

**SKAGIT COUNTY SEWER DISTRICT # 2
BOARD OF COMMISSIONERS' MEETING
September 20, 2022 Hybrid Meeting**

CALL TO ORDER

Chair Brian McMahan called the regular meeting of the Board of Commissioners of Skagit County Sewer District No. 2 to order via zoom at 4:15 pm. Commissioners Tammy Oommen and Chris Anderson were present. Along with Kelly Wynn, DeAnna Estes, and Patty Childers of Water & Wastewater Services, and one member of the public Kendon Light.

PUBLIC FORUM

Resident, Kendon Light, asked questions on the Water and Wastewater (WWS) Services August 2022 invoice about the Nookachamps Hills sewer repair, and questions on the wastewater monthly report for August 2022.

ADOPTION OF MINUTES

The Commissioners were presented with the Zoom meeting minutes of August 16, 2022.

A motion was made and seconded to approve the meeting minutes from August 16, 2022. All were in favor and the motion carried 3-0.

FINANCIAL REPORTS

Treasurer's Report

The Skagit County Treasurer's Reports for the month of July and August were provided to the board. Chair McMahan had questions on the budget and why the county has SCSD2 having a large balance. DeAnna from WWS will contact county to find out if the balances are correct. July and August financials were not approved at this time.

DISTRICT MANAGER'S REPORT

The Commissioners were presented with the District Manager's Report for August.

- Kelly Wynn of WWS went over the significant expenditures.
- Chair McMahan asked how to avoid problems with the next developer extension. Kelly explained SCSD2 has a great engineer working for them to help with that. Roger Kuykendall of Gray and Osborne went over areas to help prevent problems.

UNFINISHED BUSINESS

- Lift Station Replacements- Roger Kuykendall of Gray and Osborne went over what happens next. The capacity will not be increased and there will be no major modifications. Replacement of worn and antiquated equipment is the scope of the project. Chair McMahan advised Roger to move forward with project.
- Overlook Crest- Developer is having difficulties getting permits from county. Probably won't start until spring 2023. Payment of ½ of GFC fees will be due prior to construction from developer.
- Collections-
 - Commissioner Anderson is still waiting for proposal from Skagit Bonded.
 - Proceed with Skagit Law at this time for liens/collections.
- Budget-
 - Draft budget from WWS will be out via email in a week or two.
 - Chair McMahan said to go ahead with updated comp plan.

NEW BUSINESS

- Late Fees-
 - Start charging late fees.
 - Update resolution. Present updated resolution at next meeting.

APPROVAL OF PRIOR PAYMENT & BILLS PAYABLE VOUCHERS

08/24/22 - Petty Cash Voucher Total \$ 3,168.34

09/12/22 - Petty Cash Voucher Total -\$ 3,724.34

09/12/22 - Early Voucher Total \$ 4,356.96

09/14/22 - Voucher Total \$ 31,864.51

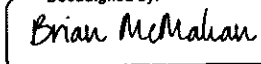
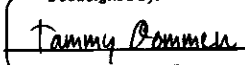
A motion was made and seconded to approve all of the above vouchers, all were in favor, and the motion carried 3-0.

At the request of Chair McMahan, a consent agenda will be added to the next agenda to approve all regularly approved items under one heading.

Staff will send out the documents for signing through DocuSign after tonight's meeting.

ADJOURNMENT

There being no further business Chair Brian McMahan concluded the meeting at 4:54 pm.

APPROVED: 


DATE: 10/18/2022