

**SKAGIT COUNTY SEWER DISTRICT # 2  
BOARD OF COMMISSIONERS' MEETING  
May 16, 2023, Hybrid Meeting**

**CALL TO ORDER**

Commissioner Tammy Oommen called the regular meeting of the Board of Commissioners of Skagit County Sewer District No. 2 to order via zoom at 4:00 pm. Commissioner Chris Anderson and chair Brian McMahan were present. Along with Kelly Wynn, Deanna Estes and Patty Childers of Water & Wastewater Services (WWS), Roger Kuykendall of Gray & Osborne, four members of the public, Kendon Light, Tom Luehmann, Deb Luehmann, and Rob Sutherland, and Tanya Jennings from Taylor Development.

**PUBLIC FORUM**

Resident, Kendon Light, asked about the power failure on Manager's Report in the Callout/Emergencies on April 14, 2023. Should SCSD2 bill Potelco Inc for the SCSD2 employee overtime due for Potelco causing this power failure? Staff will investigate.

**CONSENT AGENDA**

***A motion was made and seconded to approve the Consent Agenda as presented. All were in favor and the motion carried 3-0.***

**DISTRICT MANAGER'S REPORT**

The Commissioners were presented with the District Manager's Report for April. Kelly Wynn of WWS mentioned the Delano/McKinnon sewer easement issue is wrapping up. He also stated the replacement blowers have been ordered, Lift stations 4 & 6 repairs began, and he is working on a nutrient removal grant for approximately \$154,000.

**UNFINISHED BUSINESS**

- Lift Station Replacements- No discussion.
- Overlook Crest- Commissioner Anderson reported he was in contact with the project manager of Overlook Crest and she said Skagit County is requiring a shoreline development hearing and no date was set for the hearing examiner at this time.
- Arrington Court LOSS System- Discussion about terminating the LOSS guarantor agreement. The LOSS agreement will be consulted as to if the security deposit is refunded, how long the termination period is and to any other termination procedures .

***A motion was made and seconded to terminate the Arrington Court LOSS System Guarantor Agreement after the required termination period, and the motion carried 3-0.***

**NEW BUSINESS**

- Luehmann and Luehmann LLC- Tom Luehmann of Luehmann and Luehmann LLC discussed there are five RV spots, but only two are rented. The other three have been vacant since October 1, 2022. Eventually, all five spots will be repurposed into dry storage. Mr. Luehmann asked what was needed in the comprehensive plan that was requested at the October 2022 board meeting. Kelly Wynn of WWS stated Mr. Luehmann's stated plans at this meeting would suffice as a comprehensive plan. Mr. Wynn stated a capping permit will need to be obtained from SCSD2 and an inspection of the capped sewer will need to be performed by SCSD2. Commissioner Anderson suggested to reimburse Luehmann and Luehmann LLC back to Oct 1, 2022, for the three RV spots, as that is when the initial letter was received.

***A motion was made and seconded to adjust billing retroactive to October 1, 2022 for the three RV spots that are vacant. The motion was amended to add if any one of these three RV spots were found to be reconnected without knowledge of the district, the account would be back billed at double the rate***

*retroactive to October 1, 2022. The amendment was seconded and carried 3-0, and the motion carried 3-0.*

- Department of Commerce Loan Payment-  
*A motion was made and seconded to accept the payment amount of \$487,688.08, and the motion carried 3-0.*
- Resolution 460-Amend Late Fees-Amendment states customers are past due if account is not paid at end of the 60 day billing cycle.  
*A motion was made and seconded to accept Resolution 460- Amend Late Fees, and the motion carried 2 in favor and 1 opposed.*
- Big Lake Bar and Grill- Rob Sutherland, owner of Big Lake Bar and Grill, stated he would like the board to review the formula in Resolution 433, which calculates residential customer equivalents (RCE) for commercial accounts. Discussion postponed until next meeting to be able to review the resolution.

Staff will send out the documents for signing through DocuSign after tonight's meeting.

#### ADJOURNMENT

There being no further business Commissioner Oommen concluded the meeting at 4:58 pm.

APPROVED:

DocuSigned by:

Brian McMahon

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DATE:

JUNE 21, 2023