

## General Practice ARCP Screen Reviews Checklist

Panel member name: .....

Trainee Name : .....

ST Year .....

Area to be checked	Panel Member	Satisfactory (Yes or No)	Comments
<b>Check Previous ARCP</b> <i>Check recommendations made by previous panel</i>	<b>Chair</b>		
<b>Exams</b> AKT passed	<b>Chair</b>		
CSA passed	<b>Chair</b>		
<b>Significant Event Analysis</b> <i>1 minimum SEA to be completed per ST year. Recommended 2            To include evidence of reflection, team working and systems change</i>	<b>Chair</b>		
<b>Out of Hours</b> <i>1 OOHs to be completed per month when in GP / ITP posts (2/3 must have attachments) Finishers are able to have 2 sessions booked in advance but it must be added to the learning log by the time of the ARCP</i>	<b>Chair</b>		
<b>Educators' notes</b>	<b>A</b>		
<b>Education Supervisors Report</b> -including curriculum coverage and cause for concerns. Please ensure the ESR is not dated more than 2 months prior to the ARCP panel date	<b>A</b>		
<b>CEPs</b> There are a minimum of 5 compulsory CEPS needed to gain CCT  <b>DOPs</b> are no longer accepted	Breast Examination	<b>A</b>	
	Rectal Examination	<b>A</b>	
	Prostate Examination	<b>A</b>	
	Male genitalia examination	<b>A</b>	
	Female genitalia and pelvic examination	<b>A</b>	
<b>ESR Spread Sheet</b>	<b>A</b>		
<b>Audit</b> <i>1 audit to be completed during training and attached to eP</i>	<b>A</b>		
<b>CPR / AED</b> <i>Certificate must cover the period to CCT date, must include AED and be attached to eP. Presumed to be valid for three years, unless certificate states otherwise. Online courses not valid.</i>	<b>A</b>		

<b>Child Safety</b> <i>Child Safety to be completed to level 3</i>				<b>A</b>		
<b>Personal Development Plan</b> <i>Updated at least every 6 months. SMART, reflective entries with a mechanism for evaluation are recommended</i>				<b>B</b>		
<b>Clinical Encounters</b> <i>2 CEs to be completed per month and show evidence of reflection and learning and linked appropriately - The number completed is <b>non mandatory</b></i>				<b>B</b>		
<b>WPBA Numbers: REFER TO DECISION AID</b>				<b>B</b>		CSR Content:
Evidence:	Due	Done	Missing			
CEX (secondary care)						
COT (primary care)						
CBD						
MSF						
PSQ						
CSR (please also comment on content)						
<b>Revalidation / SUIs and GMC referrals</b> <i>Any SUIs and GMC referrals reviewed</i>				<b>Officer</b>		
<b>Form R</b> <i>Form R to be checked by Officer at the panel. Must be current and signed. Refer to panel if cause for concern</i>				<b>Officer</b>		
<i>Any SUIs and GMC referrals reviewed</i>				<b>Officer</b>		
<b>GMC Survey</b> <i>Evidence of completion of the survey uploaded to eportfolio</i>				<b>Officer</b>		
<b>Further Notes:</b>						