

LESSON POLICY AGREEMENT



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Student's Name ** PLEASE PRINT **

Parent/Guardian Name (if student is a minor) ** PLEASE PRINT **

Phone

Email

By signing below, you acknowledge that you have received, read, and understood the following Lesson Policies. This document serves as a confirmation that you are aware of the terms for all enrolled students.

Subscription Plans

- Subscription plans must be paid at least 24 hours before your first lesson to secure your preferred day and time.
- Please view the different subscription plans on the [Book Lessons page](#).
- Once your plan is chosen, contact Matt to receive an invoice via email or text message.
- Payment options include Apple Pay, major credit cards (Visa, Mastercard, Discover, American Express), bank transfers (ACH), Venmo, and PayPal. You can even split the payment between two methods.
- Subscription plans do not include retail teaching materials (books, instruments) or supplies (metronomes, tuners, strings, picks, music stands, etc.).
- **Vacations:** Subscriptions may be temporarily paused for vacations with at least one week's notice.
- **Illness:** Lessons missed due to illness may be rescheduled if Matt has an opening in his schedule during the same week.
- All purchased subscription plans are non-refundable.

Lesson Attendance

- Students are expected to attend all scheduled lessons. Consistent attendance is essential for making progress.
- **Tardiness:** Lessons will start at the scheduled time. If a student is late, the lesson will still end at the scheduled time and the missed time will not be made up or refunded.
- **Student Behavior:** Students are expected to arrive with their materials and a positive attitude, ready to learn. Disruptive or disrespectful behavior may result in the lesson being ended early without a refund.

Cancellations and Make-Up Lessons

- A minimum of **24 hours' notice** is required to cancel a lesson.
- Cancellations with less than 24 hours' notice will result in a **forfeited lesson** and no refund or make-up will be offered.
- If you cancel with sufficient notice, make-up lessons will be scheduled if Matt has an opening in his schedule during the same week or the lesson will be added to the end of your subscription plan.
- **Teacher-Cancelled Lessons:** If Matt needs to cancel a lesson, a make-up lesson will be provided at a mutually agreed-upon time or the lesson will be added to the end of your subscription plan.

Online Lessons

- Students are responsible for ensuring their equipment (internet connection, camera, microphone) is working before the lesson begins.
- If a lesson is interrupted by technical difficulties, it may be rescheduled for a different time within the same week if Matt has an opening in his schedule, or the lesson will be added to the end of your subscription plan.
- **Environment:** Students must be in a quiet, distraction-free environment for the duration of the lesson.

Discontinuing Lessons

- A minimum of one weeks' notice is required to discontinue lessons.
 - Please note that any remaining lessons on your subscription plan will not be refunded.
 - The remaining lessons are also non-transferable and must be used by the student who originally purchased the subscription.
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Agreement and Signature

I, the undersigned, confirm that I have received, read, and agree to the terms of the lesson policy. I understand that this policy is also available on the website at www.mattlovesguitar.com and is subject to revision.

Student Signature

Date

Parent / Guardian Signature (if student is a minor)

Date