

SKAGIT COUNTY SEWER DISTRICT # 2  
BOARD OF COMMISSIONERS' MEETING  
February 21, 2023 Hybrid Meeting

**CALL TO ORDER**

Chair Brian McMahan called the regular meeting of the Board of Commissioners of Skagit County Sewer District No. 2 to order via zoom at 4:00 pm. Commissioner Chris Anderson was present. Commissioner Tammy Oommen was absent. Along with Kelly Wynn, Deanna Estes and Patty Childers of Water & Wastewater Services (WWS), Roger Kuykendall of Gray & Osborne, and one member of the public, Kendon Light.

**PUBLIC FORUM**

Resident, Kendon Light, asked if SCSD2 will bill the customer for improper burial of line in the Manager's Report for the date of 1/6/23. Kelly Wynn of WWS stated SCSD2 does if homeowners are negligent and did not apply for permit. Kendon Light also stated the WWS contract expires December 2023 and suggested SCSD2 goes out for bid on the contract due to the size of the contract.

**CONSENT AGENDA**

Meeting minutes from December 20, 2022, and January 17, 2023, meetings were removed from consent agenda, due to the fact Commissioner Tammy Oommen is absent from this meeting to approve and Commissioner Chris Anderson was absent from the December 2022 meeting.

***A motion was made and seconded to approve the Consent Agenda minus the December 20, 2022, and January 17, 2023, meeting minutes. All were in favor and the motion carried 2-0.***

**DISTRICT MANAGER'S REPORT**

The Commissioners were presented with the District Manager's Report for January. A question was asked of why were there so many call outs this month. Kelly Wynn of WWS stated it was due to the transducer issues. There was a brief discussion on the two houses not permitted and what SCSD2 was doing to rectify the situation. SCSD2 has sent certified letters and will lien properties if fees are not paid within 10 days of the letters.

**UNFINISHED BUSINESS**

- Lift Station Replacements- Roger Kuykendall of Gray & Osborne discussed there are two different cost estimates for the pump replacement and compared the two different types of pumps . He will provide a cost estimate at the next meeting.
- Overlook Crest- Roger Kuykendall of Gray & Osborne stated there has been no word on this project from developer. Roger will call them soon for an update, but guessed they will start in April or May of 2023.
- Membrane Replacement Project-Kelly Wynn of WWS briefly described project again, and asked to be able to sign the final membrane replacement contract when it is presented to SCSD2.

***A motion was made and seconded to approve Kelly Wynn of WWS to negotiate and facilitate the final Kubota Membrane Supply Contract. All were in favor and the motion carried 2-0.***

**NEW BUSINESS**

- Commissioner Workshop Debrief- Commissioner Anderson briefly commented on the workshop and that it was informative and educational.
  - Aerzen blowers quote- Kelly Wynn of WWS stated that two of the five blowers need replaced this year.
- A motion was made and seconded to declare that there is only one sole source for this type of blower repair and to move forward with the blower repair with Aerzen. All were in favor and the motion carried 2-0.***

Staff will send out the documents for signing through DocuSign after tonight's meeting.

**ADOURNMENT**

There being no further business Chair Brian McMahan concluded the meeting at 4:25pm.

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Brian McMahan  
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DATE: March 21, 2023