Workshop Minutes
15/5/18

Apologies
Nick B
Chuan C
May C
Amir A
Mareeni R
Anna P

Present
Mel S
Steph C
Will B
Milan G
Paul U
Mark H
Haoili J
Fiona P
Meena K
Juliet B
Michael L
Jim B
Jo H
Alex K
Niifio A
Leo H
Helen D
Jonathon T
James M
Emily W

Agenda
Home visits
Ensuring Educational and Clinical Safety
COGPED

* The number of home visits undertaken should be related to educational and not service delivery needs.
* The trainer is responsible for assessing the suitability of the visit for a Trainee in terms of learning needs, clinical competence (patient safety) and personal safety.
* The trainer is responsible for ensuring arrangements to brief the Trainee before, making suitable arrangements for clinical supervision during and debriefing after the visit.

Things to consider

* Emergency vs routine (FHV) visits
* Who allocates visits, inc triage of visit requests
* Equipment, inc phone
* Safety (consider disability, transport, access, gender)
* Supervision before, during and after visit – why are we visiting? Now what?
* Learner readiness
* Patient consent
* Handover/continuity



Educational Supervisor notes
When we use them
Best practice
Sharing with learner
Helping panel reach decision

Business

* Welcome new Trainers
* CSA
* Recruitment
* Website
* ‘Escalations of Concern’
* Indemnity
	+ Block paid
	+ Check your learner has it and has declared in GP post
* VTS Residential 6th - 8th June
* Summer drink 4-7; 214 Richmond Rd E8 3QN 14th August
* TWS Residential 5pm-5pm 9th-10th November
* Next meeting 17th July 1:30-3pm

Alex Kelly updated us on OOH – requirements for current ST3s and situation with CHUHSE