

**SKAGIT COUNTY SEWER DISTRICT # 2
BOARD OF COMMISSIONERS' MEETING
March 21, 2023, Hybrid Meeting**

CALL TO ORDER

Chair Brian McMahan called the regular meeting of the Board of Commissioners of Skagit County Sewer District No. 2 to order via zoom at 4:00 pm. Commissioner Tammy Oommen and Commissioner Chris Anderson were present. Along with Kelly Wynn, Deanna Estes and Patty Childers of Water & Wastewater Services (WWS), Roger Kuykendall of Gray & Osborne, and one member of the public, Kendon Light.

PUBLIC FORUM

Resident, Kendon Light, asked a follow up question: Did SCSD2 bill the customer on Majestic Ridge who didn't put sewer line in ground correctly? Kelly Wynn of WWS responded that the pipe did meet regulations. Therefore, the customer was not billed.

CONSENT AGENDA

Meeting minutes from December 20, 2022, and February 17, 2023, were removed from consent agenda, due to the fact Commissioner Tammy Oommen is absent from the February 17, 2023, meeting and Commissioner Chris Anderson was absent from the December 20, 2022, meeting.

A motion was made and seconded to approve the Consent Agenda minus the December 20, 2022, and February 21, 2023, meeting minutes. All were in favor and the motion carried 3-0.

APPROVAL OF MINUTES

A motion was made and seconded to approve the December 20, 2022, meeting minutes. All those in attendance of the December 20, 2022, meeting were in favor and the motion carried 2-0.

A motion was made and seconded to approve the February 21, 2023, meeting minutes. All those in attendance of the February 17, 2023, meeting were in favor and the motion carried 2-0.

DISTRICT MANAGER'S REPORT

The Commissioners were presented with the District Manager's Report for February. Kelly Wynn of WWS stated the barricade was installed around Lift Station 6 and minor repairs have been completed around the system. Chair Brian McMahan asked if the road work around the plant was to add fiber lines and Kelly Wynn said yes.

UNFINISHED BUSINESS

- Lift Station Replacements- Roger Kuykendall of Gray & Osborne stated he is almost done with the report and is putting together dollar figures. He discussed the Cornell Self-Priming Pumps that can be purchased through PumpTech. Report and drawings will be out before next meeting.
- Overlook Crest- Roger Kuykendall of Gray & Osborne stated he received an email from Overlook Crest that stated there will be a 42" concrete pipe down to the lake. Roger stated he asked Overlook Crest when the project was going to start but has not received an answer. Roger will send plans to Kelly and commissioners for review.

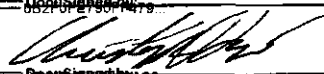
NEW BUSINESS

- Patty Childers of WWS stated there is another hookup to the system without a sewer permit. This is the third one in past few months. The question was asked if there should be a penalty for those who hookup without a permit.
 - Check MRSC for their rules on penalties on people hooking up without permits.
 - A resolution will be completed for approval at the next meeting.
 - Resolution to be retroactive to January 1, 2023.

Staff will send out the documents for signing through DocuSign after tonight's meeting.

ADJOURNMENT

There being no further business Chair Brian McMahan concluded the meeting at 4:25pm.

APPROVED: Brian McMahan

Tammyommen

DATE: 4/18/23