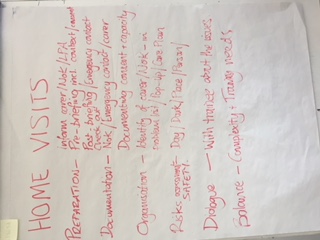
Workshop Minutes  
15/5/18  
  
Apologies  
Nick B  
Chuan C  
May C  
Amir A  
Mareeni R  
Anna P  
  
Present   
Mel S  
Steph C  
Will B  
Milan G  
Paul U  
Mark H  
Haoili J  
Fiona P  
Meena K  
Juliet B  
Michael L  
Jim B  
Jo H  
Alex K  
Niifio A  
Leo H  
Helen D  
Jonathon T  
James M  
Emily W  
  
Agenda  
Home visits  
Ensuring Educational and Clinical Safety  
COGPED

* The number of home visits undertaken should be related to educational and not service delivery needs.
* The trainer is responsible for assessing the suitability of the visit for a Trainee in terms of learning needs, clinical competence (patient safety) and personal safety.
* The trainer is responsible for ensuring arrangements to brief the Trainee before, making suitable arrangements for clinical supervision during and debriefing after the visit.

Things to consider

* Emergency vs routine (FHV) visits
* Who allocates visits, inc triage of visit requests
* Equipment, inc phone
* Safety (consider disability, transport, access, gender)
* Supervision before, during and after visit – why are we visiting? Now what?
* Learner readiness
* Patient consent
* Handover/continuity



Educational Supervisor notes  
When we use them   
Best practice  
Sharing with learner  
Helping panel reach decision  
  
Business

* Welcome new Trainers
* CSA
* Recruitment
* Website
* ‘Escalations of Concern’
* Indemnity
  + Block paid
  + Check your learner has it and has declared in GP post
* VTS Residential 6th - 8th June
* Summer drink 4-7; 214 Richmond Rd E8 3QN 14th August
* TWS Residential 5pm-5pm 9th-10th November
* Next meeting 17th July 1:30-3pm

Alex Kelly updated us on OOH – requirements for current ST3s and situation with CHUHSE