



Mayor: Larry Poteet
City Clerk/Treasurer: Charlotte Vasquez/Karen Briggs
mayor@parkcity.ky.gov
cityhall@parkcity.ky.gov
270-749-5695

Commissioners:
Donna Scavo
Angelo Scavo
Mike Burgess
Gary Carroll

Fire Chief
Ronnie Stinson

**Park City Commission Agenda
NOTICE OF CITY COMMISSION MEETING
Monday, February 6th, 2023 @ 6:00 P.M.**

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Prayer
- 4) Roll Call
- 5) Approve January 2nd, 2023 Minutes
- 6) Financial Report
- 7) Audit Report
- 8) Reports:
 - A. Mayor - Administration
 - B. Commissioner D. Scavo - Maintenance
 - C. Commissioner Burgess - Planning & Zoning, Caveland Marketing, Tourist & Convention
 - D. Commissioner Carroll - Police, Fire Department
 - E. Commissioner A. Scavo - Cemetery, Seniors, Bell's Tavern Park
- 9) New Business:
 - A. Closed Session - KRS 83A
 - B. Ordinance 2301 - Re-zoning 50 Tisdale St.
 - C. Ordinance 2302 - Repealing Golf Cart Ordinance
 - D. Ordinance 2303 - Accepting N. Indian Mills Rd.
 - E. Municipal Order -03-23 Approving Appointments of Non-Elected City Officials
 - F. Resolution R-01-23 Designating Mayor Poteet as The City's Applicant Agent
 - G. Resolution R-02-23 Adopting Continuity of Government
 - H. Resolution R-03-23 Adopting the Statewide Mutual Aid Agreement
 - I. Resolution R-04-23 Adopting the Barren County Emergency Operations Plan
 - J. Resolution R-05-23 Adopting NIMS
 - K. Resolution R-07-23 Surplus Certain Real Property
 - L. Maintenance – Sr. Center building
 - M. Discussion of Municipal Road Aid Fund
 - N. Discussion of maintenance on Memorial Wall landscaping

Public Comments

Adjournment

**CITY OF
PARK CITY, KENTUCKY**

ORDINANCE NO. 23-01

AN ORDINANCE AMENDING PARK CITY ZONING ORDINANCE, REZONING PROPERTY LOCATED AT 50 TISDALE STREET CONTAINING 2.5 TOTAL ACRES MORE OR LESS, FROM R-2 (MULTI-FAMILY RESIDENTIAL) TO NB (NEIGHBORHOOD BUSINESS DISTRICT).

IT APPEARING THAT:

1. Charlotte Vasquez, applicant and owner has requested a zoning change for the property located at 50 Tisdale St., containing 2.5 acres, more or less, a schematic drawing of said property subject to rezoning is attached hereto as Exhibit "A" and incorporated herein by reference.
2. A trial-type due process hearing concerning said property zoning change was held on October 17, 2022 at 7:00 P.M., by the Joint City-County Planning Commission, resulting in the recommendation by the Commission that the property hereinafter described be rezoned from R-2 (Multi Family Residential District to NB (Neighborhood Business District).
3. Copies of the finding and recommendations of the Joint City-County Planning and Zoning Commission have been forwarded to the Park City – City Commission, which are hereby adopted by the Park City – City Commission, and are attached to this Ordinance as Exhibit "B" and incorporated herein by reference.

NOW, THEREFORE, BE IT ORDAINED by the City of Park City as follows:

SECTION 1. The findings and recommendations of the Joint City-County Planning Commission, copies of which are attached hereto as Exhibit "B", are hereby approved in all respects.

SECTION 2. The property located at 50 Tisdale St., Park City, Kentucky, containing 2.5 acres, more or less, be rezoned from R-2 (Multi-Family Residential District) to NB (Neighborhood Business District) classification, the real property covered by this Ordinance being more particularly described in Exhibit "A" and incorporated herein by reference.

SECTION 3. The Mayor of Park City is empowered and directed to complete any documents on behalf of the City of Park City, Kentucky necessary to implement this action.

CITY OF PARK CITY
ORDINANCE NO. 23-02

AN ORDINANCE OF THE CITY OF PARK CITY, KENTUCKY, REPEALING IN ITS ENTIRETY ORDINANCE NO. 1006, GOLF CART ORDINANCE.

WHEREAS, the City of Park City acknowledges Ordinance 1006 is null and void as the City falls under the jurisdiction of KRS Chapter 189.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PARK CITY ORDINANCE 1006 IS REPEALED.

This repeal will take effect upon the 2nd reading and passage by the Park City Commission.

1st Reading: Feb. 6th 2023 Yea Votes: ____ Nay Votes: ____

2nd Reading: _____ Yea Votes: ____ Nay Votes: ____

Larry Poteet, Mayor

ATTEST: _____
City Clerk, Charlotte Vasquez and/or Karen Briggs

CITY OF PARK CITY, KENTUCKY

ORDINANCE NO. 23-03

ORDINANCE ACCEPTING N. INDIAN MILLS RD.

WHEREAS, the City of Park City is desirous to accept N. Indian Mills Rd. for inclusion as a city street in the City of Park City, said roadway being approximately one hundred forty-five feet (145') in length; and

WHEREAS, the City of Park City has determined that N. Indian Mills Rd. meets and complies with standards for construction of streets in the City of Park City.

NOW, THEREFORE BE IT RESOLVED by the City Commission of Park City as follows:

1. N. Indian Mills Rd., which is approximately one hundred, forty-five feet (145') in length is hereby accepted and approved as a city street.
2. The Mayor of the City of Park City is empowered and directed to complete any documents on behalf of the City of Park City, Kentucky, necessary to implement this action.
3. This ordinance shall take effect upon its passage and publication according to law.

ADOPTED this 6th day of February, 2023.

Mayor, Larry Poteet

ATTEST: _____
City Clerks, Charlotte Vasquez and/or Karen Briggs

CITY OF PARK CITY

MUNICIPAL ORDER NO. 03-23

**A MUNICIPAL ORDER APPROVING APPOINTMENTS OF
NON-ELECTED CITY OFFICERS**

THAT, WHEREAS, effective February 6th, 2023, the City Commissioners for the City of Park City, Kentucky, appoints the following persons to certain non-elected city offices:

Woody Gardner	City Attorney
Ronnie Stinson	City Fire Chief
Gary Martin	Asst. Fire Chief
Anthony Huff	Asst. Fire Chief
Nick Billa	Asst. Fire Chief
Garland Gilliam	Director of Emergency Management
Marcus Thurman	Deputy Director of Emergency Management
Anita May	Deputy Director of Emergency Management

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Commissioners for the City of Park City, Kentucky that the above referenced appointments to non-elected city offices shall be, and hereby are, approved.

ADOPTED this 6th day of February, 2023.

Mayor, Larry Poteet

ATTEST: _____
City Clerks, Charlotte Vasquez and/or Karen Briggs

CITY OF PARK CITY
RESOLUTION NO. 01-23

**A RESOLUTION DESIGNATING THE CITY'S APPLICANT AGENT
FOR PURPOSES OF APPLYING FOR CERTAIN DISASTER RELIEF FUNDS**

THAT, WHEREAS, the City Commissioners for the City of Park City Kentucky, designates Mayor Larry Poteet as the City's Applicant Agent.

THEREFORE, BE IT RESOLVED by the City Commission of Park City, Kentucky:

1. That Mayor Larry Poteet, is hereby authorized to execute for and on behalf of the City of Park City any all documents as related for the purpose of obtaining certain Federal Financial Assistance under the Disaster Relief Act, or otherwise available from the President's Disaster Relief Fund.

ADOPTED this 6th day of February, 2023.

Mayor, Larry Poteet

ATTEST: _____
City Clerks, Charlotte Vasquez and/or Karen Briggs

CITY OF PARK CITY
RESOLUTION NO. 02-23

**A RESOLUTION DESIGNATING THE CITY'S
CONTINUITY OF GOVERNMENT**

THAT, WHEREAS, the City Commissioners for the City of Park City Kentucky, do hereby deem it necessary to provide for the orderly succession of the Office of Mayor,

THEREFORE, BE IT RESOLVED, by the City Commission of Park City, Kentucky:

1. In the event of the absence or disability of the Park City Mayor, the duties shall be administered by the appointed Mayor Pro Tem of the City of Park City.
2. The Mayor Pro Tem shall be appointed as required per (KRS 83A.140) by the Park City – City Commission, and
3. The Mayor Pro Tem shall serve until such time as other action is required pursuant to the Kentucky Revised Statutes.

ADOPTED this 6th day of February, 2023.

Mayor, Larry Poteet

ATTEST: _____
City Clerks, Charlotte Vasquez and/or Karen Briggs

CITY OF PARK CITY

RESOLUTION NO. 03-23

**A RESOLUTION ADOPTING THE COMMONWEALTH OF KENTUCKY
STATEWIDE EMERGENCY MANAGEMENT
MUTUAL AID AND ASSISTANCE AGREEMENT**

THAT, WHEREAS, the City Commissioners for the City of Park City Kentucky, do hereby adopt the Commonwealth of Kentucky Statewide Emergency Management Mutual Aid and Assistance Agreement,

AND HEREBY designate the office of the Mayor, or their representative, as primary representative for the City of Park City,

AND HEREBY designate the office of the City Fire Chief, or their representative, as the alternate representative for the City of Park City.

NOW, THEREFORE BE IT RESOLVED by the City Commissioners for the City of Park City, Kentucky that Mayor Poteet, or their representative, shall serve as the Primary Representative for the Commonwealth of Kentucky Statewide Emergency Management Mutual Aid Assistance Agreement,

AND BE IT FURTHER RESOVED that Park City Fire Chief Ronnie Stinson, or their representative, shall serve as the Alternate Representative for the Commonwealth of Kentucky Statewide Emergency Management Mutual Aid Assistance Agreement.

ADOPTED this 6th day of February, 2023.

Mayor, Larry Poteet

ATTEST: _____
City Clerks, Charlotte Vasquez and/or Karen Briggs

**CITY OF PARK CITY
RESOLUTION NO. 04 - 23
A RESOLUTION ADOPTING THE BARREN COUNTY EMERGENCY OPERATIONS
PLAN (EOP)**

THAT WHEREAS, KRS 39B .010(1), KRS 39B .030(3), KRS 39C .050(3), and applicable Kentucky Administrative Regulations requires the development and maintenance of a local Emergency Operation Plan which sets forth the local government organizational structure, policies, procedures, and guidelines for the management and coordination of all disaster and emergency responses in Barren County and its cities; and

WHEREAS, KRS 39B .030(3), KRS 39B .060(2), and KRS 39C .050(3), applicable Kentucky Administrative Regulations, and planning guidance issued by the Kentucky Division of Emergency Management require local Emergency Operations Plan be officially approved and adopted by signed orders of the County Judge Executive or Mayor; and

WHEREAS, the Director of the Barren County Office of Emergency Management has submitted the Barren County Emergency Operations Plan to the Mayor for official approval and adoption in accordance with the aforementioned laws, administrative regulations, and planning guidance.

NOW, THEREFORE BE IT RESOLVED by the City Commission as follows:

1. The Barren County Emergency Operations Plan is officially approved and adopted effective the date of this Resolution.
2. The conveyance of the official approval and adoption of the Barren County Emergency Operations Plan through this Resolution shall remain in effect four years or until superseded by a subsequent Resolution promulgated in accordance with KRS 39B .030(3), KRS 39B .060(2), KRS 39C .050(3), applicable Kentucky Administrative Regulations, and planning guidance issued by the Kentucky Division of Emergency Management.
3. A copy of the officially approved and adopted Barren County Emergency Operations Plan, including this Resolution, shall be placed on file for public inspection during regular office hours in the Barren County Office of Emergency Management.

ADOPTED this 6th day of February, 2023.

Mayor, Larry Poteet

ATTEST: _____
City Clerks, Charlotte Vasquez and/or Karen Briggs

CITY OF PARK CITY

RESOLUTION NO. 05 - 23

**A RESOLUTION ADOPTING THE NATIONAL INCIDENT
MANAGEMENT SYSTEM (NIMS)**

WHEREAS, In Homeland Security Directive (HSPD)-5, the President directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for federal, state, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity; and

WHEREAS, the collective input and guidance from all federal, state, local and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS; and

WHEREAS, it is necessary that all federal, state, local, and tribal emergency management agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, to facilitate the most efficient and effective incident management it is critical that federal, state, local, and tribal organizations utilize standard terminology, standardized organizational structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the state's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the state, including all public safety and emergency response organizations training programs and required by Kentucky law for all emergency responses; and

WHEREAS, the National Commission of Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System,