

HARVARD PONDS HOMEOWNERS' ASSOCIATION INC

Request for Property Modification/Architectural Review

Name _____
Address _____
City/State/Zip _____

Date _____
Home Phone _____
Cell Phone _____

Please provide the Architectural Review Committee with all information necessary to evaluate the request thoroughly and quickly. Request must include, without limitation, the following information:

- Site plan (including all dimensions)
- Detailed description of request
- Pictures (if applicable)
- Any other information as required below or as required by design guidelines and Covenants.
- Color chips (if applicable)
- List of materials

FENCING

Picture or drawing of fence and type.

Dimensions (maximum height may not exceed 6 feet; maximum span between post shall be 10 feet; minimum wood post size shall be 4x4 inched, new steel post are acceptable as long as they are on the interior side of the fence; must have two 2x6 inch rails or three 2x4 inch horizontal rails per section (wood).

Color

Site plan denoting location. Crossbeam structure must not be visible from any street.

Materials must be cedar, cypress, #2 grade or better pressure-treated pine wood or wood and masonry in combination.

All nails, screws or fasteners shall be aluminum or hot-dipped galvanized.

Property with pond land line shall be round wooden rail with black chain link mesh.

PATIO or WALKWAY

Lot survey denoting location

List of materials to be used

Picture of expected appearance, if available

DECK/PORCH

Picture or Drawing

Dimensions

Site plan denoting location (in most cases may not exceed past sides of home).

MISCELEANOUS

Landscaping (materials, style, plat & sketch included)

Re-painting (color changes)

Spas & Pools (plan, style)

Structure Modification (plan)

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OTHER REQUEST

Identify them:

Homeowner's Agreement: I understand and agree that no work on this request shall commence until written approval of the Architectural Review Committee has been received by me. I represent and warrant that the requested changes strictly conform to the community Design Guidelines and Covenants. I understand that I am responsible for complying with all city and county regulations.

Neither the Homeowners Association, (HOA), the HOA Board of Directors, the Architectural Review Committee nor their respective members, Secretary, successors, assigns, agents, representatives or employees shall be liable for damages or otherwise to anyone requesting approval or an architectural alteration by reason of mistake in judgment, negligence or non-feasance, arising out of any action with respect to any submission. The Architectural Review and HOA Board is directed toward review and approval of site planning, appearance and aesthetics. None of the foregoing assumes any responsibility regarding design, methods of construction, or technical suitability of materials. I hereby release and covenant not to sue all of the foregoing from/for any claims or damages regarding this request or the approval or denial thereof.

Print Homeowner's Name

Homeowner's Signature

Date

FOR ARCHITECTURAL REVIEW COMMITTEE USE ONLY

Date received _____ Approved _____ Not Approved _____ Conditions _____

PLEASE ALLOW A MINIMUM OF THIRTY (30) DAYS FOR REVIEW AND APPROVAL