

SKAGIT COUNTY SEWER DISTRICT # 2
BOARD OF COMMISSIONERS' MEETING
March 19, 2024, Hybrid Meeting

CALL TO ORDER

Chair Mark Pearson called the regular meeting of the Board of Commissioners of Skagit County Sewer District No. 2 to order at 4:00 pm. Commissioners Chris Anderson and Colby Grobschmit were present. Along with Kelly Wynn, Kevin Wynn, Patty Childers, and DeAnna Wynn of Water & Wastewater Services (WWS), Roger Kuykendall of Gray and Osborne, and one member of the public, Kendon Light.

PUBLIC FORUM

Kendon Light asked when the Dept of Revenue invoice for taxes on WWS bill would be reflected on the Expense Report. DeAnna Wynn of WWS explained it will be included in the March expenses. Kendon Light also asked if Air B and B rentals could/should be charged as hotels. Chair Pearson thanked Kendon Light for question and stated SCSD2 should be aware of the homes advertising partial rentals. Kelly Wynn will research business license requirements Air B and B rentals and whether they should be considered commercial. Resolution would need to be updated if SCSD2 decides to charge different rates for these rentals.

CONSENT AGENDA

A motion was made and seconded to approve the Consent Agenda. All were in favor and the motion carried 3-0.

DISTRICT MANAGER'S REPORT

The February Manager's Report was presented. Kevin Wynn of WWS stated repairs to Lift Stations 4 and 6 are still being finalized. Kelly Wynn of WWS outlined capital improvements that need to be completed soon. Kelly Wynn stated he will begin looking at loans in the future but would like to hold off on assuming more debt until the current loan is paid off in 2028. Kelly suggested completing a rate study to determine if rates will be affected by the capital improvements. Roger Kuykendall of Gray and Osborne stated the last Comprehensive Sewer Plan was completed in 2008 and needs to be updated. Roger will prepare a scope of work for a Comprehensive Sewer Plan.

UNFINISHED BUSINESS

Overlook Crest- Roger Kuykendall of Gray and Osborne stated he has not received any updates. He believes the permit from Skagit County for storm water discharge is still holding up project.

New Commercial RCE Calculations- The 2024 Commercial RCE inventory worksheet was presented to the Board for review and comment.

A motion was made and seconded to reduce the number of RCEs for the Sedro Woolley School Dist from 13 RCE's to 11 RCE's based on the 2024 Commercial RCE inventory, effective April 1, 2024. All were in favor and the motion carried 3-0.

NEW BUSINESS

GFC Increase- Discussion about when the GFC increase takes place. GFC increase is calculated by Roger Kuykendall of Gray and Osborne after the annual loan payment, in May each year. Roger Kuykendall proposes the new GFC around the month of June for the commissioner's approval. Results of a rate study could reflect the increase of the annual GFC increase.

Documents will be signed after tonight's meeting.

ADJOURNMENT

There being no further business Chair Pearson concluded the meeting at 4:28 pm.

APPROVED: _____

DATE: _____

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