

SKAGIT COUNTY SEWER DISTRICT # 2
BOARD OF COMMISSIONERS' MEETING
March 15, 2022, Zoom (Web) Meeting

CALL TO ORDER

Brian McMahan called the regular meeting of the Board of Commissioners of Skagit County Sewer District No. 2 to order via zoom at 4:00 pm. Commissioners Tammy Oommen and Chris Anderson were present. Along with Kelly Wynn, DeAnna Estes and Tracy Yorke of Water & Wastewater Services, LLC, Roger Kuykendall of Gray & Osborne and one member of the public; Kendon Light.

Public Forum

Kendon Light requested to receive the board packet sooner. The board instructed staff to email the board packet to Mr. Light on the third Monday of each month, which will provide the Board enough time to review and edit before presenting it to the public.

ADOPTION OF MINUTES

The Commissioners were presented with the Zoom meeting minutes of February 15, 2022.

A motion was made and seconded to approve the meeting minutes from February 15, 2022. All were in favor and the motion carried 2- 1 abstained.

FINANCIAL REPORTS

Treasurer's Report

The Skagit County Treasurer's Reports for the months of January and February were provided to the board.

Cash Position/Estimated Expenses/Collections report & DQ report

Cash Position Reports for the months of January and February were presented to the board.

The Estimated Expenses report for the months of January and February was presented to the Board.

The Collections report for the month of December, \$108,684.76 was deposited to the Maintenance Fund; \$3,692.00 was deposited to the Construction Fund; \$1,619.70 was deposited into the grinder pump fee, for total deposits with the Skagit County Treasurer of \$113,996.46.

The delinquent accounts report for December was presented to the board.

A motion was made and seconded to accept the January and February financials as listed above. All were in favor and the motion carried 3-0.

DISTRICT MANAGER'S REPORT

The Commissioners were presented with the District Manager's Report for February.

UNFINISHED BUSINESS

Commissioner Payroll

Staff announced that all required documents were provided to the Auditor's Office and payroll processing will begin this month.

Overlook Crest

Roger announced that he is awaiting a response to the project review.

Big Lake Bar & Grill Closure – Rate Reduction Request

There was a brief discussion regarding the request for rate reduction. District Staff will preform an inspection and report to the board.

WASWD Grey & Osborne Invite

Staff presented the invitation to the commissioners.

APPROVAL OF PRIOR PAYMENT & BILLS PAYABLE VOUCHERS

3/09/22 - Voucher Total \$6,416.99

3/11/22 - Voucher Total \$4,047.53

3/14/22 – Voucher Total \$42,735.81

The board was presented with the current and prior vouchers for the month.

A motion was made and seconded to approve the current and prior vouchers, all were in favor, and the motion carried 3-0.

Staff will send out the documents for signing through DocuSign after tonight's meeting.

ADJOURNMENT

There being no further business President Brian McMahan concluded the meeting at 4:31 pm.

APPROVED:

DocuSigned by:
Brian McMahan

DATE: _____

DocuSigned by:
Tammy Sommer

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