SKAGIT COUNTY SEWER DISTRICT NO. 2
BOARD OF COMMISSIONERS MEETING MINUTES
August 18, 2026, Hybrid Meeting

Date: August 18, 2026
Time: 4:00 PM
Location: Skagit County Sewer District #2
17079 State Route 9 Mount Vernon, WA 98274

Participants:
Board Members Present, Mark Pearson (Commissioner), Colby Grobschmit (Commissioner), Chris Anderson (Commissioner), Roger Kykundell (Gray & Osbourne), Kevin Wynn (WWS), Aby Leibold (Disctrict Office Secretary), Roger Petitt (Community Member) and Kendon Light (Community Member)

I. Call to Order
Mark called the regular meeting of the board of commissioners of Skagit County Sewer District No. 2 (SCSD2) to order at 4:00 p.m.

II. Public Comments

Ronald Petitt presented his home addition plans to the Board of Commissioners for consideration of allowing approximately two to four feet of eave overhang from the proposed roofline to extend over the easement between the property and the Sewer District. The Board requested additional time to review the plans in greater detail and asked District Engineer Roger Kukendall to review the plans before making a final decision.

Kendon Light inquired about the tax exemption status of the Kubota invoice for the new membrane for the treatment plant. Roger Kukendall of Gray & Osborne explained that the District is not exempt from retail sales tax on goods purchased as a governmental entity.

III. Consent Agenda
A motion was made to approve the consent agenda and seconded, which passed the motion unanimously.

IV. Unfinished Business

A. Developer Extension Project -Overlook Crest

No new updates at this time. The project is anticipated to be completed by the end of summer 2026. Roger plans to visit the site to assess the project's status and begin preparing the necessary paperwork and easement recording documents.

B. Comprehensive Sewer Plan

Gray & Osborne has received comments from WWSVC operations staff and would like to schedule a meeting to discuss the feedback and review the draft chapters of the plan.

C. Lift Station Updates

A. Station 8

Legal counsel has been engaged regarding the ongoing matter, and all related communications have been directed to legal counsel and the involved parties.

D. Work Order #1337

Aby from WWSVC will review the June invoice and compare it with the work order to make any necessary revisions for billing purposes.

E. Oshea Smith Public Recrods Request

All requested documents must be submitted by September 28, 2026. No further update.

F. Kubota Membrane Insurance Update

Aby with WWSVC contacted the District's insurance provider, the Water and Wastewater Risk Management Pool. Representative Joanne confirmed that the membranes are covered under the District's insurance policy. The District will need to notify the insurance team once the membranes are scheduled for installation.

NEW BUSINESS

- **Kubota Invoice #1060**

VII. Action Items

1. **Kevin:** Conduct an on-site inspection of Big Lake Bar & Grill and document the total number of tables and chairs.
2. **Aby:** Contact Robert, the owner of Big Lake Bar & Grill, to request clarification regarding the basis for any proposed rate deduction and reference the rate reduction previously granted approximately six years ago.
3. **Jake:** Obtain and compile the membrane test results and follow up with Kubota regarding the results and any necessary actions.

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4. **Aby:** Review Work Order No. 1337 and compare it with WWSVC Invoice No. 3517 to identify and address any discrepancies for billing purposes.
5. **Roger (Gray & Osborne):** Contact Kevin Wynn of WWSVC regarding the comments and draft documents associated with the Comprehensive Sewer Plan and coordinate any necessary revisions or follow-up.
6. **Aby:** Contact Midori at Kubota to obtain additional information and clarification regarding the line item identified as **"YF00000001 – Detention, Drayage, Chassis, Wait Fees"** for review and consideration by the Board of Commissioners.
7. **Kevin:** Coordinate with Roger at Gray & Osborne to review and discuss the proposals for Lift Stations No. 4 and No. 6.
8. **Aby:** Send Ronald Petitt plans to Roger with G&O for review
9. **Aby:** Establish a timeline and initiate ITL letters to delinquent accounts

VIII. Next Meeting
September 15, 2026, at 4:00pm

IX. Adjournment
Commissioner Pearson concluded the meeting at 5:15PM.

Approved by: DocuSigned by: _____ DATE: 9/15/26
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