

SKAGIT COUNTY SEWER DISTRICT # 2  
BOARD OF COMMISSIONERS' MEETING  
November 21, 2023 Hybrid Meeting

**CALL TO ORDER**

Chair Mark Pearson called the regular meeting of the Board of Commissioners of Skagit County Sewer District No. 2 to order at 4:00 pm. Commissioners Chris Anderson and Colby Grobschmit were present. Along with Kelly Wynn, Deanna Estes and Patty Childers of Water & Wastewater Services (WWS), Roger Kuykendall of Gray & Osborne, two members of the public, Kendon Light and Virginia Reilly.

**PUBLIC FORUM**

Kendon Light asked how many grinder pumps have been replaced in 2023, how long will the repairs take once the lift stations repairs start, and has any funding been found for the lift stations. WWS stated they will find out how many grinder pumps have been replaced this year. WWS also stated an exact time frame of the lift station repair is unknown, but repairs won't start until money from Overlook Crest starts coming in.

**CONSENT AGENDA**

*A motion was made and seconded to approve the Consent Agenda. All were in favor and the motion carried 3-0.*

**DISTRICT MANAGER'S REPORT**

The September and October Manager's Reports were presented. Brief discussion on if lift station 1 was repaired as there were several call outs for this lift station. It has been repaired. Kelly Wynn of WWS stated again that Lift Station's 4 and 6 will be replaced once Overlook Crest money comes in. If Overlook Crest money does not come in within the next year, funding will be sought out.

**UNFINISHED BUSINESS**

- Lift Station Replacements- Roger Kuykendall stated it will take 6 months to design the lift stations.
- Overlook Crest- No discussion.
- Commercial Rates/Big Lake Bar and Grill (BLBG)
  - The history of BLBG and history of the resolution was discussed.
  - The current RCE calculation was discussed and other possible ways to calculate the RCE's were discussed.
  - Rate study needs to be done for commercial accounts in the near future.

*A motion was made and seconded to temporarily reduce the BLBG RCE's to 6 RCE's effective December 1, 2023, until a rate study can be completed, contingent on the account being paid in full prior to the reduction of the RCE's. All were in favor and the motion carried 3-0.*

- 2024 Budget

*A motion was made and seconded to approve the 2024 Budget as presented. All were in favor and the motion carried 3-0.*

**NEW BUSINESS**

- Insurance Provider/Plan Decision for 2025

*A motion was made and seconded to change insurance carriers to Water & Sewer Risk Management Pool and send a one-year termination letter to CIAW insurance to terminate coverage after 2024. All were in favor and the motion carried 3-0.*



- Year-end Newsletter
  - Commissioner Colby Grobschmit suggested providing customers with a year-end newsletter with information about different aspects of the district.
  - A newsletter will be put together and be presented to the commissioners for their approval at the December meeting to be sent to customers with the January 2024 billings.

Documents will be signed after tonight's meeting.

#### ADJOURNMENT

There being no further business Chair Pearson concluded the meeting at 4:50 pm.

APPROVED: \_\_\_\_\_

DATE: 12/19/23