by the phrase "its successors and assigns." When a majority of the Board is elected by the Owners other than the Developer, prior to obtaining any renewal of a policy of fire insurance, the Board shall obtain an appraisal or other written evaluation of an insurance broker licensed to conduct business in New Jersey or other qualified expert as to the full

replacement value of the Common Elements (exclusive of foundations and footings) and Unit bette ments existing at the time of the initial conveyance of the Unit without deduction for depreciation, for the purposes of demining the amount of fire insurance to be obtained pursuant this subparagraph.

The amount of any deductible and the responsibility for payment of same shall be determined by the Board, in its sole discretion.

(ii) Public Liability Insurance. To the en ant available in the normal commercial marketplace, public ability insurance for personal injury and death from accident occurring within the Common Elements (and any other area which the Board of Directors may deem advisable) and the crease of any actions brought by injury or death of a person and damage to property occurring within the Common Element and not arising by reason of any act or negligence of any included Owner. Such insurance shall be in such limits as the Board of Directors may, from time to time, determine, covering each Director, officer, the managing agent, the manager, and som Member, and shall also cover cross liability claims of one an ared against another. Until the first meeting of the Board of Dectors following the first annual meeting, such public liability insurance shall be in

a single limit of \$1,000,000.00 covering all claims for personal injury or property damage arising out of any one occurrence.

The Board of Directors shall review such limits once a year.

- (iii) <u>Directors and Officers Liability Insurance</u>. To the extent available in the normal commercial marketplace, liability insurance indemnifying the Directors and Officers of the Condominium Association against the liability for errors and omissions occurring in connection with the performance of their duties, in an amount of at least \$1,000,000.00, with any deductible amount to be in the sole discretion of the Board of Directors.
- (iv) Workers Compensation Insurance. Workers compensation and New Jersey disability benefits insurance as required by law.
- (v) Vehicular liability insurance to cover all motor vehicles owned
   or operated by the Condominium Association.
- (vi) Flood hazard insurance covering damages to or destruction of the Common Elements, if applicable.
- (vii) Other Insurance. Such other insurance as the Board of Directors may determine.

All policies shall: (i) provide, if possible for recognition of any insurance trust agreement of the Condominium Association and that adjustment of loss shall be made by the Board of Directors with the approval of the Insurance Trustee, if any, and that the net proceeds thereof, if

\$50,000.00 less shall be payable to the Board, and if more than \$50,000.00 shall be payable to the Insurance Trustee, if any; (ii) to the extent obtainable contain agreed amount and inflation guard endorsements; construction code endorsement; contingent liability from operation of building laws endorsement; demolition cost endorsement; and increased cost of construction endorsement; (iii) require that the proceeds of physical damage insurance be applied to the restoration of such Common Elements and structural portions and service machinery as required by the Master Deed and these By-Laws; (iv) provide that the insurance will not be prejudiced by any act or omission of individual Members that are not under the control of the Condominium Association; (v) provide that the policy will be primary, even if insurance covering the same loss is held by any Member(s); (vi) to the extent obtainable contain waivers of subrogation and waivers of any defense based on co-insurance or of invalidity arising from any acts of the insured; and (vii) provide that such policies may not be cancelled without at least thirty (30) days prior written notice to all of the named insureds, including all Owners and Eligible Mortgage Holders.

All policies shall show the named insured as: "The Grande at Rancocas Creek Condominium Association, Inc. for the use and benefit of the individual owners" or the Condominium Association's Insurance Trustee, if any. The "loss payable" clause must show the Condominium Association or the Insurance Trustee, as a trustee for each Owner, mortgage holder or other loss payee. Also, the policies must require the insurer to notify in writing the Condominium Association, its Insurance Trustee and each Eligible Mortgage Holder or other entity named in the mortgagee clause at least thirty (30) days before it terminates or substantially changes the Condominium Association's coverage.

The Board of Directors may determine, in its sole discretion, the amount of any deductible and the responsibility for payment of same as to any policy of insurance maintained under this subsection. Despite any other provisions of this subsection, the Condominium Association shall not be required to provide any type or amount of insurance not commonly available in the normal commercial marketplace.

The premiums for any and all insurance coverage maintained by the Condominium Association shall be a Common Expense of the Condominium Association.

Insurance proceeds from any casualty loss with respect to any Moderate Income Unit shall be collected by the Board as set forth in Article XI of the Master Deed and utilized and deemed to be a trust fund for the purpose of rebuilding, restoring and repairing the damaged or destroyed portions of the Moderate Income Units, in conformance with the original plans and specifications therefore and in accordance with all applicable codes. In the event there is any deficiency in the amount of insurance proceeds necessary to effect such repair or reconstruction the Condominium Association shall levy a special assessment upon all Owners of Moderate Income Units in order to make up such deficiency. Any excess of insurance proceeds shall be utilized to reduce the Common Expense Assessments. The premiums for any and all insurance coverage maintained by the Condominium Association shall be a common expense of the Condominium Association.

In addition to the insurance required to be provided herein, Owners shall not be prohibited from carrying other insurance for their own benefit provided that all such policies shall contain waivers of subrogation; and, further provided that the liability of the carriers issuing insurance obtained by the Board of Directors shall not be affected or diminished by reason of any such additional insurance carried by any Owner.

## ARTICLE VII

## FISCAL MANAGEMENT

7.01. <u>Budget: Common Expense Assessments</u>. The Board of Directors shall prepare an annual Common Expense budget which reflects the anticipated operating expenditures and repair and replacement reserve accumulation requirements for the next ensuing fiscal year of the Condominium Association. Common Expenses shall include, but are not limited to, the estimated costs for the operation, repair and maintenance of the Common Elements, the estimated costs for the operation of the Condominium Association, and any reserves for deferred maintenance, replacement, or capital improvements of the Common Elements.

The Board shall have the duty to collect from each Owner, his heirs, administrators, successors and assigns, as "Annual Common Expense Assessments", the proportionate part of the Annual Common Expenses assessed against such Owner as provided in the Condominium Documents and in accordance with applicable law.

- 7.02. <u>Determination of Common Expenses</u>. The amount of monies for Common Expenses deemed necessary by the Board of Directors and the manner of expenditure thereof, including, but not limited to, the allocation thereof, shall be a matter for the sole discretion of the Board of Directors.
- 7.03. <u>Disbursements</u>. The Board of Directors shall take and hold the funds as collected and shall disburse the same for the purposes and in the manner set forth herein and as required by the Master Deed, Certificate of Incorporation, and applicable law.
- 7.04. <u>Depositories</u>. The depository of the Condominium Association shall be such a bank or banks as shall be designated from time to time by the Board of Directors and in which the

monies of the Condominium Association shall be deposited. Withdrawal of monies from such accounts shall be only by checks signed by such parties as are authorized by the Board of Directors, provided that a management agreement may include among its provisions authority for the manager to sign checks on behalf of the Condominium Association for payment of the obligations of the Condominium Association, if the proper fidelity bond is furnished to the Condominium Association.

- 7.05. Accounts. The receipts and expenditures of the Condominium Association shall be Common Expense Assessments and Common Expenses respectively, and shall be credited and charged to accounts under the following classifications as the Board of Directors shall deem appropriate, all of which expenditures shall be Common Expenses:
  - (a) Current expenses, which shall include expenditures within the year for which the budget is made, including reasonable allowances for contingencies and working funds. Current expenses shall not include expenditures chargeable to reserves. At the end of each year, the unexpended amount remaining in this account shall be applied to reduce the assessments for current expenses for the succeeding year or may be distributed to the current membership in the same manner as assessed, as the Board of Directors shall determine.
  - (b) Reserve for deferred maintenance, which shall include funds for maintenance items that occur less frequently than annually.
  - (c) Reserve for replacement, which shall include funds for repair of replacement of the Common Elements and those portions of the improvements located on the Common Elements which the

Condominium Association is obligated to maintain or repair which is required because of damage, depreciation or obsolescence. The amounts in this account shall be allocated among each of the separate categories of replacement items, which amounts and items shall be determined in the sole and absolute discretion of the Board of Directors.

- (d) Reserves for capital improvements, which shall include the funds to be used for capital expenditures or for acquisition of additional personal property that will be part of the Common Elements.
- (e) Operations, which shall include all funds from the use of the Common Elements or from any other sources. Only the additional direct expense required by any revenue producing operation will be charged to this account, and any surplus from any operation or otherwise shall be used to reduce the assessments for current expenses for the succeeding year, or at the discretion of the Board of Directors, distributed to the current membership in the same manner as assessed. Losses from operations or otherwise shall be met by special assessments against Owners, which assessments may be made in advance in order to provide a working fund.
- (f) Working capital, including those nonrefundable and nontransferable membership fees imposed upon each Owner upon acquisition of title to a Unit pursuant to Section 2.07, which may be used by the Board

of Directors in its reasonable discretion to meet unanticipated or other expenses of the Condominium (but not in order to reduce the annual Common Expense assessment).

Bulk real estate tax reserve, which shall be those funds collected by the Condominium Association as Miscellaneous Assessments to enable the Condominium Association to pay to the Township of Delran those amounts estimated or assessed and billed as real estate taxes against the Condominium as a whole until such time as the Township of Delran assesses and bills all real estate taxes on a per unit basis.

The Board of Directors shall not be required to physically segregate the funds held in the above accounts except for reserves for replacement and repair, which funds must be maintained in separate accounts. The Board of Directors may, in its sole discretion, maintain the remaining funds in one or more consolidated accounts. As to each consolidated account, the division into the various accounts set forth above need be made only on the Condominium Association's records.

7.06. Reserves. The Board of Directors shall not be obligated to spend all of the revenues collected in any accounting period and must maintain reasonable reserves for, among other things, repairs, replacements, emergencies, contingencies for bad weather or uncollected accounts. Despite anything herein to the contrary, the Board of Directors in its determination of the Common Expenses and the preparation of a budget shall specifically designate and identify that portion of the Common Expenses which is to be assessed against the Owners as a capital contribution and is allocable to reserves for each separate item of capital improvement of and to the Common Elements.

The amounts assessed and collected for the reserves shall be kept in one or more interest-bearing savings accounts, or certificates of deposit and shall not be utilized for any purpose other than that which was contemplated at the time of the assessment. The foregoing shall not be construed to mean that the Board of Directors shall not be permitted to keep additional cash on hand, in a checking or petty cash account, for the necessary discharge of its functions.

Owner and Eligible Mortgage Holder of the amount estimated by the Board of Directors for Common Expenses for the management and operation of the Condominium Association for the next ensuing budget period, directed to the Owner at his last known address by ordinary mail or by hand delivery. The notice shall be conclusively presumed to have been delivered five (5) days after deposit in the United States mails. After the Owners assume control of the Board of Directors, if an Annual Common Expense Assessment is not made as required, an assessment shall be presumed to have been made in the amount of the last prior year's assessment; and monthly installments on such assessment shall be due upon each installment payment date until changed by an amended assessment. In the event the Annual Common Expense Assessment proves to be insufficient, the budget and Assessments may be amended at any time by the Board of Directors, provided that nothing herein shall serve to prohibit or prevent the Board of Directors from imposing an Emergency Assessment in the case of any immediate need or emergency that cannot be met by reserve funds allocated for such contingency.

7.08. Acceleration of Assessment Installment Upon Default. If an Owner shall be in default for more than thirty (30) days in the payment of an installment upon any assessment, the Board of Directors may accelerate the remaining installments of the assessment and file a lien for such

accelerated amount upon notice to the delinquent Owner, and if the delinquent installment has not been theretofore paid, the then unpaid balance of the assessment shall become due upon the date stated in the notice, which date shall not be less than five (5) days after delivery of the notice to the Owner or not less than ten (10) days after the mailing of such notice to him by registered or certified mail, whichever shall first occur. If no such notice is given and default shall continue for a period of thirty (30) days, the Board of Directors shall be required to accelerate the remaining installments of the assessment upon similar notice to the Owner and to file a lien for such accelerated assessment as permitted by law, if the delinquent assessment has not been heretofore paid. In the latter event, the Board of Directors may also notify any Eligible Mortgage Holder holding a mortgage which encumbers the Unit affected by such default or publish appropriate notice of such delinquency to the membership of the Condominium Association. If any default continues for a period of ninety (90) days, the Board of Directors shall foreclose the foregoing lien pursuant to law or commence a suit against the appropriate parties to collect the assessment or both.

7.09. Interest and Counsel Fees. The Board of Directors at its option shall have the right in connection with the collection of any assessment, or other change to impose a late charge of any reasonable amount or interest at the legal maximum rate permitted by law for the payment of delinquent real estate taxes or both, if payment is made after a date certain stated in such notice. In the event that the Board of Directors shall effectuate collection of assessments or charges by resort to counsel or the filling of a lien or both, the Board of Directors may add to those assessments of charges as counsel fees, plus the reasonable costs for preparation, filling and discharge of the lien, in addition to such other costs as may be allowable by law.

7.10. Assessment of Expenses in Actions by or against Association: Allocation of Awards.

## (a) <u>Common Expenses</u>.

In the case of any action or proceeding brought or defended by the Condominium Association or the Board of Directors pursuant to the provisions of the Master Deed, Certificate of Incorporation, these By-Laws, or any Rule or Regulation, the reasonable costs and expenses of preparation and litigation, including attorneys' fees, shall be a Common Expense allocated among all Owners, other than Developer. All Common Expense assessments received and to be received by the Board of Directors for the purpose of paying any judgment obtained against the Condominium Association or the Board of Directors, and the right to receive such funds, shall constitute trust funds and shall be expended first for such purpose before being expended in whole or in part for any other purpose.

## (b) Allocation of Awards.

Money judgments recovered by the Condominium Association in any action or proceeding brought hereunder, including costs, penalties or damages shall be deemed a special fund to be applied to (1) the payment of unpaid litigation expenses; (2) refunding to the Owners the cost and expenses of litigation advanced by them; (3) Common Expenses, if the recovery thereof was the purpose of the litigation; (4) repair or reconstruction of the Common Elements if recovery of damages to same was the motivation for the litigation;

and (5) any amount not applied to (1), (2), (3) and (4) above shall be at the discretion of the Board of Directors treated either as (i) a common surplus which shall be allocated and distributed pursuant to the provisions of Section 6.18 of the Master Deed or (ii) a set off against the Common Expense assessments. Despite the foregoing, if an Owner(s), the Board of Directors or any other person or legal entity affected by any such distribution shall assert that the damages sustained or the diminution in value suffered by an Owner(s) was disproportionate to his or their percentage of common interest, the matter shall be submitted to binding arbitration in accordance with the procedures set forth in Article XII hereof.

## (c) Recovery by Owner

In the event that an Owner(s) obtains a judgment or order against the Condominium Association or the Board of Directors, he shall also be entitled to the restitution or recovery of any sums paid to the Board of Directors as Common Expense assessments for litigation expenses in relation to said action or proceeding in addition to any other sums to which said Owner(s) would otherwise be entitled by such judgment or order.

of Directors shall not cause the enforcement procedures provided in Sections 7.08 and 7.09 above to be implemented within the time provided, any holder of a Permitted Mortgage for any Unit as to which there shall be such unpaid Common Expense assessments is hereby irrevocably granted a power of attorney to commence such actions and to invoke such other remedies, all in the name of

the Condominium Association. This power of attorney is expressly stipulated to be coupled with an interest in the subject matter.

- 7.12. Annual Audit. The Board of Directors shall submit the books, records, and memoranda of the Condominium Association to an annual audit by an independent, certified public accountant who shall audit same and render a report thereon in writing to the Board of Directors and in summary form to the Owners and such Eligible Mortgage Holders or other persons, firms or corporations as may be entitled to same. While the Developer maintains a majority of the Board of Directors, it shall have an annual audit of Condominium Association funds prepared by an independent public accountant, a copy of which shall be delivered to each Owner and Eligible Mortgage Holder upon the submission of a written request for same by said Eligible Mortgage Holder within ninety (90) days of the expiration of the fiscal year of the Condominium Association. The audit shall cover the operating budget and reserve accounts.
- 7.13. Examination of Books. Each Owner shall be permitted to examine the books of account of the Board of Directors by appointment in the offices of the Condominium Association or such other place as may be designated therefor by the Board of Directors at a reasonable time on business days, provided, however, that the Treasurer has been given at least ten (10) days prior written notice of the Owner's desire to make such an examination.
- 7.14. Fidelity Bonds. The Board of Directors shall require fidelity bonds from all persons handling or responsible for Condominium Association funds. The amount of such bonds shall be in the amount of the maximum funds that will be in the custody of the Condominium Association at any one time, but in no event less than the sum of three (3) months assessments of all Units. This amount shall be determined by the Board of Directors.

While the Developer maintains a majority of representation on the Board of Directors, it shall post, at the Condominium Association's expense, a fidelity bond or other guaranty acceptable to the New Jersey Department of Community Affairs, in an amount equal to the annual budget. For the second and succeeding years in which the Developer maintains a majority of representation on the Condominium Association's Board of Directors, the amount of the bond or other guaranty shall also include accumulated reserves. The premiums on such bonds shall be paid by the Condominium Association.

## ARTICLE VIII

## **OFFICERS**

- 8.01. <u>Designation</u>. The principal officers of the Association shall be a President, a Vice-President, both of whom shall be members of the Board of Directors, a Secretary and a Treasurer. The Board of Directors may also appoint such other Assistant Treasurers and Assistant Secretaries as in its judgment may be necessary. Any two (2) offices, except that of President and Vice-President, may be held by one person.
- 8.02. <u>Election of Officers</u>. The officers of the Condominium Association shall be elected annually by the Board of Directors at its first meeting following each annual meeting and such officers shall hold office at the pleasure of the Board of Directors.
- 8.03. Removal of Officers. Upon an affirmative vote of a majority of the full number of Directors, any officer may be removed, either with or without cause, after opportunity for a hearing, and his successor elected at any regular meeting of the Board of Directors, or at any special meeting of the Board of Directors called for such purpose.

## 8.04. Duties and Responsibilities of Officers

- (a) The President shall be the chief executive officer of the Condominium Association. He shall preside at all meetings of the Condominium Association and of the Board of Directors. He shall have all of the general powers and duties which are usually vested in the office of President of an Association.
- (b) The Vice-President shall take the place of the President and perform his duties whenever the President shall be absent or unable to act. If neither the President nor the Vice-President is able to act, the Board of Directors shall appoint some other Director to so do on an interim basis. The Vice-President shall also perform such other duties as shall from time to time be imposed upon him by the Board of Directors.
- (c) The Secretary shall keep the minutes of all meetings of the Board of Directors and the minutes of all meetings of the Members of the Condominium Association. He shall have charge of such books and papers as the Board of Directors may direct. The Secretary shall, in general, perform all the duties incident to the office of the Secretary.
- (d) The Treasurer shall have the responsibility for the custody of Condominium Association funds and securities and shall be responsible for keeping full and accurate accounts of all receipts and disbursements in books belonging to the Condominium Association. He shall be responsible for the deposit of all monies and other valuable.

effects in the name, and to the credit of, the Condominium Association in such depositories as may from time to time be authorized by the Board of Directors.

- 8:05. Other Duties and Powers. The officers shall have such other duties, powers and responsibilities as shall, from time to time, be authorized by the Board of Directors.
- 8.06. <u>Eligibility of Directors</u>. Nothing herein contained shall prohibit a Director from being an officer.
- 8.07. Officers As Members of Board of Trustees of Homeowners Association. The elected President of the Board of Directors, or his designee from among the elected Board members of the Condominium, shall also serve as a Trustee on the Board of the Homeowners Association in accordance with the Declaration.

### ARTICLE IX

# COMPENSATION, INDEMNIFICATION AND EXCULPABILITY OF OFFICERS, DIRECTORS, AND COMMITTEE MEMBERS

9.01. <u>Compensation</u>. No compensation shall be paid to the President or the Vice-President or any Director, or committee member for acting as such. The Secretary or Treasurer or both may be compensated for their services if the Board of Directors determines that such compensation is appropriate. Nothing herein stated shall prevent any officer, Trustee, or committee member from being reimbursed for out-of-pocket expenses or compensated for services rendered in any other capacity to or for the Condominium Association, provided that any such expenses incurred or services rendered shall have been authorized in advance by the Board of Directors.

- 9.02. <u>Indemnification</u>. Each Director, officer or committee member of the Condominium Association shall be indemnified by the Condominium Association against the actual amount of net loss including counsel fees, reasonably incurred by or imposed upon him in connection with any action, suit or proceeding to which he may be a party by reason of his being or having been a Director, officer, or committee member of the Condominium Association, or delegee, except as to matters for which he shall be ultimately found in such action to be liable for gross negligence or willful misconduct. In the event of a settlement of any such case, indemnification shall be provided only in connection with such matters covered by the settlement as to which the Condominium Association is advised by counsel that the person to be indemnified had not been guilty of gross negligence or willful misconduct.
- 9.03. Exculpability. Unless acting in bad faith, neither the Board of Directors as a body nor any Director, officer, or committee member shall be personally liable to any Owner in any respect for any action or lack of action arising out of the execution of his office. Each Owner shall be bound by the good faith actions of the Board of Directors, officers and committee members of the Association, in the execution of the duties of said Directors, officers and committee members. Nothing contained herein shall be construed to exculpate members of the Board of Directors appointed by the Developer from discharging their fiduciary responsibilities.

### ARTICLE X

### ARCHITECTURAL REVIEW COMMITTEE

10.01. <u>Purpose</u>. The Board of Directors may establish an Architectural Review Committee ("ARC"), consisting of up to five (5) members appointed by the Board of Directors, but

not to include a member of the Board. Each member shall serve for a term of one year in order to assure that the Condominium shall always be maintained in a manner:

- (a) providing for architectural consistency, visual and aesthetic harmony and soundness of repair;
- (b) avoiding activities deleterious to the aesthetic or property values of the Condominium;
- (c) furthering the comfort of the Owners, their guests, invitees and lessees; and
- (d) promoting the general welfare and safety of the Condominium.

maintenance of the Property in accordance with standards and guidelines contained in the Master Deed or these By-Laws or otherwise adopted by the Board of Directors ("Architectural Restrictions"). The ARC shall have the power, or upon petition of any owner or upon its own motion, to issue a cease and desist order to an Owner, or his lessees whose actions are inconsistent with the foregoing standard and guidelines. The ARC shall provide interpretations of the Architectural Restrictions when requested to do so by an Owner or the Board of Directors. Any action, ruling or decision of the ARC may be appealed to the Board of Directors by any party deemed by the Board of Directors to have standing as an aggrieved party, within forty-five (45) days of the receipt of the written determination of the ARC. If said action, ruling or decision is appealed to the Board of Directors within said forty-five (45) day period, the Board of Directors may modify, reverse or confirm any such action, ruling or decision. If said action, ruling or decision is not appealed to the Board of Directors within said forty-five (45) day period, the decision of the ARC shall be binding.

The decision of the Board of Directors can only be appealed to a court of competent jurisdiction or, with the consent of the parties, to the ADR Committee, subject to the right of mediation on non-binding arbitration in Section 12.05 hereof.

10.03. <u>Authority</u>. The ARC shall carry out and exercise its power and authority in the manner provided for in the Master Deed or in any Rules and Regulations adopted by the Board.

### ARTICLE XI

### ALTERNATIVE DISPUTE RESOLUTION COMMITTEE

- 11.01. The Board of Directors shall establish an Alternative Dispute Resolution Committee ("ADR Committee"), consisting of a chairman and two or more members, none of whom may be a member of the Board of Directors or an employee of the Condominium.
- 11.02. The ADR Committee shall have power to appoint a subcommittee from among its members and may delegate to any such subcommittee any of its powers, duties and functions.
- 11.03. It shall be the duty of the ADR Committee to receive complaints from Members on any matter involving Condominium functions, duties and activities within its field of responsibility, as delegated to it by the Board or set forth in Section 12.05 herein. It shall attempt to informally resolve such complaints as it deems appropriate or refer them to such other committee, Director or officers of the Condominium Association as may be further concerned with the matter presented.

### ARTICLE XII

### ENFORCEMENT

12.01. Enforcement. The Condominium Association shall have the power, at its sole option, to enforce the terms of this instrument or any Rule or Regulation promulgated pursuant

thereto, by any or all of the following: self-help; sending notice to the offending party to cause certain things to be done or undone; restoring the Condominium Association to its original position and charging the breaching party with the entire cost or any part thereof, complaint to the duly constituted authorities; or by taking any other action before any court, summary or otherwise, as may be provided by law.

New Jersey, the Condominium Association shall have the power to levy fines against any Owner(s) for violation(s) of any Rule or Regulation contained in the Condominium Documents, except that no fine may be levied for more than the maximum amount permitted by law for any one violation; provided, however, that for each day a violation continues after notice shall be considered a separate violation. Collection of fines may be enforced against any Owner(s) involved as if the fine were a Common Expense Assessment owed by the particular Owner(s) and such fines shall constitute a lien upon the particular Owner's Unit. Despite the foregoing, before the Board of Directors imposes any fine, the Owner involved shall be given at least ten (10) days prior written notice and afforded an opportunity to be heard in a manner consistent with due process of law, with or without counsel, with respect to the violation(s) asserted.

12.03. Waiver. No restriction, condition, obligation or covenant contained in these By-Laws shall be deemed to have been abrogated or waived by reason of the failure to enforce the same irrespective of the number of violations or breaches thereof which may occur.

12.04. <u>Cause of Action Against Condominium Association</u>. Subject to the mediation requirement set forth herein, Owners shall have a cause of action, to the extent permitted by the laws of this State, against the Condominium Association for its failure to act in accordance with the

Condominium Documents or any formal decisions of the Condominium Association. Any dispute between or among Owners or with the Condominium Association, other than collection matters, must first be submitted to the Covenants Committee for mediation before any litigation is commenced with respect to the dispute in question, as contemplated by N.J.S.A. 45:22A-44(c). Such mediation shall be conducted in accordance with Alternative Procedures for Dispute Resolution of the Condominium Association formally established by the Condominium Association.

## 12.05. Alternative Dispute Resolution Procedure.

a. Authority. In addition to the mediation authority granted to it herein, the ADR Committee shall have such additional duties, power and authority as the Board of Directors may from time to time provide by resolution. This shall include the right to resolve disputes arising under and to enforce the provisions of the Condominium Documents, including the right to (i) impose temporary cease and desist orders and (ii) levy fines pursuant to Section 12.02 hereof to the extent permitted by law. The ADR Committee shall carry out its duties and exercise its powers and authority in the manner provided for in the Rules and Regulations or by Resolution of the Board of Directors. Despite the foregoing, no action may be taken by the ADR Committee without giving the Owner(s) involved at least ten (10) days prior written notice and affording the Owner an opportunity to be heard, with or without counsel, with respect to the violation(s) asserted.

Further, any Owner who is aggrieved by any decision of the ADR Committee shall have the right to appeal such decision to a court of competent jurisdiction. Any dispute between or among Owners or with the Condominium Association, other than collection matters, must first be submitted to the ADR Committee for mediation or non-binding arbitration before any litigation is commenced with respect to the dispute in question, all as contemplated by

N.J.S. 45:22A-44(c) and Section 12.02 hereof. If there is not an appeal to a court of competent jurisdiction within forty-five (45) days of the publication of a decision by the ADR Committee, the decision of the ADR Committee shall be binding on all parties and shall have full force and effect under the laws of the State of New Jersey.

b. Mediation Alternative. Prior to the commencement of any non-binding arbitration hearing by the ADR Committee pursuant to Section 12.01, any party to the dispute, or the Committee on its own motion, may request mediation of the dispute by an impartial mediator appointed by the Committee in order to attempt to settle the dispute in good faith. Such mediator may be a member of the ADR Committee, its counsel or any other qualified mediator. Any such mediation shall be concluded within fifteen (15) days after such request, unless extended by the mediator for good cause. In the event that no settlement is reached within said fifteen (15) day period, all relevant time periods in the hearing process shall be extended for fifteen (15) days plus any extension period.

ownership or occupancy subject to the laws, rules and regulations of governmental authorities having jurisdiction over the Condominium, and the provisions of the Master Deed, the Certificate of Incorporation and By-Laws of the Condominium Association, Rules and Regulations or any other documents, amendments or supplements to the foregoing. Failure to comply with any of the foregoing shall be grounds for commencement of action for the recovery of damages, or for injunctive relief, or both, by the Developer, the Condominium Association, or any Member, in any court or administrative tribunal having jurisdiction, against any person or persons, firm or corporation violating or attempting to violate or circumvent any of the aforesaid, and against any Member, to

enforce any lien created by the Master Deed or any covenant contained therein. Failure by the Developer, the Condominium Association, or any Member to enforce any covenant therein contained for any period of time shall in no event be deemed a waiver or estoppel of the right to thereafter enforce same.

12.07. <u>Civil Action for Damages</u>. The Condominium Association shall not be liable in any civil action brought by or on behalf of an Owner to respond in damages as a result of bodily injury to the Owner occurring on the premises of the Condominium Association except as a result of its willful, wanton or grossly negligent act of commission or omission.

### ARTICLE XIII

## **AMENDMENTS**

Subject to the restrictions in Article XIV of the Master Deed, these By-Laws, or any of them, may be altered or repealed, or new By-Laws may be made, at any meeting of the Condominium Association duly held for such purpose, and previous to which written notice to Owners of the exact language of the amendment or of the repeal shall have been sent, a quorum being present, by an affirmative vote of fifty-one (51%) percent in number and in interest of the votes entitled to be cast in person or by proxy, except that (i) the first annual meeting may not be advanced, (ii) the first Board of Directors (including replacements in case of vacancies) may not be enlarged or removed, (iii) the obligation or the proportionate responsibility for the payment of Common Expenses with respect to the Homes, the Units or the Property may not be changed by reason of any such new By-Law, amendment or repeal, or (iv) no such new By-Law, amendment or repeal shall in any way adversely affect the Developer, including any successor of the Developer, unless the Developer, or its successor, has given its prior written consent thereto.

### ARTICLE XIV

### CONFLICT; INVALIDITY

By-Laws is in conflict with or contradiction of the Master Deed, the Certificate of Incorporation or with any provisions of the Affordable Housing Agreement or any applicable government law requirements or permits, then the requirements of the Affordable Housing Agreement or such government law requirements or permits shall be deemed controlling.

14.02. <u>Invalidity</u>. The invalidity of any part of these By-Laws shall not impair or affect in any manner the enforceability or affect the remaining provisions of the By-Laws.

### ARTICLE XV

### NOTICE

Any notice required to be sent to any Owner under the provisions of the Master Deed, the Certificate of Incorporation or these By-Laws shall be deemed to have been properly sent and notice thereby given, when mailed by regular post with postage prepaid, addressed to the Owner at his last known post office address on the records of the Condominium Association at the time of such mailing. Notice to one of two or more Co-Owners of a Unit shall constitute notice to all Co-Owners. It shall be the obligation of every Owner to immediately notify the Secretary of the Condominium Association in writing of any change of address. Valid notice may also be given to Owners by (i) personal delivery to any occupant of said Unit over the age of fourteen (14) years of age or (ii) by affixing the notice to or sliding same under the front door of any Unit.

### ARTICLE XVI

### CIVIL ACTION FOR DAMAGES

The Condominium Association shall not be liable in any civil action brought by or on behalf of Owner to respond in damages as a result of bodily injury to the Owner occurring on the premises of the Condominium Association except as the result of its willful, wanton, or grossly negligent act of commission or omission.

### ARTICLE XVII

## CORPORATE SEAL

The Condominium Association shall have a seal in circular form having within its circumference the words "The Grande at Rancocas Creek Condominium Association, Inc."

## EXHIBITE

Schedule of Percentage Interest in the Common Elements

## Percentage Interest Schedule

			. orostings intolost so		
			PERCENTAGE		
BUILDING	UNIT	ADDRESS	INTEREST		
246	101	Natalie Road	0.641		
246		Natalie Road	0.641		
246		Natalie Road	0.641		
246		Natalie Road	0.641		
246		Natalie Road	0.641		
246	106		0.641		
246	107		0.641		
246	108		0.641		
246	109		0.641		
246		Natalie Road	0.641		
2 <del>4</del> 6 246		Natalie Road	0.641		
246 246	112	Natalie Road	0.641		
240	114	Natane Noau	0.041		
247	113	Natalie Road	0.641		
247	114	Natalie Road	0.641		
247	115	Natalie Road	0.641		
247	116	Natalie Road	0.641		
247	117	Natalie Road	0.641		
247	118	Natalie Road	0.641		
247	119	Natalie Road	0.641		
247	120	Natalie Road	0.641		
247	121	Natalie Road	0.641		
247	122	Natalie Road	0.641		
247	123	Natalie Road	0.641		
247	124	Natalie Road	0.641		
248	125	Natalie Road	0.641		
248	126	Natalie Road	0.641		
248	127	Natalie Road	0.641		
248	128	Natalie Road	0.641		
248	129	Natalie Road	0.641		
248	130	Natalie Road	0.641		
248	131	Natalie Road	0.641		
248	132	Natalie Road	0.641		
248	133	Natalie Road	0.641		
248	134	Natalie Road	0.641		
248	135	Natalie Road	0.641		
248	136	Natalie Road	0.641		
249		Natalie Road	0.641		
249	138	Natalie Road	0.641		
249	139	Natalie Road	0.641		
249	140	Natalie Road	0.641		
249	141	Natalie Road	0.641		
249	142	Natalie Road	0.641		
249	143	Natalie Road	0.641		
249	144	Natalie Road	0.641		
249	145	Natalie Road	0.641		
249	146	Natalie Road	0.641		
249	147	Natalie Road	0.641		
249	148	Natalie Road	0.641		

## Percentage Interest Schedule

## PERCENTAGE

	UNIT	ADDRESS	INTEREST
BUILDING UNIT ADDRESS		ADDICES	·
250	149	Natalie Road	0.641
250 250	150	Natalie Road	0,641
250 250	151	Natalie Road	0.641
250 250	152	Natalie Road	0.641
250 250	153	Natalie Road	0.641
250 250	154	Natalie Road	0.641
	155	Natalie Road	0.641
250	156	Natalie Road	0.641
250	157	Natalie Road	0.641
250	158	Natalie Road	0.641
250		Natalie Road	0.641
250	159	Natalie Road	0.641
250	160	Natalle Road	2.2
251	201	Lawrence Lane	0.641
251	202	Lawrence Lane	0.641
251	203	Lawrence Lane	0.641
251 251	204	Lawrence Lane	0.641
251 251	205	Lawrence Lane	0.641
251	206	Lawrence Lane	0.641
251 251	207	Lawrence Lane	0.641
251 251	208	Lawrence Lane	0.641
	209	Lawrence Lane	0.641
251 251	210	Lawrence Lane	0.641
	211	Lawrence Lane	0.641
251 854	212		0.641
251	212	Latticilos Latio	
252	213	Lawrence Lane	0.641
252	214	Lawrence Lane	0.641
252	215	_	0.641
252	216	_	0.641
252	217		0.641
252	218	_	0.641
252	219		0.641
252	220	1	0.641
252 252	221	-	0.641
252 252	222		0.641
252 252	223	•	0.641
252 252	224	and the second s	0.641
202			د بشده
253	161		0.641
253	162		0.641
253	163		0.641
253	164	Natalie Road	0.641
253	165		0.641
253	166		0.641
253	167		0.641
253	168		0.641
253	169		0.641
253	170	) Natalie Road	0.641
253	171	Natalie Road	0.641
253	172	Natalie Road	0.641
		-	•

## Percentage Interest Schedule

BUILDING	UNIT ADDRESS	PERCENTAGE INTEREST
254	173 Natalie Road	0.641
254	174 Natalie Road	0.641
254	175 Natalie Road	0.641
254	176 Natalie Road	0.641
254	177 Natalie Road	0.641
254	178 Natalie Road	0.641
254	179 Natalie Road	0.641
254	180 Natalie Road	0.641
254	181 Natalie Road	0.641
254	182 Natalie Road	0.641
254	183 Natalie Road	0.641
254	184 Natalie Road	0.641
255	301 Nicholas Drive	0.641
255	302 Nicholas Drive	0.641
255	303 Nicholas Drive	0.641
255	304 Nicholas Drive	0.641
255	305 Nicholas Drive	0.641
255	306 Nicholas Drive	0.641
255	307 Nicholas Drive	0.641
255	308 Nicholas Drive	0.641
255	309 Nicholas Drive	0.641
2 <b>5</b> 5	310 Nicholas Drive	0.641
2 <b>5</b> 5	311 Nicholas Drive	0.641
255	312 Nicholas Drive	0.641
256	313 Nicholas Drive	0.641
256	314 Nicholas Drive	0.641
256	315 Nicholas Drive	0.641
256	316 Nicholas Drive	0.641
25 <del>6</del>	317 Nicholas Drive	0.641
256	318 Nicholas Drive	0.641
256	319 Nicholas Drive	0.641
256	320 Nicholas Drive	0.641
256	321 Nicholas Drive	0.641
256	322 Nicholas Drive	0.641
256	323 Nicholas Drive	0.641
256	324 Nicholas Drive	0.641
257	325 Nicholas Drive	0.641
257	326 Nicholas Drive	0.641
257	327 Nicholas Drive	0.641
257	328 Nicholas Drive	0.641
257	329 Nicholas Drive	0.641
257	330 Nicholas Drive	0.641
257	331 Nicholas Drive	0.641
257	332 Nicholas Drive	0.641
257 257	333 Nicholas Drive	0.641
257	334 Nicholas Drive	0.641
257	335 Nicholas Drive	0.641
257	336 Nicholas Drive	0.641

## Percentage Interest Schedule

100%

#### **PERCENTAGE** INTEREST **ADDRESS** BUILDING UNIT 0.641 Nicholas Drive 337 258 0.641 Nicholas Drive 258 338 0.641 339 Nicholas Drive 258 0.641 Nicholas Drive 340 258 0.641 Nicholas Drive 258 341 0.641 Nicholas Drive 342 258 0.641 Nicholas Drive 343 258 0.641 344 Nicholas Drive 258 0.641 Nicholas Drive 345 258 0.645 Nicholas Drive 258 346 0.641 347 Nicholas Drive 258 0.641 Nicholas Drive 348 258

**TOTAL** 

291806.2

## EXHIBIT G

BUILDING	UNIT	ADDRESS	PROPORTIONATE RESPONSIBILITY *
246	101	Natalie Road	0.00506
246	102	Natalie Road	0.00725
246	103	Natalie Road	0.00725
246	104	Natalie Road	0.00607
246	105	Natalie Road	0.00506
246	106	Natalie Road	0.00725
246	107	Natalie Road	0.00725
246	108 I	Natalie Road	0.00607
246	109	Natalie Road	0.00506
246	110 I	Vatalie Road	0.00725
246	111	Vatalie Road	0.00725
246	112	Vatalie Road	0.00607
247	113 /	Vatalie Road	0.00506
247	114 1	Vatalie Road	0.00725
247	115 N	Natalie Road	0.00725
247	116 N	Vatalie Road	0.00607
247	117 N	Vatalie Road	0.00506
247	118 1	latalie Road	0.00725
247	119 1	latalie Road	0.00725
247	120 N	latalie Road	0.00607
247	121 N	latalie Road	0.00506
247	122 N	latalie Road	0.00725
247	123 N	latalie Road	0.00725
247	124 N	latalie Road	0.0060,7
248	125 N	latalie Road	0.00506 -
248	126 N	latalie Road	0.00725
248		latalie Road	0.00725
248	128 N	latalie Road	0.00607
248	•	atalie Road	0.00506
248	130 N	atalie Road	0.00725
248	131 N	atalie Road	0.00725
248		atalie Road	0_00607
248		atalie Road	0.00506
248		atalie Road	0.00725
248	135 N	atalie Road	0.00725
248	136 N	atalie Road	0.00607
249	137 N	atalie Road	0.00506
249	138 N	atalie Road	0.00725
249	139 N	atalie Road	0.00725
249		atalie Road	0.00607
249		atalie Road	0.00506
249		atalie Road	0.00725
249		atalie Road	0.00725
249		atalie Road	0.00607
249		atalie Road	0.00506
249		atalie Road	0.00725
249		atalie Road	0.00725
249	148 Na	atalie Road	0 <b>.0</b> 0607

			PROPORTIONATE		
BUILDING	UNIT	ADDRESS	RESPONSIBILITY		
250	149	Natalie Road	0.00506		
250	150	Natalie Road	0.00725		
250	151	Natalie Road	0.00725		
250	152	Natalie Road	0.00607		
250	153	Natalie Road	0.00506		
250	154	Natalie Road	0.00725		
250	155	Natalie Road	0.00725		
250	156	Natalie Road	0.00607		
250	157	Natalie Road	0.00506		
250	158	Natalie Road	0.00725		
250	159	Natalie Road	0.00725		
250	160	Natalie Road	0.00607		
251	201	Lawrence Drive	0.00506		
251	202	Lawrence Drive	0.00725		
251	203	Lawrence Drive	0.00725		
251	204	Lawrence Drive	0.00607		
251	205	Lawrence Drive	0.00506		
251	206	Lawrence Drive	0.00725		
251	207	Lawrence Drive	0.00725		
251	208	Lawrence Drive	0.00607		
251	209	Lawrence Drive	0.00506		
251	210	Lawrence Drive	0.00725		
251	211	Lawrence Drive	0.00725		
251	212	Lawrence Drive	0.00607		
252	213	Lawrence Drive	0.00506		
252	214	Lawrence Drive	0.00725		
252	215	Lawrence Drive	0.00725		
252	216	Lawrence Drive	0.00607		
252	217	Lawrence Drive	0.00506		
252	218	Lawrence Drive	0.00725		
<b>2</b> 52	219	Lawrence Drive	0.00725		
252	220	Lawrence Drive	0.00607		
252	221	Lawrence Drive	0.00506		
252	222	Lawrence Drive	0.00725		
252	223		0:00725		
252	224	Lawrence Drive	0.00607		
253	161	Natalie Road	0.00506		
253	162		0.00725		
253	163		0.00725		
253	164		0.00607		
253	165		0.00506		
253	166		0.00 <b>72</b> 5		
253	167		0.00725		
<b>2</b> 53	168		0.00607		
253	169		0.00506 0.00725		
253	170		0.00725		
253	171		0.00723		
<b>25</b> 3	172	Natalie Road	0.0001		

BUILDING	UNIT ADDRESS	PROPORTIONATE RESPONSIBILITY*
2 <del>5</del> 4	173 Natalie Road	0.00506
254	174 Natalie Road	0.00725
254	175 Natalie Road	0.00725
254	176 Natalie Road	0.00607
254	177 Natalie Road	0.00506
254	178 Natalie Road	0.00725
254	179 Natalie Road	0.00725
254	180 Natalie Road	0.00607
254	181 Natalie Road	0.00506
254	182 Natalie Road	0.00725
254	183 Natalie Road	0.00725
254	184 Natalie Road	0.00607
255	301 Nicholas Drive	0.00506
255	302 Nicholas Drive	0.00725
255 255	303 Nicholas Drive	0.00725
255	304 Nicholas Drive	0.00607
255 255	305 Nicholas Drive	0.00506
255 255	306 Nicholas Drive	0.00725
255 255	307 Nicholas Drive	0.00725
255 255	308 Nicholas Drive	0.00607
∠55 255	309 Nicholas Drive 310 Nicholas Drive	0.00506
255	310 Nicholas Drive 311 Nicholas Drive	0.00725 0.00725
255	312 Nicholas Drive	0.00607
2 <b>5</b> 6	313 Nicholas Drive	0.00506
2 <b>5</b> 6	314 Nicholas Drive	0.00725
2 <del>5</del> 6	315 Nicholas Drive	0.00725
2 <b>5</b> 6	316 Nicholas Drive	0.00607
256	317 Nicholas Drive	0.00506
256	318 Nicholas Drive	0.00725
256	319 Nicholas Drive	0.00725
256	320 Nicholas Drive	0.00607
256	321 Nicholas Drive	0.00506
256	322 Nicholas Drive	0.00725
256	323 Nicholas Drive	0.00725
256	324 Nicholas Drive	0.00607
257	325 Nicholas Drive	0.00506
257	326 Nicholas Drive	0.00725
<b>257</b>	327 Nicholas Drive	0.00725
257	328 Nicholas Drive	0.00607
257	329 Nicholas Drive	0.00506
257	330 Nicholas Drive	0.00725
257 257	331 Nicholas Drive	0.00725
257 257	332 Nicholas Drive	0.00607
257 257	333 Nicholas Drive	0.00506
257 257	334 Nicholas Drive	0.00725
257 257	335 Nicholas Drive	0.00725
231	336 Nicholas Drive	0.00607

## Schedule of Proportionate Responsibility for Common Expenses

BUILDING	UNIT	ADDRESS	PROPORTIONATE RESPONSIBILITY*
258	337	Nicholas Drive	0.00506
258	338	Nicholas Drive	0.00725
258	339	Nicholas Drive	0.00725
258	340	Nicholas Drive	0.00607
258	341	Nicholas Drive	0.00506
258	342	Nicholas Drive	0.00725
258	343	Nicholas Drive	0.00725
258	344	Nicholas Drive	0.00607
258	345	Nicholas Drive	0.00506
258	346	Nicholas Drive	0.00607
258	347	Nicholas Drive	0.00768 **
2 <del>5</del> 8	348	Nicholas Drive	0.00725

297416.3

Annual Assessment/12 months = Monthly Assessment

<sup>\*</sup> To calculate your Proportionate Responsibility for Common Expenses, follow the following formula: Total Operating Budget x Proportionate Responsibility = Annual Assessment

<sup>\*\*</sup> For Budget purposes, this Unit will be assessed at 0.00725 which is the same rate as all other Units of its type.

## EXHIBIT H

Affordable Housing Plan

## AFFORDABLE HOUSING PLAN

## FOR

## THE GRANDE AT RANCOCAS CREEK CONDOMINIUM

### A RESIDENTIAL DEVELOPMENT BY

D.R. HORTON, INC. - NEW JERSEY, d/b/a SGS COMMUNITIES

## Prepared By:

Wendell A. Smith, Esq. Attorney at Law of New Jersey

### Record and Return to:

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Metro Corporate Campus One
P.O. Box 5600
Woodbridge, New Jersey 07095-0988

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# AFFORDABLE HOUSING PLAN FOR THE GRANDE AT RANCOCAS CREEK CONDOMINIUM

### 1. INTRODUCTION. INITIAL SALES PRICES.

D.R. HORTON, INC. - NEW JERSEY, a Delaware corporation d/b/a SGS Communities ("Developer") will construct 75 moderate income units ("Moderate Income Units") within the proposed development known as The Grande at Rancocas Creek Condominium (the "Condominium"). These Moderate Income Units will be distributed throughout the development as described further in this Affordable Housing Plan ("Plan").

The initial sales prices of these Moderate Income Units shall be established so that, after a down payment of 5%, the monthly principal, interest, taxes, insurance and Condominium Association fees, do not exceed 28% of the applicable eligible gross monthly income.

The criteria applied in determining eligibility to purchase the units is based on the median income limits for such families as shall be determined by reference to the 2002 Regional Income Limits for Burlington County adopted by the Council on Affordable Housing ("COAH"). A copy of this document is attached hereto as Exhibit A.

## 2. <u>PART OF ASSOCIATIONS.</u>

The Moderate Income Units will be located within the Condominium and their Owners shall be members of The Grande at Rancocas Creek Condominium Association ("Condominium Association"), and subject to the same rules and regulations and entitled to the same rights and privileges as any and all other Unit Owners within the Condominium Association.

The Moderate Income Units will also be part of The Grande at Rancocas Creek and their Owners shall also be members of The Grande at Rancocas Creek Homeowners Association

("Homeowners Association"), and will be subject to the same rules and regulations and entitled to the same rights and privileges as any and all Home Owners within The Grande at Rancocas Creek.

## FLOOR PLANS AND BEDROOM DISTRIBUTION.

The Moderate Income Units are planned to conform to the Unit A and Unit B floor plans for the Model and to be substantially similar to those shown in the attached Exhibit B. However, Developer shall have the right to add or substitute additional Models and floor plans or modify the floor plans if they meet the criteria and provisions set forth in this Plan and are approved by the Township of Delran.

## LOCATION AND PHASING.

The building and address description of the 75 Moderate Income Units is as set forth in Exhibit C of this Plan.

The Condominium must be developed and marketed in a manner consistent with the decisions of the New Jersey Supreme Court and the regulations and requirements of the New Jersey Council on Affordable Housing.

Table 1 identifies the distribution of price controlled Moderate Income Units as well as the distribution of all Units in the Condominium.

Table 1
All Units by Type

Market Units	Moderate Income Units	Total Units	
81	75	156	

## 5. <u>CONDOMINIUM AND HOMEOWNERS ASSOCIATION</u> CHARGES AND ASSESSMENTS.

Any and all assessments by The Grande at Rancocas Creek Condominium Association levied upon the Moderate Income Units will be assessed pursuant to the Schedule of Proportionate

Responsibility for Common Expenses and shall be the same as for all Market Units of the same Model type. At no time shall the Condominium Association levy an assessment upon a Moderate Income Unit for a Condominium Association expense for which Market Units are not also being assessed.

However, the Owners of the Moderate Income Units shall pay only 5% of the total Common Expense Assessments assessed by the Homeowners Association against all other Homes in The Grande at Rancocas Creek.

Neither the Developer nor the Condominium shall amend or alter the provisions of this paragraph without first obtaining the approval of the Township of Delran. Any such approved amendments or modifications of this Plan shall be in writing and shall contain proof of Township approval and shall not be effective unless and until recorded with the Burlington County Clerk.

## 6. DEEDS OF CONVEYANCE PROVISIONS.

The deeds of conveyance from the Developer to the purchasers of Moderate Income Units shall include the following provision:

In this Deed Restriction, the real estate described in this deed, including the land and all buildings and improvements, is called the "Property." The person (or persons) transferring ownership of the Property is called the "Grantor," and the person(or persons) receiving ownership of the Property is called the "Grantee."

This Deed Restriction consists of two promises made by the Grantor and the Grantee:

- The Property will be used as an owner-occupied dwelling for a low-income household or a moderate-income household.
- 2. The Property will be governed by the regulations known as the Uniform Housing Affordability Controls that appear in the New Jersey Administrative Code at Title 5,

chapter 80, subchapter 26 (N.J.A.C. 5:80-26.1 et seq.), as those regulations may be revised from time to time.

This Deed Restriction shall remain in effect until

On that day, and afterward, this Deed Restriction will have no validity; until that day, it will remain in effect despite any judgment of foreclosure rendered in connection with any mortgage or other lien on the Property.

This Deed Restriction will be considered, for legal purposes, to consist of "covenants running with the land." While it is in effect, this Deed Restriction will be binding on any person who may come to own the Property, and every deed, contract, mortgage or other legal instrument concerning the Property will be considered to include this Deed Restriction is actually mentioned in the legal instrument. If the ownership of only a part of the Property is transferred to anyone while this Deed Restriction is in effect, this Deed Restriction will still apply to every part of the Property.

## 7. <u>AFFORDABLE HOUSING AGREEMENT</u>.

At the time of closing title, each purchaser of a Moderate Income Unit shall be required to sign the "Repayment Mortgage" annexed hereto as Exhibit E, and the "Mortgage Repayment Note" annexed hereto as Exhibit F.

## 8. <u>COVENANTS RUNNING WITH LAND AND DURATION OF RESTRICTION</u>.

The provisions of this Plan shall constitute covenants running with the land with respect to each Moderate Income Unit affected hereby, and shall bind all purchasers of each such Moderate Income Unit, their heirs, assigns and all persons claiming by, through or under their heirs, executors, administrators and assigns for the duration of this Plan. In accordance with the Affordable Housing

Agreement, the Moderate Income Units shall remain affordable to the occupants within the income limits established by the Township's Affordable Housing Agreement and COAH for a period of not less than 30 years.

## 9. <u>AFFORDABLE HOUSING REGULATIONS.</u>

All owners of Moderate Income Units take title subject to the COAH and the Township's Affordable Housing Agreement, including, but not limited to, provisions regulating resales.

## 10. <u>OWNERSHIP</u>; <u>PREFERENCES</u>.

All Moderate Income Units must be owner-occupied and limited to households qualifying under this Plan until such time as this Plan expires by operation of law, subject to the provisions of the Township's Affordable Housing Agreement. If the number of qualifying purchasers for Moderate Income Units exceeds the actual number of Moderate Income Units being sold, if permitted by law, preference will be granted to purchasers who reside or work in the COAH region in which the Township is located.

## 11. AFFIRMATIVE MARKETING.

Before the Moderate Income Units are offered for sale, the Developer must submit to the Township an Affirmative Marketing Plan in accordance with COAH regulations. If the Township enters into an agreement with the Affordable Housing Management Service in the New Jersey Department of Community Affairs ("AHMS"), to administer its Plan and Affordable Housing Regulations, the Developer will cooperate with AHMS and abide by its affirmative market procedures (so long as such procedures do not impose requirements that exceed Township or COAH requirements) and pay reasonable fees to AHMS for its services. If the Township administers its Affordable Housing Program with Township staff or a third party other than AHMS, the Developer will perform those tasks assigned by the Township subject to COAH rules and regulations.

## 12. AGREEMENT.

Developer shall constru	et the 75 Moderate Income Units and agrees that all suc	h designated
Moderate Income Units shall be	e sold in accordance with the provisions of this Afforda	ble Housing
Plan.		
Dated:		
ATTEST:	D.R. HORTON, INC NEW JERSEY	
	Desc	
, Secretary	Ву:	, President
STATE OF NEW JERSEY COUNTY OF MONMOUTH )	) )SS.:	
On me in person. The Witness was du satisfaction that:  1. The Witness	, an officer authorized to take acknowledgments and proofs, 20,(the "Witness") appeally sworn by me according to law under oath and stated and proofs is the Secretary of D.R. HORTON, INC NEW JES or in this Affordable Housing Plan.	eared before proved to my
2. The office Corporation.	er who signed this Affordable Housing Plan is the Pres	ident of the
	ng, signing, sealing and delivery of this Affordable Housing Pla tion of the Board of Directors of the Corporation.	n have been
this Affordable Housing Plan by th Affordable Housing Plan as and for	ess knows the corporate seal of the Corporation. The seal was the Corporate Officer. The Corporate Officer signed and de in the voluntary act and deed of the Corporation. All this was did this Affordable Housing Plan as attesting witness. The Witness facts.	livered this done in the
Sworn to and Subscribed before methis, 200	e on	Secretary

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