

MINUTES OF THE PARK CITY COMMISSION  
SPECIAL CALLED AUDIO-VIDEO TELECONFERENCE MEETING  
PARK CITY, KENTUCKY  
June 7, 2021

The Board of Commissioners, City of Park City Kentucky, met in a Special Called Audio-Video Teleconference session on Monday, June 7, 2021 at City Hall in Park City Kentucky, Commissioners were in person, and personal audio-video teleconferencing by Zoom, and the meeting being live streamed on the Park City Face book page.

Mayor Poteet determined that a quorum was present by a roll call vote with the following Commissioners present and connected to the teleconference: Commissioner Burgess, Commissioner Hogan, and Commissioner Scavo. Commissioner Hayden was absent. Mayor Poteet called the meeting to order.

The Pledge of Allegiance was led by Commissioner Scavo, and a prayer led by Commissioner Hogan.

Minutes of the May 3, 2021 Special Called Meeting were presented.  
Motion by Commissioner Scavo, and seconded by Commissioner Hogan, to accept the minutes as presented.  
Roll Call Vote: Burgess - Yea, Scavo – Yea, Hogan – Yea, Poteet – Yea.  
Motion passed.

Minutes of the May 24, 2021 Special Called Meeting were presented.  
Motion by Commissioner Hogan, and seconded by Commissioner Burgess, to accept the minutes as presented.  
Roll Call Vote: Burgess - Yea, Scavo – Yea, Hogan – Yea, Poteet – Yea.  
Motion passed.

Minutes of the May 26, 2021 Special Called Meeting were presented.  
Motion by Commissioner Scavo, and seconded by Commissioner Burgess, to accept the minutes as presented.  
Roll Call Vote: Burgess - Yea, Scavo – Yea, Hogan – Yea, Poteet – Yea.  
Motion passed.

Commissioners were presented with the financial report.  
City Clerk / Treasurer Bunnell reviewed the financial report with the Commissioners.  
Motion by Commissioner Hogan, and seconded by Commissioner Scavo, to accept the financial report as presented.  
Roll Call Vote: Burgess - Yea, Scavo – Yea, Hogan – Yea, Poteet – Yea.  
Motion passed.

## REPORTS

Administration – Mayor Poteet stated he has attended several Zoom meetings with various groups, had meet with contractors on city projects, and reported that the Firehouse building repairs had been completed.

Public Safety – Mayor Poteet gave Commissioner Hayden’s report. It included gave the monthly report for Code Enforcement, ABC, Sheriff’s Department, and Fire Department. See attached reports.

Streets & Maintenance – Commissioner Scavo gave the maintenance report, and reported on the mowing, streets, and other related items. See complete attached report.

Economic Development – Commissioner Burgess gave a report on the Planning & Zoning activities, and reviewed the Caveland Marketing and Tourist & Convention report. See complete attached report.

Parks & Public Grounds – Commissioner Hogan gave the cemetery report, and he reported that the playground area, pavilion, and restrooms are open at the Park and are being sprayed once daily. See attached report.

## UNFINISHED BUSINESS

None

## NEW BUSINESS

### ORDINANCE NO. 2105: AMENDING FY 2020 – 2021 BUDGET

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A proposed Ordinance was presented for the first time, and caused to be read for the first time.

Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to approve Ordinance No. 2105, as presented.

Roll Call Vote: Burgess - Yea, Hogan – Yea, Scavo – Yea, Poteet – Yea.

Motion passed.

### ORDINANCE NO. 2105: AMENDING FY 2020 – 2021 BUDGET

### ORDINANCE NO. 2106: AN ORDINANCE AMENDING THE PARK CITY ZONING ORDINANCE

### ORDINANCE NO. 2106: AN ORDINANCE AMENDING THE PARK CITY ZONING ORDINANCE, REZONING PROPERTY LOCATED AT 24790 LOUISVILLE ROAD

A proposed Ordinance was presented for the first time, and caused to be read for the first time.

Motion by Commissioner Scavo, and seconded by Commissioner Hogan, to approve Ordinance No. 2106, as presented.

Roll Call Vote: Burgess - Yea, Hogan – Yea, Scavo – Yea, Poteet – Yea.

Motion passed.

#### MUNICIPAL ORDER NO. 09-21: PLANNING COMMISSION APPOINTMENT

Municipal Order No. 09-21, which appoints Gary Carroll, to fill the unexpired term of Rondal Brooks, to the Joint City County Planning Commission, was presented.

Motion by Commissioner Hogan, and seconded by Commissioner Scavo, to approve Municipal Order No. 09-21, as presented.

Roll Call Vote: Burgess - Yea, Hogan - Yea, Scavo - Yea, Poteet - Yea.

Motion passed.

#### KENTUCKY LEAGUE OF CITIES INSURANCE PROPOSAL

Commissioners were presented with the Insurance Renewal Proposal for the City Property and Liability Coverage at a cost of \$10,620.87.

Motion by Commissioner Hogan, and seconded by Commissioner Burgess, to approve the renewal of the City Insurance Coverage with the Kentucky League of Cities, as presented.

Roll Call Vote: Burgess - Yea, Hogan – Yea, Scavo – Yea, Poteet – Yea.

Motion passed.

#### VFIS INSURANCE PROPOSAL FOR FIRE DEPARTMENT

Commissioners were presented with the Insurance Renewal Proposal for the Fire Department Insurance Coverage at a cost of \$14,208.05.

Motion by Commissioner Scavo, and seconded by Commissioner Burgess, to approve the VFIS Insurance Coverage, as presented.

Roll Call Vote: Burgess -Yea, Hogan - Yea, Scavo - Yea, Poteet - Yea.

Motion passed.

#### INSURANCE PROPOSAL FOR FIREFIGHTER ACCIDENT POLICY

Commissioners were presented with the Insurance Renewal Proposal for the Firefighter Accident Insurance Coverage at a cost of \$1,484.00.

Motion by Commissioner Hogan, and seconded by Commissioner Burgess, to approve the VFIS Insurance Coverage, as presented.

Roll Call Vote: Burgess -Yea, Hogan - Yea, Scavo - Yea, Poteet - Yea.

Motion passed.

## BUSINESS LICENSE REVIEW COMMITTEE

Mayor Poteet discussed with Commissioners the need to update the City Business License Ordinance. Mayor Poteet appointed Commissioner Hogan, and Commissioner Scavo to review the current fees.

## BELL'S TAVERN PAVILION RENTAL FEE

Mayor Poteet discussed eliminating the \$30 rental fee charged for the use of the Bell's Tavern Pavilion.

Discussion.

Motion by Commissioner Scavo, and seconded by Commissioner Burgess, to offer the Pavilion at no charge, but require reservations be made through City Hall, and require those reserving the Pavilion to sign a rental form.

Roll Call Vote: Burgess - Yea, Hogan - Yea, Scavo - Yea, Poteet - Yea.

## EMPLOYEE USE OF CITY FACILITIES

Mayor Poteet discussed allowing the City Commissioners and City Employees the use of the Pavilion, Lions Club Building, and Senior Center, 2 times per year at no charge.

Discussion.

Motion by Mayor Poteet, and seconded by Commissioner Scavo, to approve the use of the City Facilities by City Commissioners and City Employees, 2 times per year at no charge.

Roll Call Vote: Burgess - Yea, Hogan - Yea, Scavo - Yea, Poteet - Yea.

## ANNOUNCEMENTS

The Park City Tourist & Convention Commission will meet in Special Session on June 24, 2021 at 2:00 PM at the Park City Senior Center.

All City Facilities will be Open for event rentals of June 11, 2021.

Motion by Commissioner Hogan, and seconded by Commissioner Burgess, to adjourn.

All in Favor - Motion passed.

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Mayor, Larry Poteet

ATTEST: \_\_\_\_\_  
City Clerk, Bobby Bunnell