

**MASON COUNTY BOARD OF HEALTH PROCEEDINGS**  
**411 North 5<sup>th</sup> Street, Shelton, WA**  
**July 23, 2024**

Attendance: Randy Neatherlin, County Commissioner; Kevin Shutt, County Commissioner; Sharon Trask, County Commissioner; Dr. Steven Krager, Health Officer; Darrin Moody, Hospital District No. 1; Peggy VanBuskirk, Hospital District No. 2; Miguel Gutierrez, City of Shelton; Ian Tracy, Environmental Health Manager; Elizabeth Custis, Public Health Nurse; Rachel Hook, WIC Coordinator; McKenzie Smith, Clerk of the Board; Dedrick Allen, MasonWebTV.

**1. Chair Neatherlin called the meeting to order at 11:00 a.m.**

**2. Approval of Agenda**

Cmmr. Trask/Peggy VanBuskirk moved and seconded to approve the agenda as presented. Motion carried.

**3. Approval of Minutes**

Peggy VanBuskirk/Cmmr. Trask moved and seconded to approve the March 26, 2024 minutes as presented. Motion carried.

**4. National Breast-Feeding Month Proclamation**

Elizabeth Custis read the National Breastfeeding Month proclamation.

Miguel Gutierrez/Peggy VanBuskirk moved and seconded to approve the National Breastfeeding Month proclamation. Motion carried.

**5. Health Officer Report**

Dr. Steven Krager shared a PowerPoint presentation on Tuberculosis and smoke from fires.

**6. Administration Report**

David Windom provided the Administrator's report and shared a PowerPoint presentation on Public Health financials and the Local Board of Health (LBOH) Workshop – Statewide Orientation Efforts. An update was provided on the new building. Other discussions included family planning, funding for Hepatitis C, mobile outreach, and the purchase of a new mobile outreach vehicle.

**7. Environmental Health Report**

Ian Tracy discussed the Sanitation Policy which is to provide guidance to staff and ensure consistency around non-permitted living conditions i.e. tents, recreational vehicles (RVs), campers, sheds, cars etc. Currently there is no support to prosecute these cases. Darrin Moody suggested a partnership between the City of Shelton and the County for dedicated contracted Prosecutor for code enforcement.

Darren Moody/Miguel Gutierrez moved and seconded to set a special meeting to continue discussion around the Basic Sanitation for Non-Permitted Living Conditions Policy. Motion carried.

Ian shared the On-Site Sewage Advisory Committee (OSAC) application from Keith Fuller.

Cmmr. Trask/Peggy VanBuskirk moved and seconded to approve appoint Keith Fuller to the On-Site

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Sewage Advisory Committee. Motion carried.

Ian discussed the request for a new food establishment permit type for street vending. This type of food establishment has a lower cost of entry for those looking to start a food business, at the expense of limitations to the food menu. Thurston County is in their second year of allowing this type of establishment. Miguel shared his support and would like an established location option for street vending. "No on-site food prep" means that food would have to be made at a commissary location.

Peggy VanBuskirk/Cmmr. Trask moved and seconded to approve the Street Vending Food Establishment Policy. Motion carried.

## **8. Community Health Report**

Melissa provided the Community Health report.

Rachel Hook shared WIC met its state goal of 300 participants. The 2023 breastfeeding rates were 35.9% for the United States, 47.4% for Washington State, and 56% for Mason County's WIC program. The WIC World Breastfeeding Celebration will be held at the Mason County WIC on August 2, 2024 from 2:00 p.m. to 4:00 p.m.

Melissa discussed the Request for Proposals (RFP) for Homeless Response System expansion in the amount of \$512k.

## **9. Other Business and Board Discussion**

Next regular Board of Health meeting will be Tuesday, October 22, 2024 at 11:00 a.m.

### **1. Public Comments**

No public comment at this time.

### **2. Adjourned at 12:45 ap.m.**

ATTEST

MASON COUNTY, WASHINGTON  
BOARD OF HEALTH  
MASON COUNTY, WASHINGTON

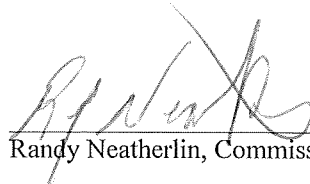
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McKenzie Smith, Clerk of the Board

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Darrin Moody, Hospital District #1

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Miguel Guterrez, City Council

  
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Kevin Shutty, Commissioner

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Randy Neatherlin, Commissioner



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Sharon Trask, Commissioner



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Peggy Van Buskirk, Hospital District #2

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Gary Plews, Fire Commissioner



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Keri Davidson, Shelton School Board

