

# Recruiter Reboot

## Privacy Policy

Last updated: April 2026

### 1. Introduction

Welcome to Recruiter Reboot. We are committed to protecting your personal data and your right to privacy. This Privacy Policy explains how we collect, use, and safeguard your information when you join our community, access our courses, or interact with our platform.

Recruiter Reboot is operated by 2iC Global. If you have any questions about this policy, please contact us at the details provided at the end of this document.

### 2. Who We Are (Data Controller)

Recruiter Reboot is a trading name of 2iC Global. As the data controller, we are responsible for deciding how your personal data is collected, stored, and used.

For GDPR purposes, our lawful basis for processing your data is your consent, the performance of a contract (your membership), and our legitimate interests in operating and improving the community.

### 3. What Data We Collect

#### 3.1 Data You Provide Directly

- Full name and email address when you register
- Payment information (processed securely via our payment provider — we do not store card details)
- Profile information you choose to add to your community profile
- Posts, comments, and messages you share within the community
- Responses to surveys or feedback forms

#### 3.2 Data Collected Automatically

- Login activity and usage data (pages visited, courses accessed)
- Device and browser information
- IP address and approximate location
- Cookies and similar tracking technologies (see Section 8)

### 4. How We Use Your Data

We use your personal data for the following purposes:

- To create and manage your account and membership
- To provide access to courses, community discussions, and platform features
- To process payments and manage your subscription
- To send you important account and service notifications
- To send community updates, new course alerts, and relevant content (you can opt out at any time)
- To improve our platform and personalise your experience

- To comply with legal obligations

## **5. Legal Basis for Processing (GDPR)**

Under the General Data Protection Regulation (GDPR), we process your data on the following legal grounds:

- Consent: Where you have opted in to marketing communications
- Contract: To fulfil your membership and provide the services you have subscribed to
- Legitimate Interests: To improve our platform, prevent fraud, and maintain community safety
- Legal Obligation: Where required by law

## **6. Sharing Your Data**

We do not sell your personal data. We may share it with trusted third parties only where necessary:

- Payment processors (e.g. Stripe or Thinkific's payment partner) to handle transactions
- Our community platform provider (Thinkific) to host your account and content
- Email service providers to send communications
- Analytics tools to understand platform usage (data is anonymised where possible)

All third-party providers are required to handle your data securely and in accordance with GDPR.

## **7. Data Retention**

We retain your personal data for as long as your account is active or as needed to provide services. If you cancel your membership, we will retain basic records for up to 2 years for legal and accounting purposes, after which your data will be securely deleted or anonymised.

Community posts and contributions may remain visible after account closure unless you request their removal.

## **8. Cookies**

We use cookies to ensure our platform functions correctly and to understand how members use it. These include:

- Essential cookies: Required for login, security, and core platform functionality
- Analytics cookies: To understand usage patterns and improve the platform
- Preference cookies: To remember your settings

You can manage your cookie preferences through your browser settings. Disabling certain cookies may affect your experience on the platform.

## **9. Your Rights Under GDPR**

As a data subject, you have the following rights:

- Right to access: Request a copy of the personal data we hold about you
- Right to rectification: Ask us to correct inaccurate or incomplete data
- Right to erasure: Request deletion of your personal data (the 'right to be forgotten')

- Right to restriction: Ask us to limit how we process your data
- Right to data portability: Receive your data in a structured, machine-readable format
- Right to object: Object to processing based on legitimate interests or for direct marketing
- Right to withdraw consent: Where processing is based on consent, you may withdraw it at any time

To exercise any of these rights, please contact us using the details in Section 11. We will respond within 30 days.

## **10. Data Security**

We take data security seriously. We implement appropriate technical and organisational measures to protect your personal data against unauthorised access, loss, or disclosure. Our platform is hosted on Thinkific, which maintains its own security certifications and compliance standards.

In the unlikely event of a data breach that affects your rights and freedoms, we will notify you and the relevant supervisory authority as required by law.

## **11. Contact Us**

If you have any questions about this Privacy Policy, wish to exercise your rights, or have a concern about how your data is handled, please contact us at:

**Recruiter Reboot / 2iC Global**

Email: [Leanne@2icglobal.com](mailto:Leanne@2icglobal.com)

Website: [www.recruiterreboot.com](http://www.recruiterreboot.com) & [2icglobal.com](http://2icglobal.com)

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*This policy is reviewed annually and updated as required. We will notify members of any significant changes by email or via the platform.*