

SKAGIT COUNTY SEWER DISTRICT # 2  
BOARD OF COMMISSIONERS' MEETING  
June 21, 2022 Zoom (Web) Meeting

**CALL TO ORDER**

Brian McMahan called the regular meeting of the Board of Commissioners of Skagit County Sewer District No. 2 to order via zoom at 4:15 pm. Commissioner Chris Anderson was present. Commissioner Tammy Oomen was excused. Kelly Wynn and DeAnna Estes of Water & Wastewater Services, Roger Kuykendall of Gray & Osborne and three members of the public; Kendon Light, Nick Palewicz and Devon were also present.

**PUBLIC FORUM**

**ADOPTION OF MINUTES**

The Commissioners were presented with the Zoom meeting minutes of May 17, 2022.

***A motion was made and seconded to approve the meeting minutes from May 17, 2022. All were in favor and the motion carried 2- 0.***

**FINANCIAL REPORTS**

Treasurer's Report

The Skagit County Treasurer's Reports for the months of April and May were presented to the board.

Cash Position/Estimated Expenses/Collections report & DQ report

Cash Position Reports for the months of April and May were presented to the board.

The Estimated Expenses report for the month of May was presented to the Board.

***A motion was made and seconded to approve the financial reports for April and May. All were in favor and the motion carried 2-0.***

**DISTRICT MANAGER'S REPORT**

The Commissioners were presented with the District Manager's Report for May.

**UNFINISHED BUSINESS**

Lift Station Replacement Loans

Kelly presented the Board with a memo listing various types of loans. Roger will prepare pre-design costs for the lift station replacement.

Overlook Crest

Roger recommended that the board approve the plans.

***A motion was made and seconded to approve the plans for the Overlook Crest Development. All were in favor and the motion carried 2-0.***

Resolution 455 GFC Amendment

***A motion was made a seconded to approve Resolution 455 amending the GFC to \$9,800.00. All were in favor and the motion carried 2-0.***

Resolution 456 Petty Cash Amendment

*A motion was made and seconded to approve Resolution 456 increasing the Petty Cash fund to \$4,000.00. All were in favor and the motion carried 2-0.*

**NEW BUSINESS**

2021 Wastewater Treatment Plant Outstanding Performance Award

Kelly announced that the district received an outstanding performance award from the Department of Ecology.

**APPROVAL OF PRIOR PAYMENT & BILLS PAYABLE VOUCHERS**

6/08/22- Voucher Total \$5,682.52


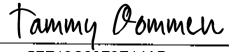

6/15/22 - Voucher Total \$39,518.88

*A motion was made and seconded to approve the current and prior vouchers, all were in favor, and the motion carried 2-0.*

Staff will send out the documents for signing through DocuSign after tonight's meeting.

**ADJOURNMENT**

There being no further business President Brian McMahan concluded the meeting at 4:47 pm.

APPROVED:   
  


DATE: \_\_\_\_\_