SKAGIT COUNTY SEWER DISTRICT # 2

BOARD OF COMMISSIONERS’ MEETING

September 21, 2021, Online Zoom Meeting

**CALL TO ORDER**

Brian McMahan called the regular meeting of the Board of Commissioners of Skagit County Sewer District No. 2 to order at 4:00 pm. Board members Tammy Oommen, Chris Anderson were present. Also present were Kelly Wynn, Brenda Gamache and Nikki Pritchard with Water & Wastewater Services, LLC along with Roger Kuykendall with Gray & Osborne. Kendon was in attendance as members of the public. The meeting was held online through Zoom.

**PUBLIC FORUM**

Kendon Light wanted to discuss the DE with Overlook Crest and getting a second legal opinion.

**ADOPTION OF MINUTES**

The Commissioners were presented with the Zoom meeting minutes of August 17, 2021.

***A motion was made and seconded to approve the meeting minutes from August 17, 2021. All were in favor and the motion carried 2-0.Chris Anderson abstained due to being absent at that meeting.***

**FINANCIAL REPORTS**

Treasurer’s Report

The Skagit County Treasurer’s Reports for the month of August were provided to the board.

Cash Position

The Cash Position Report for the month of August was presented to the board.

Estimated Expenses

The Estimated Expenses report for the month of August was presented to the Board.

Collections Report

During the month of August $79,761.69 was deposited to the Maintenance Fund; $0.00 was deposited to the Construction Fund; $1,713.45 was deposited into the grinder pump fee, for total deposits with the Skagit County Treasurer of $80,935.14.

Delinquent Accounts Report

The delinquent accounts report for August was presented to the board.

***A motion was made and seconded to defer the financial reports until the meeting next month due to error in the County Treasurer’s Report.***

**DISTRICT MANAGER’S REPORT**

The Commissioners were presented with the District Manager’s Report for August.

**UNFINISHED BUSINESS**

* We need to get Bio’s from Commissioners and pictures for the website.
* Payroll – all documents have been sent in to the county for approval and the setting up of the payroll. Someone from the county will be reaching out to the Commissioners to obtain their information.
* The proposal for the Overlook Crest Development and the Developer Extension Agreement. We will get a second legal opinion on this matter.
* 23607 Gaven Dr – we will file a lien since the house of for sale and charge the GFC rate for 1993, as well as back bill the extra $212 for the year 2021.
* KB Homes LOSS Agreement- Item tabled until next meeting when we have more information.

**NEW BUSINESS**

**APPROVAL OF PRIOR PAYMENT & BILLS PAYABLE VOUCHERS**

9/9/21 Voucher Total $ 6,761.90

9/21/21 Voucher Total $ 21,129.48

9/21/21 Voucher Total $ 28,390.53

The board was presented with the current and prior vouchers for the month.

***A motion was made and seconded to approve the current and prior voucher, all were in favor, motion carried 2-0. Brain McMahon abstained from the vote.***

Staff will send out the documents for signing through DocuSign after tonight’s meeting.

ADJOURNMENT

There being no further business Brian McMahan concluded the meeting at 4:32 pm.

APPROVED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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