



March 6, 2019

Re: Newly Adopted Parking Rules

Dear Resident:

At the Board Meeting on February 19, 2019, the Board of Directors voted to adopt the new proposed parking rules for the community. The Board reviewed several responses from owners before making their decision to move forward with the rule change. The new parking rules will be enforced starting April 1, 2019.

Along with this notice is a vehicle information form that needs to be filled out and returned to Management no later than March 31, 2019. Owners who fail to return the form will not receive the new guest parking permit for their guest. Guest vehicles parked in the community without the official guest permit will be towed at the owner's expense. **Owners are not allowed to park their vehicle (s) in guest parking at any time.**

The New Rules are as Follows:

- ***Guest parking is for guest only. At no time may owners or residents park in guest parking, even temporarily. Owners/residents parked in guest parking are subject to immediate tow without warning.***
- ***Vehicles parked in guest parking spaces must display an official PH&L guest pass, which owners may obtain from the Association's management company after registering their vehicles. Each unit will receive two (2) guest parking passes. The guest parking pass must be fully visible and placed on the driver's side dashboard.***
- ***There shall be no charge for the initial guest pass, replacement passes shall cost \$5.00 each. Vehicles parked in guest parking without an official PH&L guest parking pass visible on the driver's side dashboard are subject to immediate tow.***
- ***No guest parking shall be occupied by the same vehicle for more than forty-eight (48) continuous hours. The use of guest parking is a courtesy; it is not a short-term parking option unless approved by the Homeowners Association. A guest parking space may not be occupied by the same guest for more than four (4) days in any given month.***
- ***The Association is not responsible for any lost, damaged or stolen property left in vehicle while parked at PH&L, or in case of towing.***

Sincerely,

The Board of Directors
PH&L Homeowners Association



RESIDENT VEHICLE REGISTRATION FORM

Dear PH&L Homeowner,

Please complete and return this registration form to the management company. Any Homeowner failing to provide resident vehicle information by this deadline is subject to the towing of their vehicle.

Homeowner Name: _____
PH&L Address: _____
Offsite Address (if renting unit): _____
Home Phone: _____ Work Phone: _____
Cell Phone: _____ E-Mail Address: _____
Best way to reach you: _____

VEHICLE #1

Make: _____
Model: _____
License #: _____

VEHICLE #2

Make: _____
Model: _____
License #: _____

Please return this form by email or
Mail to:
FirstService Residential
3415 S Sepulveda Blvd., Suite 720
Los Angeles, CA 90034