

SKAGIT COUNTY SEWER DISTRICT # 2
BOARD OF COMMISSIONERS' MEETING
August 16, 2022, Hybrid Meeting

CALL TO ORDER

Brian McMahan called the regular meeting of the Board of Commissioners of Skagit County Sewer District No. 2 to order via zoom at 4:00 pm. Commissioners Tammy Oommen and Chris Anderson were present. Along with Kelly Wynn, DeAnna Estes and Patty Childers of Water & Wastewater Services and on member of the public Kendon Light.

ADOPTION OF MINUTES

The Commissioners were presented with the Zoom meeting minutes of July 19, 2022.

A motion was made and seconded to approve the meeting minutes from July 19, 2022. All were in favor and the motion carried 3-0.

FINANCIAL REPORTS

Treasurer's Report

The Skagit County Treasurer's Reports for the month of July were not provided to the board. Financials were not available by meeting date.

DISTRICT MANAGER'S REPORT

The Commissioners were presented with the District Manager's Report for July.

UNFINISHED BUSINESS

- Lift Station Replacements- Roger Kuykendall of Gray and Osborne provided a scope of work via email for Lift Stations 4 & 6. Estimated cost is \$60,500. Project is on hold to budget money for the project. Discussion to continue at the September meeting.
- Overlook Crest- Developer will contact Gray and Osborne when they are ready to connect.

NEW BUSINESS

- SCSD#2- Collections- Commissioner Anderson proposed using Skagit Bonded and Collections versus Skagit Law. Some benefits are SCSD#2 would receive the full balance owed and all fees would be applied to the customer account. Commissioner Anderson will ask for a written proposal. Discussion to be continued at the September meeting.
- Budget- Roger will provide a proposal for the engineering fees for the lift station replacement project at the next meeting. Water and Wastewater Services will also draft a budget to present at next meeting.

APPROVAL OF PRIOR PAYMENT & BILLS PAYABLE VOUCHERS

08/03/22- Early Voucher Total \$4,625.63

08/15/22 – Refund Voucher Total -\$2,196.00

08/16/22 - Voucher Total \$32,376.08

08/16/22 - Voucher Total \$11,089.49

A motion was made and seconded to approve the August 3, 2022 early voucher, all were in favor, and the motion carried 3-0.

A motion was made and seconded to approve the August 15, 2022 refund voucher, all were in favor, and the motion carried 3-0.


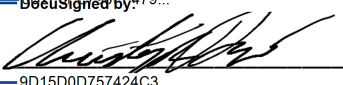

A motion was made and seconded to approve the August 16, 2022 voucher in the amount of \$32,376.08, all were in favor, and the motion carried 3-0.

A motion was made and seconded to approve the August 16, 2022 voucher in the amount of \$11,089.49, all were in favor, and the motion carried 3-0.

Staff will send out the documents for signing through DocuSign after tonight's meeting.

ADJOURNMENT

There being no further business Chair Brian McMahan concluded the meeting at 4:23 pm.

APPROVED:  DocuSigned by:
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