

Mighty Little Giants, Inc.©

# Internship Program for Creative Minds

Are you an innovative person who is interested in learning the in's-and-out's of a Non-Profit? Are you passionate about Black Maternal Health and advocating for NICU families? Then this opportunity is for YOU!

**Join our team!**

SEND YOUR RESUME, COVER LETTER AND PURPOSE STATEMENT TO [INFO@MIGHTYLITTLEGIANTS.ORG](mailto:INFO@MIGHTYLITTLEGIANTS.ORG)



## About The Internship Program

### Three Month Internship Program

Mighty Little Giants, Inc.© is a National 501(c)(3) non-profit organization that advocates through providing support, education and hope for mothers and fathers experiencing pre-term deliveries resulting in long-term stays in the hospitals' NICU.

MLG is offering a three month internship program for an innovative individual who is passionate about Black Maternal Health, premature babies, NICU families, advocacy, marketing and fundraising. Our goal is to provide a potential intern with an insight on how to run and manage a non-profit, marketing strategies, research techniques and firsthand education on the NICU experience.

#### **Duties include: (not limited too)**

- Clerical duties including Data Entry
- Assemble the NICU Essential Self Care Kits and oversee data for the program
- Check drive daily for new tasks
- Assist with organizing the Mighty Little Giant Storage
- Create social media marketing campaigns
- Participate in Fundraising and Marketing Efforts
- Attend community events
- Data research
- Attend and assist at all Mighty Little Giant's events
- Constant communication with volunteers & members
- Recruitment



## Requirements

### Three Month Internship Program

- Must be over 18 years of age
- High School Graduate with some college (Recommended)
- Experience with Google Drive (Google Docs, Sheets, Slides, etc.) Microsoft Office, Canva ,etc.
- Well versed on multiple social media platforms ( Instagram, Facebook, Vimeo, Youtube, Twitter...etc.)
- Must be able to commit 4 hours per week during the duration of the internship.
- Applicant must be comfortable discussing race, culture and the maternal and infant disparities health and health outcomes for black moms and babies.
- Reliable transportation and is able to commute to the Antelope Valley when needed **without a problem**
- This is a remote internship. Applicant must have their own computer with internet access.
- Pass Background test & drug test
- Willing to take a COVID test prior to in-hospital events.
- Willing to sign the MLG Confidentiality Agreement.

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## HOW TO APPLY

Email the following information to [info@mightylittlegiants.org](mailto:info@mightylittlegiants.org)  
Subject Line: First Name, Last Name - Internship Application

1. Cover Letter

2. Resume

3. Purpose Statement ( Answers to the questions below)

- Why are you applying for MLG's Internship Program?
- If selected, what do you hope to gain from your internship?
- Why is advocating for Premature Birth and NICU families important to you?

(No more than one paragraph max per questions )